



2017 MAR-AMTA Call for Papers: Rochester, NY March 15th-18th
2017 Mid-Atlantic Regional
American Music Therapy Association
Annual Conference

This document is for preview purposes only. Only online submissions will be accepted. The submission form can be found at the following link:

<http://goo.gl/forms/QE8vwRDqG3QdnEoL2>

What type of session are you proposing?

- Concurrent Session – 50 minutes (didactic, panel)
- Concurrent Session -100 minutes (Workshop 30% lecture and 70% experiential, discussion/workgroup)
- CMTE course – 3 hours
- CMTE course – 5 hours
- Pre-Conference Institute

CONCURRENT SESSION INFORMATION

Deadlines for CONCURRENT sessions proposals are as follows.

Proposals that are accepted for presentation qualify for a registration discount according to the date of submission. Proposals must be received by midnight on the date indicated to be eligible for the discount.

NOTE: There is only one discount per presentation. Individuals may only receive one discount per conference.

SEPTEMBER 9, 2016: \$35.00 registration discount

SEPTEMBER 16, 2016: \$25.00 registration discount

OCTOBER 7, 2016: Final submission deadline. (No registration discount.)

Session proposals received after the final submission deadline will not be considered. Incomplete submissions will not be accepted.

All concurrent sessions will be subject to a masked review process.

CMTE COURSE INFORMATION

The final submission deadline for CMTE courses is midnight, October 7th, 2016.

Session proposals received after this date will not be considered. Incomplete submissions will not be accepted.

CMTE course proposals are reviewed by the MAR Continuing Education Coordinator(s) for quality of educational content, variety of course offerings, and other professional considerations. They are not subject to a masked review process.

CMTE course proposals are not eligible for registration discounts. CMTE presenters receive a stipend based on course enrollment.

PRE-CONFERENCE INSTITUTE INFORMATION

The final submission deadline for INSTITUTE proposals is midnight, October 7th, 2016.

Proposals received after this date will not be considered. Incomplete submissions will not be accepted.

INSTITUTE proposals are reviewed by the MAR Continuing Education Coordinator(s) for quality of educational content, relevance and timeliness of content, and other professional considerations. They are not subject to a blind review process.

INSTITUTE proposals are not eligible for registration discounts. Institute presenters receive a flat stipend per Institute.

**2017 MAR PROPOSAL - SESSION INFORMATION FOR CONCURRENT, CMTE, OR
PRECONFERENCE SUBMISSIONS.**

CONTACT INFORMATION:

- First name, last name of the main contact person for the presentation
- Credentials of the main contact person
- Affiliations of the main contact person
- Email address of the main contact person
- Phone number of the main contact person

PRESENTER INFORMATION:

- First name, last name AND credentials for each presenter
- Biography for each presenter (30 word maximum)
- URL for photo for conference app
- Name and credentials of presider
- Email address of presider

MAR PROPOSAL-SESSION INFORMATION:

The following information is included in the masked review process

Please **DO NOT** include any identifying information including organizational names, names of therapists, geographical locations, or any other types of data that will impact the masked review process

Please be mindful of the word limits outlined below: if your response exceeds the word limit we reserve the right to cut the response, without editing for content, to fit the specifications of the conference program.

- Title of presentation **(12 words max)**
- Abstract: one paragraph description of your presentation, appropriate for the conference program. Describe briefly but in as much detail as possible **(50 words max)**
- Description: Provide sufficient information concerning the proposed session for reviewers to evaluate the suitability for this year's conference **(300 words max)**
- If you are proposing a **100-minute session** please provide a brief rationale for that session length. For example: There is an experiential component that requires additional time; There will be opportunities for group work; The presenter will engage participants in a process that must be observed and feedback will be provided.
- **FOR CMTE AND PRECONFERENCE SUBMISSIONS ONLY!!!** Please provide a detailed course schedule including breaks: an estimate of the amount of time you will spend on each aspect of your topic, including any necessary definitions/considerations, demonstrations, experientials, feedback from presenters/participants, time for questions, etc. Please also keep in mind that 50 minutes of instruction = 1 CMTE credit, so instruction time for a 3-hour CMTE = 150 minutes; 5-hour CMTE = 250 minutes; 6-hour Institute = 300 minutes; 7-hour Institute = 350 minutes. This will help the committee select courses of a length and depth appropriate to a CMTE course. For example: *for a 3-hour CMTE on Ethics: 15 minutes--introduction of presenters/participants, establishing course goals; 30 minutes--review of Dileo's 12-step decision making model; 30 minutes case scenario 1; 15 minute break; 30 minutes case scenario 2; 15 minutes introduction of small group work; 15 minute break; 20 minutes small group work; 10 minutes wrapup and review.*

- Target track (choose one)
 - Advocacy/Government Relations
 - Assessment
 - Clinical Techniques/Topics
 - Education and training
 - Membership/Organization Topics
 - Music Skills Development
 - Reimbursement
 - Research Methodologies (quantitative, qualitative, mixed, etc)
 - Technology
 - Theory
 - Other:
- Target Audience: For programming purposes, please choose only ONE option
 - Students
 - Entry level professionals
 - Experienced professionals
 - Educators/Internship Directors
- Learner Objectives: Include 2-4 Learner objectives that you plan to address through this presentation.
- Session Format (check all that apply)
 - Didactic (oral presentation)
 - Workshop (30% didactic; 70% experiential)
 - Discussion/Work Group
 - Panel Discussion
- Bibliography: Include 5-10 reference that are relevant to the content of this presentation.

AV/INSTRUMENTS:

You will also be asked to include your instrument wish list and any special AV requests. We will do our best to accommodate your requests. Note that all rooms will come equipped with the following:

Each session room will be provided with:

- LCD projector and screen
- Sound (for a laptop or MP3 device)
- Microphone (as appropriate for the room size)

PRESENTERS are responsible for the following items as needed:

- Laptop computer
- MP3 device
- Adaptors for Mac devices and PC devices

We highly recommend checking your presentation room in advance so we can address any needs efficiently. If you are missing equipment, please go to the REGISTRATION TABLE for assistance.

We will not be able to accommodate last minute changes to the AV plan.