

Conference Proposal Review Information

For all concurrent session and CMTE proposals, courses will be evaluated and rated by several reviewers in a blind review process using a rubric. Proposals will be evaluated on the following dimensions:

- Course title matches abstract and course description
- Course topic is relevant to our region, with an adequate research base/citations provided with proposal
- Content matches target track & audience
- Instructors appear qualified (blinded information)
- Learning objectives are clear, measureable, & related to CBMT Board Certification Domains
- Content is appropriate to requested length (for CMTEs, course schedule is complete and provides correct # of instructional minutes)
- Content is innovative and unique, based on the presenters' work, experiences, and/or research
- Overall suitability for conference program