

MARAMTS Summer Business Meeting

Friday, August 12th & Saturday, August 13th, 2016

The Center For Discovery, Monticello, NY

I. Opening Procedures:

- a. Call to Order, A. Schaertel, 7:37 PM
- b. Roll Call, C. McDonough
 - i. Andrea Schaertel, President, *present*
 - ii. Meghan Smith, President-Elect, *present*
 - iii. Tara O'Brien, Vice President, *present*
 - iv. Halley Cole, Parliamentarian, *present*
 - v. Colleen McDonough, Secretary, *present*
 - vi. Amanda Montera, Treasurer, *present*
 - vii. Jake Mauersberg, Government Relations, *present*
 - viii. Conio Loretto, Student Affairs Advisor, *present*
- c. Review Robert's Rules of Order, H. Cole
- d. Approval of the Agenda, A. Schaertel
 - i. M. Smith motions to approve the agenda, T. O'Brien seconds.
- e. Reading and Approval of the Minutes, C. McDonough
 - i. Unanimous approval, no motion needed.

II. Officer Reports:

- a. President Report, A. Schaertel
 - i. Reviewed materials from past MARAMTS president, L. Bligh
 - ii. Cleaned out nonessential documents which will be archived
 - iii. Reviewed ODM
 - iv. Created agenda for the Summer Business Meeting
 - v. Kept in touch with Parliamentarian, H. Cole in order to send out Bylaws
 - vi. Created personal notes to bring up later in the meeting

b. President-Elect Report, M. Smith

- i. Changed over the email account
- ii. Kept in contact with A. Schaertel about the Agenda for the Summer Business Meeting
- iii. Will send out recently updated ODM

c. Vice President Report, T. O'Brien

- i. Acted as voting member of the MAR Executive Board
- ii. Began communication with Gabby about Fall Business Meeting (hereafter referred to as FBM) hotel accommodations

d. Parliamentarian Report, H. Cole

- i. Reviewed Robert's rules
- ii. Reviewed the bylaws, both with A. Broadderick and personally
- iii. Reviewed feedback from Swap shop and notes from previous Parliamentarians

e. Secretary Report, C. McDonough

- i. Collected all names and contact information of both Presidents and Chapter Representatives for the 2016-17 year
- ii. Currently in both document and spreadsheet form
 - a. Still missing a few: Radford, WVU, Seton Hill
 - b. Missing due to the need to elect new reps once school has begun
- iii. WVU included in MARAMTS schools (new)
 - a. Contacted their president and have emailed back and forth in regards to the workings of MARAMTS bylaws and how to elect Representatives
- iv. Worked on the Maryland Task Force Advocacy project in May-June
- v. Sent out FBM RSVP
 - a. Currently working on the Welcome packet to send one (1) week before

f. Treasurer Report, A. Montera

- i. Handled last minute checks for scholarships
- ii. Wrapped up fiscal year

- iii. Researched fundraising options
- iv. Reviewed budgeting: How much spent vs. How much budgeted
- v. Final numbers:

- a. What we have total at present: \$5,173.86
- b. Spent on Fundraising: \$721.41
- c. Deposited from fundraising: \$1,401.47
- d. Profit: ~\$680

g. Government Relations Report, J. Mauersberg

- i. Cleaned out Gov. Relations binder
- ii. State Task Force updates:
 - a. Sat in on two (2) Maryland State Task Force phone calls
 - i. A lot of movement in Music Therapy legislation
 - ii. Maryland Task Force had Advocacy event in August
 - iii. Ann Lipe stepped down from Task Force
 - b. Music Therapy license created in Oklahoma
 - c. Music Therapy title protection created in CT (only with MTBC credentials)
 - d. Delaware State Task Force is forming
 - e. New Jersey had a Hill Day on August 1st:
 - i. Updated languages for speech pathology
 - f. New York Task Force has started using CMTE credentials in certain schools
 - i. Still working on licensing in general
 - g. Pennsylvania - Using school tours to spread news about licensure
 - i. Continuing work started at Hill Day during the 2016 MARAMTA Spring Regional Conference
 - h. West Virginia - Created a Task Force
 - i. A student team is forming here

h. Student Affairs Advisor Report, C. Loretto

i. Organized SBM

ii. Began working on the 2016 Passages event: Sent out emails concerning presentation forms

a. Original idea was to put both Regional Conference and Passages together and have Passages the day before Regional Conference so that people only have to travel once

b. But Nazareth college is on spring break at the same time as the Regional Conference, so we CANNOT hold Passages right before

c. Now scheduled for October 1st at Nazareth College in Rochester, NY

d. Spread the word, presenters are in high demand!

e. Three (3) student co-chairs willing to work on this project

f. Suggestions - Students want a social gathering, thinking of a mixer the night before Passages (unofficial, on-campus, an opportunity to get together)

iii. Working on scholarships - Updating website for applications

a. New national conference scholarship - To sponsor a student and a professional to go to the AMTA National Conference

A. Schaertel, Move to Recess for 5 minutes at 8:03 PM

III. MARAMTS Executive Board Business:

a. Review Budget / Finances, A. Montera

i. Solid, budgeted accordingly last year

ii. Only went over by spending more for fundraising than we budgeted

a. Clerical money never gets used so above bullet is okay

iii. Bumped up the budget for National Conference last year, hesitant to do this again (every year it gets more expensive)

- iv. M. Smith raises question as to whether or not board members get set amount of allocation money for National Conference
 - a. Last year President got \$800, and Vice President and President Elect got \$600 each out of a \$2000 budget (but can adjust budget accordingly if needed)
- v. Increase fundraising budget line? - Tricky decision because fundraising brings money back in
- vi. Everything else is scholarship - MAR gives us money to do this
 - a. MAR transferred allocations to cover Sophomore, Junior, and Graduate student scholarships
 - b. MAR also gave money for Regional Conference
- vii. We are able change the budget to reflect all of these things - This is just an idea of what projected totals will be, and scholarships do not impact this
- ix. C. Loretto opens floor for discussion:
 - a. MARAMTS has budgets - projected incomes and expenses next to what we spend, because at some point, we might want to present this to MAR board to ask for further support
 - i. A. Montera can put a sheet together comparing all of the incomes, spending, and totals in general
 - ii. To know that AMTA membership dues go towards these types of things, important for people to see
 - b. For National Conference - want to know if it is just reimbursement or to state that each board member gets a set amount
 - i. Could even drive to conference as opposed to flying but would miss more days of school
 - ii. Also depends on whether hotel rooms are shared
 - iii. Does this belong in the Bylaws?
 - iv. Need to decide how to do this - Cost varies depending on **where** MAR Conference takes place

- v. A. Montera sees it as covering costs of hotel and transportation
- vi. Need proof of purchase for reimbursement
- vii. T. O'Brien - Put in bylaws, "allow up to \$600" and then stop reimbursement
- viii. What if an Executive Board member **had** to spend over the \$600 allotted?
- ix. On the professional board - You get "\$" number of dollars and must prove that you were there and attended all of the meetings you needed to go to
- x. T. O'Brien - Should we have a stipend for the whole year? (Both National and Regional Conference rather than an amount for each)
- xi. A. Montera - Currently, there is no stipend for Regional Conference, so this doesn't apply
- xii. Above all, the Board needs to decide how it will work - But needs to be worded vaguely in order to state that it will cover the cost that is *necessary* - Such as "not exceeding...", etc.
- xiii. Sometimes schools will help/fully cover hotel costs - Thus board members receive more money than needed to cover costs if school pays for a portion
- xiv. Additional wording: "For travel costs that are not otherwise covered..."
- xv. But this can never be set in stone - **Necessary to clarify this year by year**
- xvi. A. Montera - there are ways to alleviate costs - Do we focus energy on making it as cheap as possible?
- xvii. Should there be an expectation that MAR covers costs before board members use money of their own?

xviii. Need to specify what money covers, how many nights, hotel, transportation, etc. - **As long as it is official and receipts are clear, then it makes sense for money to be given**

xix. Registration is included in this

xx. Is this in the Bylaws? - **Yes** - Article XVII. Funds and Finances (page 13 of Bylaws): Could easily add a subsection under Section 2 that explains the allocation - Fits well/makes sense

xxi. Smart move because schools may question this money allotment unless this is specified

xxii. Discussion closed - Motion to close discussion, T. O'Brien motions, M. Smith second

x. Get a Mac Adapter to hook up to projectors for use at Conferences

a. Each Board member has \$25 to spend in clerical budget

b. Secretary C. McDonough will buy Mac Adapter

b. Bylaws and Revisions, H. Cole

i. Proposed Bylaw Revisions

1. Article V, Section 4, Subsection F

Current Bylaw: The parliamentarian must attend regional conference unless there are extenuating circumstances.

Proposed Bylaw: Attend regional conference unless there are extenuating circumstances.

Reason for change: Amend wording to match wording of other duties.

2. Article V, Section 7, Subsection G

Current Bylaw: He/She must attend Regional Conference and is encouraged to attend other Government Relations meetings.

Proposed Bylaw: Attend regional conference and attend other Government Relations meetings when possible.

Reason for change: Amend wording to match wording of other duties.

3. Article V, Section 1, Subsections M and O

Current Bylaw: Expected to act in an advisory position to the Executive Board following his/her term.

Proposed Bylaw: Act in an advisory position to the Executive Board following their term.

Current Bylaw: The President must complete the MAR report for the AMTAS at the end of their term.

Proposed Bylaw: Complete the MAR report for the AMTAS at the end of their term.

Reason for change: Amend wording to match wording of other duties

4. Article XVII, Section 8

Current Bylaw: If a check were to be lost/stolen/etc., the person who originally received the check would be willing to take the responsibility to subtract the money from their check amount.

Proposed Bylaw: If a check were to be lost/stolen/etc., the person who originally received the check would be responsible for replacing the money of the amount lost/stolen/etc.

Reason for change: Confusing wording

5. Article XVII, Section 2, Subsection A

Current Bylaw: None exists

Proposed Bylaw: Funds shall be allotted to the MARAMTS President, Vice-President, and President-Elect to cover national conference registration, travel costs (flight and/or gas), and hotel costs.

Reason for change: Clarification of vague wording

6. Article V, Section 2, Subsection H

Current Bylaw: Aid the Secretary and President in maintaining the Google accounts and Facebook group.

Proposed Bylaw: Aid the Secretary and President in maintaining the Google accounts and Facebook group.

Reason for change: Grammatical correction

7. Article V, Section 2, Subsection I

Current Bylaw: None exists

Proposed Bylaw: Manage all MARAMTS social media pages, i.e. Twitter, Facebook, Instagram, etc.

Reason for change: Moved from Secretary's duties to President-Elect

8. Article V, Section 2, Subsection I through O

Reason for change: Re-lettering needed to maintain alphabetical order

9. Article VI, Section 1, Subsection I

Current Bylaw: Serve as administrator to the Regional Internship Scholarship granted by MAR and MARAMTS.

Proposed Bylaw: Serve as administrator to the Regional Internship Scholarships granted by MAR and MARAMTS.

Reason for change: There is more than one scholarship.

10. ALL "HE/SHE" CHANGED TO "THEY" and "HIS/HER" CHANGED TO "THEIR"

Reason for change: gender-neutral wording.

ii. General Revisions:

a. M. Smith - Officer Duties Manual (hereafter referred to as ODM) under President Elect - Formatting change, indentation

b. Un-gendered language not changed throughout MARAMTS documents yet

i. Voted to change this last year - Already says "he/she" or "his/her" - Needs to be changed to "they" because AMTAS is changing this the same way - **Reason:** Continuity of language

ii. Shouldn't need to talk about every un-gendered language change at FBM - somehow blanket this?

a. H. Cole - No easy way to do this in Robert's rules

c. C. Loretto - ODM question: Multiple duties

i. A. Schaertel - Under ODM, each Chapter Representative have must be an AMTA member: MARAMTS Executive Board (hereafter referred to as EBoard) needs to check into this more thoroughly

ii. When submitting Chapter Representative information to MARAMTS Secretary, need to send AMTA membership receipt as proof

d. T. O'Brien brings up scheduling conflicts at Regional Conference for the Vice President between MARAMTS and MAR meetings - Vice President must be present for both

e. **Open floor for discussion:** M. Smith - Duties of Secretary are too much - Could some of these be moved to another EBoard position?

i. AMTAS - Moved social media duties from Secretary to Vice President - Social Media responsibility is enough of a duty that this will help Secretary and not too much that Vice President couldn't do it

ii. If we moved social media duties from Sec. to Pres. Elect, would make a lot of sense and make Secretary's job much easier - Especially leading up to Conference

iii. Both Secretary and President Elect will have access to media accounts

iv. A. Schaertel motion to move duties of social media from Secretary to President Elect - Unanimous "yes" vote

f. Motion by M. Smith to close Bylaws and revisions, T. O'Brien seconded.

iii. Timeline of Duties for the Year

a. Review the timeline that was created last year - Change/reduce past president duties?

b. A. Schaertel read through the Timeline of Duties for the Year

c. Move "Determine plans for your individual committee." under each EBoard position from September/October to July/August because once FBM takes place, these committees should already have a rough shape and idea to get started

- d. Add to July/August: “President Elect will send a thank you letter from the Executive Board to the Center for Discovery for hosting the Summer Business Meeting.”
- e. **Tabled** - A. Montera brought up Regional Project idea: the Eastman school of music is near Rochester, collaborate with them for our “Rock Across the Region” project?
 - i. We could submit application to AMTAS to get money to support our regional project idea
 - ii. Need to tell them how much money we have available for this, but we have no budget line for this - Therefore need to explain in detail what our goal is, etc.
 - iii. We can decide whether or not to do this later - Vice President has to write this up anyway
 - iv. Could create a committee to work on this
- f. C. Loretto - As a reminder: Be aware that the timeline was created so that the whole board can hold each other accountable throughout the year and be aware of what’s going on with each EBoard member
 - i. Idea to hold a Skype call at some point or points throughout the year to check up on this
- g. A. Schaertel makes a motion to close discussion of Timeline - motion T. O’Brien, seconded by H. Cole.

IV. New Business:

- a. Student Service Project, C. Loretto
 - i. Happens at conference every year
 - a. Students would go collectively and provide music experiences but not call it Music Therapy
 - b. Ethical considerations, Does this represent our field well?
 - c. Rethink Student Service Project (hereafter referred to as SSP)
 - d. Created a committee and subcommittee

e. Brainstorming - Should represent the place the conference takes place - in terms of volunteering, advocacy, etc.

i. Last year's Hill Day is a perfect example - Harrisburg

ii. Tricky part - SSP Coordinators already brainstormed and sent some ideas forward - Collect instruments for local schools, high school presentations, blog where students interview Music Therapists

iii. But Music Therapy is already well represented to high schools in Rochester, and students seem to want to get together and do a collective project

iv. Last year's Call-a-thon: Some people felt uncomfortable to do this, a bit too individual

v. Need to hear ideas directly from the students - What do they want to do?

vi. M. Smith - Students want to learn things about Music Therapy that they don't teach in school/college - Such as government Music Therapy information like the Hill Day, or more about private practice, etc.

vii. T. O'Brien - Facebook streaming - Idea to make a video amongst all students advocating for AMTA membership

a. Figure out a way to talk to people who aren't in the membership that isn't a Call-a-thon

b. **Could be either separate or use as SSP** - make this video to send out to Music Therapists

viii. A. Schaertel - disconnect between National, Regional, and student/club boards

a. Students don't know enough to take advantage of these organizations

b. Students often join AMTA membership for the discounted Regional Conference rate but never realize the full benefits

ix. Video could show interviews with current student members talking about their favorite membership advantages, with videos in between of students making music at Regional Conference or in own schools

x. We could inform AMTA in order to use it as an advertisement for them

a. They could use this video for years (another good reason for students to want to be a part of it)

x. C. Loretto - Could send students out to give presentations at agencies

a. But could be hard to coordinate and follow-ups - Need to know about that place specifically - might be out of reach for students

b. Concern that this project has to be warranted enough for students to get out of classes a day early to come and work on this project

c. Every Music Therapist is benefitting from AMTA even if they aren't a member - Everyone should realize how much AMTA is doing for the profession

xi. The SSP could become more of a Student Institute - night before you learn something, then the next day, there's an event or action that's taken or even all in one day

a. When do we want all of this to be decided?

b. Committee participation, C. Loretto

i. Idea to create a committee with a student from every school and an EBoard member - Call/skype/post on Facebook/social media once a month or so to talk about what they are doing in their clubs, etc.

a. Main point is that they want to be involved to take some sort of action and feel as though they are a part of something

ii. Form a committee that is more of an exploratory committee

a. A "suggestion box" to figure out what students want from MARAMTS

b. Figure out what membership wants from MARAMTS

c. Brainstorm solutions - subcommittee that comes back to the EBoard

d. M. Smith and A. Montera would like to chair this committee/subcommittee and bring everything back to the FBM and the Board

i. Ask all students who might like to be a part of this committee - call it

"Regional Participation Committee"

- ii. Need a timeline, goals, members - will present this as a committee at FBM so that Chapter Representatives can bring this idea back to their schools
 - iii. By **October 1st** - respond with interest in committee per school
 - iv. Appreciate having people who are NOT on club Eboards such as Chapter Representatives, Presidents, etc.
 - v. Not an ongoing committee - It would be used to figure out what students want, but should be done by the time of Conference
 - vi. Can recreate this committee in later years as needed
- e. C. Loretto will reach out to Marywood and let them know that we have taken it into serious consideration and are actively doing something about their request
- f. Another idea - Create a flyer of “What you can do” of how to get involved
 - i. Send this out to both students and professors
 - ii. Think about this more seriously because it takes a lot of effort to chair a committee
- g. Idea - “Meet the EBoard” spotlight over time
 - i. So that students know who is actually on the board making decisions - To have a name and a face not an abstract email
 - ii. Social Media idea - #MARcrushmonday
- c. Plan for the Fall Business Meeting
 - i. Location / Date: Elizabethtown College / September 9-10th
 - ii. Contact Schools
 - iii. Hotel Rooms - T. O’Brien has emailed Gabby from Elizabethtown asking for 10 hotel rooms
 - iv. MARAMTS Board and MAR Board Meeting -
 - a. Meet each other’s counterparts - ex. MAR President meet with MARAMTS President, etc. and discuss responsibilities/ learn from the other
 - v. Speaker

- a. Do we want a speaker at all? Someone who connects with our SSP?
- b. Someone to talk about something we don't get to learn about in our traditional Music Therapy education
- c. Possibly someone in private practice?
- d. **A. Schaertel will get in touch with Dr. Behrens (Professor at Elizabethtown) about this**
 - i. Dr. Behrens will coordinate food again this year
 - ii. **A. Schaertel will also ask if she is willing to take pictures**
- vi. Bonding Event/Ice Breaker - H. Cole's responsibility to collaborate with all of EBoard
 - a. Icebreaker games
 - b. Scavenger hunt/Amazing race concept: two CR's from different schools on a team
 - c. Drum circle
 - d. *In general: also a good way for students to get to know the EBoard*
 - e. Additionally: Discussion of Sister schools - SUNY Fredonia and Nazareth plus Marywood and Elizabethtown will talk about sister school bonding at Conference
- vii. Agenda? - A. Schaertel will create
 - a. **Initial draft done by September 1st** and out to the EBoard
- d. Talk about 2016 National Conference
 - i. Who is going? - The whole EBoard is *planning* to go, but confirmed are President, President Elect, and Vice President
 - ii. What our budget is - Discussed earlier in meeting under III. MARAMTS

Motion to table the rest of the agenda until tomorrow morning, August 13th at 9:30 AM - Motion by Tara, seconded by Jake

- e. Goal Setting/Brainstorming: Meeting called to order at 9:22 AM Saturday, August 13th

i. Regional Project - Continuation of Advocacy Project Ideas:

- a. Promoting what MARAMTS is and what membership means
- ii. At Conference: Create display, reach out to students and create goals that revolves around Public Relations and getting multiple schools involved
 - a. Public Relations duties taken out last year because Social Media deemed to be more efficient in regards to these type of goals
- ii. Expand on the Regional Project from last year
 - a. Create a “likable” Facebook page to post on
 - b. Have things to raffle off - “Share this on your page to get a prize”, giveaway contests, Music Therapy books, etc. (things that students need)
 - c. Partnership with West Music or other groups/companies
 - d. Send letters out to places/companies around the Conference site
- iii. We have a line in the budget \$50 for the Regional Project
 - a. How much excess funds do we have? What did we budget for that we didn’t end up using?
 - b. Clerical, Business meetings, Conference, and Fundraising are the big lines besides Scholarships
 - c. Could put more money into the Regional Project for this year
 - d. Made a lot of progress with this last year, might as well build on this for this year
- iv. Need to present this project at National Conference
 - a. Need a name and goal - “Expand participation in social media”
 - i. A. Schaertel and M. Smith will work on title

- ii. When we have a proposal, A. Montera can apply for funding - 2016 Regional Support Funds
- b. Chapter Representatives are good at following social media, but the trouble comes with reaching all other students
- c. Primary board member in charge of project - M. Smith
 - i. Falls under new social media duties of President Elect -
 - ii. A. Montera and A. Schaertel will also work on project due to funds and then eventually presentation at the National Conference
- d. AMTAS has one budget line for the Regional Support Projects, not a set amount for each region
- e. Create an email by September to send to professors to forward to their students with links to all of the social media pages to kick off this project**
- v. Could even form a committee for this at FBM
 - a. Brainstorm different contests, giveaways, trivia, etc.
 - b. T. O'Brien will keep us updated on AMTAS Regional Support Fund policies
- ii. Fundraising, A. Montera
 - a. We still have tote bags - "big" item from last year
 - b. Picks and bumper stickers very popular - not too expensive, could easily do this again
 - c. Lanyards - people have asked for breakaway lanyards
 - d. Water bottles with MARAMTS logo as "big" item 2017 - practical, aluminum sport bottle
 - i. "Regional Conference 2017" with musical bird - A. Montera will price this and bring to Fall Business - 2 different colors
 - e. Looked at baseball caps - Too expensive to know if it can break even
 - f. T-Shirts? - can also get expensive

g. A. Montera: At the 2015 National Conference - brought leftover lanyards and bumper stickers along

i. Could get started earlier since most of MAR EBoard is going

ii. Begin fundraising at National Conference

iii. C. Loretto - previously used idea: each school had to submit an answer to the line, "Music therapy is...." or "You know you're a music therapy student when..." then put it on T-Shirts

a. Use this as a Regional "coming together" project and fundraising combined

b. Ask the question through social media and have people from every school answer

c. Could set up a website with a company that sells t-shirts or sweatshirts - we just need to set it up with the logo and then MAR students can go online and buy it themselves - then we get certain amount of profits

iv. T. O'Brien - "Get to know your EBoard": picture of each EBoard member with a cup or can in front - whoever got the most money gets pied in the face at the end of the last meeting

a. Set this up at our table at both National and Regional Conferences

b. "How many guitar picks are in the jar?" - then win "x" amount of guitar picks!

iii. Canning Project, J. Mauersberg

a. J. Mauersberg - Should the organization come from somewhere in the MAR? - Yes

i. Better to do something here

ii. In New Jersey - Little Kids Rock

a. Train public school teachers to provide a pop rock education in schools - based in Verona, New Jersey

- b. Very large program
- iii. Musicopia - Philadelphia based
 - a. In-school programs, Out of school ensembles, and instrument donation
 - b. Work through school system to provide music education
 - c. Provide 1-day assemblies to provide info on music education
 - d. Philly public schools need this
- iv. In New York City - Education Through Music
 - a. Works through school systems
 - b. Very large program
- v. Music 4 More - Baltimore, Maryland based
 - a. Provide music therapy services - smallest one out of all of these options
 - b. Recycling instruments
 - c. Music therapy services for veterans
 - d. This would be a good choice because we could help build it up more and strengthen Maryland advocacy

vi. Narrowed down to Musicopia and Music 4 More - will bring these to FBM

b. Need to decide if Canning Project will be a competition between schools or if they will pick up the cans and work on it all together

i. Competition is incentive to work on the project

a. This can also make it more fun - school will receive certain fundraising items if they win

c. Create physical flyers about Canning Project to hand out at FBM

iv. Swap Shop, H. Cole

a. Feedback from last year and previous years:

- i. Widely agreed that the open-ended nature of last year with specific idea but population left open to interpretation - ex. Hello/goodbye song but any population
 - ii. Same style - each school prepare something to share Ex. **Movement intervention**, relaxation intervention, a specific type of intervention and then open-ended population
 - b. Students need to bring own instruments/props
 - i. Original songs requested but not required - goal is to get new ideas out to all students/schools
 - c. **H. Cole can send out a list/sign-up sheet - to make sure people don't all choose the same population**
 - d. Need to set a plan in order to distribute the videos after Conference
 - i. Send in both in correct format and by set date
 - ii. Feedback forms for each school to fill out after Swap Shop
 - iii. Complete this form AT Conference - otherwise people may not take the time to fill it out once Conference is over
 - e. Swap Shop for Grad students - Where they can talk about research ideas
 - i. Propose this idea - Could be a type of networking lunch, etc.
 - ii. **C. Loretto will pass this idea along**
- v. Scrapbook, M. Smith
 - a. Could post the pages on the Instagram account so that people can see the Scrapbook somewhere other than Conference
 - b. Could use #throwbackthursday posts
 - c. If things are happening with the pages that the schools make, then it may serve as incentive to turn them in/work on them
 - d. "Best Scrapbook page" contest going along with the Regional Advocacy Project
- vi. Social media, M. Smith

- a. Social Media Calendar created last year
 - i. Send out calendar for schools to sign up for a month/day which they can send a picture/post to share to MARAMTS social media accounts
- b. Get information from all of the school's Music Therapy Club Social Media pages
 - i. Share them with each other to become more interconnected
- c. Representation of the new National Passages Conference

vii. Other goals to be met for the year

- a. Anything to be brought to the MAR board?
 - i. Big room for the Swap Shop event
 - ii. Call-A-Thon again?
 - a. Many people signed up but ended up not going
 - b. Did not take place at a good time in terms of scheduling last year
 - c. Not always a positive experience for students
 - d. C. Loretto will ask MAR board if many new members were gained from this event last year
 - iii. C. Loretto - Nazareth is on spring break at same time of Regional Conference
 - a. Local school is often where volunteers come from - Nazareth students can't stay in dorms over break, thus less volunteer options
 - b. Concern as to how the timing has lined up - Will people skip Conference to go on spring break?
 - c. It occurs around the same time every year though

- d. For some schools this timing makes it easier that students don't have to miss classes to attend
- e. The Conference date is set years in advance - thus schools' calendars are not out yet when the date is set
- f. When over spring break - Professors might choose not to attend Conference because of this
 - i. But, students are often comforted by the fact that their professors are in the vicinity while at Conference

iv. FBM - MARAMTS EBoard arrives an hour early

- a. Will not meet then, but prior to FBM, EBoard members will send A. Schaertel suggested ideas/agenda items
- b. Separate Committee reports for newer committees
 - i. Creation of committees occurs before FBM agenda is created - ex. Swap Shop is a committee, Canning Project is a committee, etc. thus at FBM EBoard members will ask CR's which they would like to be involved in

v. T. O'Brien - Sister School Bonding

- a. A bonding idea sheet exists currently - will update and work off of this
- b. Sister School list sent out through email so that all EBoard members are aware

vi. Physical paperwork from FBM

- a. CR's should leave FBM with copies of Social Media calendar, list of CR contact info, Sister school info and bonding ideas, etc.
- b. The main goal is to leave with hard copies of everything

vii. After EBoard minutes are posted to website - Send out email to all CR's letting them know that the minutes are up

a. Everyone has access

viii. Fundraising idea - pens? - Can get a large amount of pens for little money

a. Would people actually pay for pens?

b. Could pass them out at the door

f. Comments/Questions:

g. Adjournment: Adjourned at 10:32 AM Saturday, August 13th, 2016