

**MARAMTS Spring Business Meeting**

March 19, 2015

Regional Conference, Ocean City, MD

1. Opening Procedures
	1. Call to Order: L. Everhart, MARAMTS President at 5:15PM
		1. Motion to call the meeting to order. Marywood University motions. SUNY New Paltz seconds.
	2. Roll Call: D. Abourafeh, MARAMTS Secretary
		1. Officers
			1. L. Everhart, President – *Present*
			2. E. Bligh, President-Elect – *Present*
			3. Q. Thomas, Vice President – *Not Present*
			4. A. Erdman, Parliamentarian – *Present*
			5. D. Abourafeh, Secretary – *Present*
			6. B. Pantalena, Treasurer – *Present*
			7. S. Sullivan, Government Relations Chair – *Present*
			8. C. Loretto, Student Affairs Advisor – *Present*
		2. Schools
			1. Drexel University\* - 1/1
			2. Duquesne University – 10/14
			3. Elizabethtown College – 38/38
			4. Howard University\* - 1/1
			5. Immaculata University – 17/20
			6. Marywood University – 13/19
			7. Molloy College – 8/8
			8. Montclair State – 8/11
			9. Nazareth College – 24/24
			10. New York University\* - 1/1
			11. Radford University – 3/4
			12. Seton Hill University – 3/40
			13. Shenandoah University – 28/30
			14. Slippery Rock University – 23/23
			15. SUNY Fredonia – 10/11
			16. SUNY New Paltz – 3/5
			17. Temple University – 24/26
	3. Review Robert’s Rules: A. Erdman, Parliamentarian
		1. A. Erdman reviews Robert’s Rules and logistics of motioning to discuss agenda items.
	4. Approval of the agenda
		1. Motion to approve the agenda. SUNY New Paltz motions. Molloy College seconds.
2. Club Reports (each have one minute)
	1. Duquesne University
		1. Hosted annual Make-A-Wish fundraiser – raised $1000
		2. Jazz it up – Children’s youth choir
		3. Hosted monthly drum circles
		4. New research in music therapy - Sickle cell disease
		5. Best Buddies – drum circles with individuals with developmental disabilities
		6. VocalHealth seminar
	2. Elizabethtown College
		1. Big Sibling Little Sibling gathering
		2. Fundraised for conference – Waterbottles and mugs
		3. Peace Day with sister school – Marywood University
		4. Call to Collaborate event – OT’s, PT’s, and social workers
		5. Volunteer at Nursing Home
	3. Immaculata University
		1. Fundraised for conference - Bake sales
		2. Coffee house
	4. Marywood University
		1. 15 new club members
		2. Adopted families for Thanksgiving
		3. Nothing to hide
		4. Peace Day with sister school - Elizabethtown College
		5. Club discovery
		6. Hot chocolate sale
		7. Mr. Marywood – Male beauty pageant
	5. Molloy College
		1. Participated in Autism Walk and Pancreatic Cancer Walk
		2. Bi-annual coffee house
		3. Meetings/Swap Shops bi-weekly
		4. Sent students to passages
		5. Fundraiser - holiday & valentines day grams, sold chocolate
		6. Through the Decades Cabaret - Raised funds for scholarship in former chairperson of department’s name.
		7. Volunteered at Belair Nursing Home
		8. International graduate student buddy program – share cultural music
	6. Montclair State
		1. 3 successful open mics
		2. “Music therapy meet-ups” – short activities, food, caroling during holidays
		3. 2 MT fraternities
		4. Band-deemed together event – 6 student bands, 100 people attended - $500 raised
		5. MT nights – food, musical games
		6. Fundraised - Crochet instruments, t-shirts
	7. Nazareth College
		1. Farms – leading songs for kids in community
		2. Christmas party – interactive songs for children
		3. Winter Walk for Songs
		4. Organized mini-conference – interdisciplinary sessions
		5. Traveled to Fredonia – sister advocacy event
		6. Pinterest night
	8. Radford University
		1. Drum circle at festival
		2. Lip syncing competition
		3. Bake sales, bumper sticker sales, t-shirt sales
		4. Mac N Cheese fundraiser
		5. Ken Aigen presenting
		6. Pancake breakfast to fundraise for symposium
	9. Seton Hill University
		1. 20 new freshman
		2. Mission trip to the Dominican Republic – sent 5 students and 2 professors
		3. Love Notes Concert and bake sale to fundraise for conference
		4. Participation in Autism Walk
		5. Created website for prospective students
	10. Shenandoah University
		1. Jam sessions each week – performance for jazz caffe
		2. Music therapy mixer with alumni for networking purposes
		3. “Chimers” group of adults with disabilities
		4. Nake sales
		5. Participation in Relay for Life
	11. Slippery Rock University
		1. Fundraisers – t-shirt, coffee, soft pretzels
		2. Karaoke night
		3. Sister School drum circle - Duquesne drum
		4. Caroling in nursing homes
		5. Benefit concert for St. Judes Hospital
		6. Participated in Relay for Life
		7. MAR-AMTA student service project - 15 people participated
		8. Jamaican trip
		9. Camp rock
	12. SUNY Fredonia
		1. Open mic night
		2. Singing telegrams for Valentine’s day
		3. Ukulele workshop
		4. Song sharing at local library with sister school, Nazareth
		5. MT awareness week - Speakers, Spread the Word to End the Word (banner, etc), recital
	13. SUNY New Paltz
		1. Drumming on the green
		2. Hosted passages in October
		3. Drumming for stress group in one of dorms
		4. Arts based research – Diane Austin in MT perspectives
		5. Music in day care in town and on campus
		6. Collaborating w/ club “Autism Speaks” in their onwn school
	14. Temple University
		1. Mini-conference to fundraise
		2. Bake sales
		3. Participated in 2 walks for charity
		4. Drum circle
		5. Info-session
		6. JAFSP
		7. Advocacy – MT facts all around their building
		8. Jazz and pancakes events
		9. Care packages for troops
3. Officer/Committee Reports (each have two minutes)
	1. L. Everhart, President / Student Service Project Committee
		1. Represented MARAMTS at National Conference in Louisville
			1. Discussed what we wanted to pursue in future, met presidents from other regions
		2. Planned and made agendas for meetings
		3. Worked on PowerPoint’s
		4. Helped President-Elect Transition
		5. Student Service Project Committee
			1. 100 students volunteers, 8 sites
	2. E. Bligh, President-Elect / Scrapbook Committee
		1. Shadowed President
		2. Assisted with agenda’s and PowerPoint’s for Spring business meeting
		3. Scrapbook committee
			1. Reminded schools to come up and give her scrapbook page from this year and last year ASAP
	3. A. Erdman, Parliamentarian/Vice President / Swap Shop Committee
		1. Looking at by-laws, making changes
		2. How we include graduate students…by-laws are going to project them
		3. Arranging swap-shop
			1. Forms
	4. Vice President – C. Loretto spoke on behalf of Q. Thomas
		1. Rising membership numbers – a lot of activity in states
		2. History of MAR region - recognizing that so much history happened in our region
			1. Looking for someone to conduct historical research – answer questions about rich history
	5. D. Abourafeh, Secretary
		1. Kept everything up to date
			1. Contact information for:
				1. MAR-AMTA Board, MARAMTS E-Board, Board of Representatives which consist of all chapter representatives
			2. Updated MAR website and Google Site for chapter representatives and E-board members
			3. Helped organize fall business meeting
				1. Hotel arrangements
				2. Bonding experiences for fall business
			4. Coordinated student service project for regional conference
			5. Maintained contact with chapter reps
				1. Informed them of duties for fall business and spring business meetings
				2. Student service project, exhibit hall volunteering, canning, etc.
			6. Took minutes at summer and fall business meeting
	6. B. Pantalena, Treasurer / Fundraising Committee
		1. Take care of MARAMTS funds
		2. Fundraising Committee
			1. Selling same items – mugs, water bottles, bumper stickers, lanyard
			2. Penny Wars
		3. Work with C. Loretto in regard to scholarship checks
	7. S. Sullivan, Government Relations Chair
		1. Sat in on State Task force Conference Force from state to state
		2. Attended Advocacy events
			1. Hill Day - Harrisburg, PA
		3. Advocacy report
		4. Canning Project
			1. Tyler Seaman Foundation
		5. YouTube channel for ‘Rock Across the Region’ Advocacy is set-up
	8. C. Loretto, Student Affairs Advisor / Scholarships
		1. Scholarships have been awarded
			1. Increased numbers this year
		2. 6 candidates will be interviewed for Jenny Shinn Scholarship– 20 applicants this year
		3. Student Service Project – A big thank you to Tatyana Martin, MT-BC
		4. Organized forum for students
		5. Passages – looking for locations and co-chairs for the fall
			1. Planning starts in August
4. By-Laws: A. Erdman
	1. By-Law Revisions (discussed at Fall Business, approve today)

**Article III, Section 1**

Current by-law: Active student membership shall be open to any AMTA student member enrolled in an AMTA-approved school in the Mid-Atlantic Region.

Proposed by-law: Active student membership shall be open to any AMTA undergraduate or graduate student member enrolled in an AMTA-approved school in the Mid-Atlantic Region.

Reason for change: We are working to include the schools in our region that only have graduate programs in Music Therapy, as well as include graduate students in general. This slight change will clarify this inclusion.

**Article III, Section 2**

Current by-law: Active student membership shall be open to any intern in the Mid-Atlantic Region paying dues to AMTA.

Proposed by-law: Active student membership shall be open to any AMTA student member completing an AMTA-approved internship in the Mid-Atlantic Region.

Reason for change: Clarifies that the individual must be completing a *music therapy* internship.

**Article V, Section 6, Letter D**

Current by-law: Deliver to the newly elected Treasurer all monies, vouchers, books, signature cards, and papers of the association, with a supplemental report covering all transactions yet to be completed, by May 1st.

Proposed by-law: Deliver to the newly elected Treasurer all monies, vouchers, books, signature cards, and papers of the association, with a supplemental report covering all transactions yet to be completed, within fourteen days of the last day of regional conference. During this time, the former treasurer shall be allowed to make deposits and transactions in regards to monies accrued at regional conference.

Reason for change: Without the specified “buffer time” the previous treasurer would have to rush around at conference to get all the monies from fundraisers deposited. This specification makes the transition a little more graceful and less confusing.

**Article X, Section 1 & Article X, Section 2**

Article X, Section 1

Current by-law: The Board of Representatives will consist of two chapter representatives of each local chapter with active membership status. Each chapter will have one vote shared by the students represented at the business meetings.

Article X, Section 2

Current by-law: The MARAMTS Executive Board suggests that chapter representatives from each school should consist of one “Junior” Chapter Representative and one “Senior” Chapter Representative. The Junior Chapter Representative will be a student with sophomore or junior standing who will work with the Senior Chapter Representative with the intention of moving into the Senior position in the following school year. The Senior Chapter Representative shall instruct and guide the Junior Chapter Representative.

Proposed by-law: Article X, Section 1

Each school in the Mid-Atlantic Region shall have up to three chapter representatives, contingent upon one of those representatives being a graduate student. Schools in which only an undergraduate program is offered must have two chapter representatives. The criteria for being a chapter representative shall be at the discretion of each individual school (i.e. class standing, length of term, title).

Reason for change: We are morphing sections 1 and 2 of Article X together. First of all, we are working to include graduate students into MARAMTS, so allowing for schools with graduate programs to send a graduate representative in addition to the original two representatives should hopefully get this moving in the right direction.

In regards to the current Section 2, it makes more sense for the individual school clubs to decide how the chapter representatives work. The original Section 2 suggests that there be a “junior” representative and a “senior” representative, but very few schools were adhering to this suggestion. Also, by-laws are laws, not suggestions.

**Article XVI**

Current by-law: Title of the article reads “Explusion”.

Proposed by-law: Title of the article should read “Expulsion”.

Reason for change: “Explusion” is not a word.

* 1. Read through all by-law revisions
		1. Motion to approve by-laws. Elizabethtown College motions. SUNY Fredonia seconds.
		2. All in favor of changes
			1. All say I, None oppose, None abstain
	2. New changes proposed (discuss today, approved at second meeting)

**Article V, Section 1-7**

Add:

(Letter): Send all materials dating older than five years to the Archivist at Duquesne University.

Motion to open the floor for discussion– Molloy College motions, Duquesne University seconds.

Motion to close the floor for discussion – Montclair State University motions. Marywood University seconds

**Article V, Section 3**

Current by-law:

1. Undertake the duties of the President in his/her absence.

Proposed by-law: omit letter A

Reason for change: According to the Officer Duties Manual, the president-elect is next in the chain of command if the president cannot fulfill his or her duties. The duties in the by-laws need to reflect the ODM.

Proposed change: Move all the following letters in the section up one letter because of the aforementioned omission (like B becomes A, C becomes B, etc.)

Reason for change: That’s how the alphabet works.

Motion to open the floor for discussion – none

**Article V, Section 5**

Add:

M. Manage all MARAMTS social media pages, i.e. Twitter, Facebook, Instagram.

Reason for change: This is one of the secretary’s duties and it should be reflected in the by-laws.

Motion to open the floor for discussion – none

**Article VI, Section 1**

Current by-law: Serve as administrator to the Regional Internship Scholarship granted by MAR.

Proposed by-law: Serve as administrator to the regional scholarships granted by MAR and MARAMTS.

Reason for change: This will specify that the Student Affairs Advisor oversees both the Jenny Shinn Internship scholarship and the sophomore, junior, and graduate scholarships granted by MARAMTS.

Add:

K. oversee the coordination of the annual Passages conference

Reason for addition: This is one of the duties of the Student Affairs Advisor.

Motion to open the floor for discussion- none

**Article XII, Section 1**

Current by-law:

Section 1. The standing committees of MARAMTS who are appointed by the Regional President at the Fall Business meeting are as follows:

1. By-Laws Committee: chaired by the Regional Parliamentarian. Personnel consisting of one member of each local chapter.
2. Swap Shop Committee: chaired by the Regional Parliamentarian and another Executive Officer. Personnel consisting of four chapter representatives.
3. Fundraising Committee: chaired by the Regional Treasurer and four chapter representatives. Fundraising committee is used for the MARAMTS fundraiser.
4. Service Project Committee: chaired by the Regional President and an appointed representative. The representative will be a student from the school nearest to the location of that year’s Regional Conference.
5. The Archivist, which is Duquesne University shall:
	1. Keep minutes and important documents dating five years prior to the current year and older.
6. Advocacy Committee: chaired by the Government Relations Chair.

Omit:

E. The Archivist, which is Duquesne University shall:

* 1. Keep minutes and important documents dating five years prior to the current year and older.

Proposed by-law:

1. Scrapbooking Committee: chaired by the President Elect and four chapter representatives.
2. Social Media Committee: chaired by the Secretary and four chapter representatives.

Motion to open the floor for discussion – none

Motion to table (for 24 hours) to be approved next meeting. Duquesne University motions. Marywood University seconds.

1. Budget: B. Pantalena
	1. Review Budget
		1. Budget reviewed and approved at fall business meeting
		2. Gives officers stipend for fall and spring business meetings
		3. Scholarships are in budget
		4. $4, 413.46 in account as of 3/19/15
	2. Fundraiser
		1. Selling lanyards, bumper stickers, travel mugs, water bottles
		2. Penny wars – E-board will complete task at Swap Shop
			1. Cheap way to fundraise – money put in jar, each jar has a certain “task”
2. Government Relations Chair: S. Sullivan
	1. Canning
		1. Donating to Tyler Seaman Foundation – Music Never Stops
			1. Funds go towards opening music therapy positions at Mount Sinai Beth Israel Hospital
		2. Bring cans to spring business meeting tomorrow 3/20/15
	2. Advocacy Update
		1. Why to we need it?
			1. Increases protection for therapists and clients
			2. Provides access to services for clients
			3. Increases our exposure
			4. Provides opportunities for reimbursement
		2. How do you advocate?
			1. State task force
			2. Student service project
			3. Advocacy in your club
			4. Go back to highschool and present on MT
			5. EXAMPLE: SUNY Fredonia held week long advocacy events – guest speakers, recitals, etc
	3. State Task Forces
		1. Groups for each individual state
		2. Isolate issues within regulation for the state and try to solve it (licensure, recognition)
		3. If you’re interested in becoming a part in state task force, find it on MAR website
		4. National updates
			1. 40 active states
			2. 2014 licensure passed in Rhode island
			3. AMTA – added seats
				1. We get a say within standards
		5. States in the MAR Region
			1. PA
				1. Hillday – Resolution passed through house and senate – music therapy recognized as health profession
				2. October is music therapy month
				3. 35 volunteers
			2. Virginia
				1. Advocacy workshops
			3. Maryland
				1. Letter writing campaign, fact sheet, positive music therapy stories
			4. NJ
				1. Hillday event in Trenton
				2. Drafted licensure bill
			5. NY
				1. Conducted survey that polled professionals – 238 responses

MT license instead of LCAT discussed

A lot of support for new license

Motion to table the rest of the agenda to spring business meeting meeting 3/20/15 at 11 AM, and skip to nominations

 Slippery Rock University motions. Shenandoah University seconds.

1. Executive Board Nominations for the 2015-2016 Year
	1. Current Executive Board members give brief description of their duties (30 seconds per position)
		1. President
			1. Run summer, fall, and spring business meetings, write agenda, PowerPoint’s, Liaison for MAR at AMTA conference
		2. President-Elect
			1. Shadow president, Chair the scrapbook committee, check-in with everyone on month to month basis, ODM
		3. Vice-President
			1. Serves on professional board – sits in on both student and professional meetings, student voice on professional board
		4. Parliamentarian-
			1. Revise bi-laws, arrange SwapShop, Robert’s rules
		5. Secretary
			1. Take minutes, organize all documents, liaison between MARAMTS Executive board and students
		6. Treasurer
			1. Take care of books, fundraising, write checks
		7. Government Relations Chair
			1. Sit in on conference calls, attend conference, may need vehicle to travel
		8. Student Affairs Advisor
			1. Liaison between professional board and MARAMTS
	2. Motion to open the floor for nominations
		1. President –
			1. Motion to open the floor for nominations – SUNY Fredonia motions. Nazareth College seconds.
			2. Nomination
				1. Elizabeth Bligh - Accepts
			3. Motion to close the floor for nominations – SUNY New Paltz motions. Seton Hill University seconds.
		2. President-Elect
			1. Motion to open the floor for nominations – Shenendoah University motions. Nazareth College seconds.
			2. Nomination
				1. None
			3. Motion to close the floor for nominations – Slippery Rock University motions. Immaculata University seconds.
		3. Vice President –
			1. Motion to open the floor for nominations– SUNY New Paltz motions. Elizabethtown College seconds.
				1. Tara O’Brien – Accepts
				2. Angela LoMonte – Accepts
			2. Motion to close the floor for nominations – Montclair State University motions. Temple University seconds.
		4. Parliamentarian –
			1. Motion to open the floor for nominations– Slippery Rock University motions. Seton Hill University seconds
			2. Nominations
				1. Allison Broaddrick - Accepts
			3. Motion to close the floor for nominations – Duquesne University motions. Temple University seconds.
		5. Secretary –
			1. Motion to open the floor for nominations– Slippery Rock University motions. SUNY Fredonia seconds.
			2. Nominations
				1. Andrea Schaertel - Accepts
				2. Meghan Smith - Accepts
			3. Motion to close the floor for nominations – Marywood University motions. Montclair State University seconds.
		6. Treasurer
			1. Motion to open the floor for nominations– Slippery Rock University motions. Shenandoah University seconds.
				1. Katie Patterson - Accepts
				2. Amanda Montera - Accepts
			2. Motion to close for treasurer– Marywood University motions. Duquesne University seconds.
		7. Government Relations Chair
			1. Motion to open the floor for nominations – Molloy College motions. Nazareth College seconds.
			2. Nominations
				1. Amara May - Accepts
				2. Stephanie McDonald - Accepts
				3. Cody Thompson - Accepts
				4. Sophia Salvatore - Accepts
			3. Motion to close the floor for nominations – Immaculata University motions. SUNY New Paltz seconds.
		8. Student Affairs Advisor –
			1. Motion to open the floor for nominations – Elizabethtown College motions. Shenandoah University seconds.
			2. Nominations
				1. Conio Loretto - Accepts
			3. Close the floor the floor for nominations – Marywood University motions. Nazareth College seconds.
2. Reminder:
	1. 2nd Business Meeting tomorrow, 3/20/15!
		1. 11AM-12PM
	2. Swap Shop tomorrow, 3/20/15!
		1. 4:30-5:20 PM
3. Door Prizes!!
	1. Prizes given out
4. Break meeting
	1. Motion to break meeting until tomorrow, 3/20/15 at 11AM
		1. Marywood University motions. Immaculata University seconds.