**MARAMTS Fall Business Meeting**

Friday, September 18, 2015 through Saturday, September 19, 2015

Elizabethtown College, Elizabethtown, PA

1. Opening Procedures:
	1. Call to Order, E. Bligh
		1. The meeting is called to order at 6:27PM.
	2. Roll Call, M. Smith
		1. Officers
			1. Elizabeth Bligh, President, *present*
			2. Andrea Schaertel, President-Elect, *present*
			3. Megan Neil, Vice President, *present*
			4. Allison Broaddrick, Parliamentarian, *present*
			5. Meghan Smith, Secretary, *present*
			6. Amanda Montera, Treasurer, *present*
			7. Cody Thompson, Government Relations, *present*
			8. Conio Loretto, Student Affairs Advisor, *present*
		2. Schools
			1. Drexel University 0/2
			2. Duquesne University 2/2
			3. Elizabethtown University2/2
			4. Howard University 0/2
			5. Immaculata University 1/2
			6. Marywood University 2/2
			7. Mercyhurst University 0/2
			8. Molloy College 2/2
			9. Montclair State University 0/3
			10. Nazareth College 2/2
			11. New York University 0/2
			12. Radford University 3/3
			13. Seton Hill University 2/2
			14. Shenandoah University 1/2
			15. Slippery Rock University 2/2
			16. SUNY Fredonia 2/2
			17. SUNY New Paltz 2/2
			18. Temple University 2/2
	3. Review Robert’s Rules of Order, A. Broaddrick
		1. Robert’s Rules are the format that governs our meetings.
		2. It tells you what to say, and when to say it.
		3. If President says, “May I have a motion to open the floor” only motion if you have something to say/have a question.
		4. Any motion needs a second. If someone makes a motion, please second it.
		5. If you need anything, raise your hand.
		6. If you would like to take a break, say, “I would like to make a point of privilege”.
	4. Approval of the Agenda, E. Bligh
		1. Elizabethtown made a motion to approve the agenda, seconded by Shenandoah.
	5. Reading and Approval of the Minutes, M. Smith
		1. Temple made a motion to approve the minutes, seconded by Duquesne.
2. Officer Reports:
	1. President Report, E. Bligh
		1. Planned agenda for Summer Business Meeting in August
		2. Planned the agenda for Fall Business Meeting
		3. Has been in contact with the Executive Board, as well as SAA, with plans for the year.
		4. Has been a part of the planning for the Student Service Project for the MAR conference
			1. Sat in on conference call with SAA and professionals about this
		5. There are no questions regarding the President’s report.
		6. The President’s report is filed.
	2. President-Elect Report, A. Schaertel
		1. Attended Summer Business Meeting
		2. Updated the Officer Duties Manual, President Elect section
		3. Collected the ODM revisions from other officers, to update the ODM.
		4. Currently holding on to the scrapbook.
		5. Observing the President and her duties
		6. There are no questions regarding the President Elect’s report.
		7. The President Elect’s report is filed.
	3. Vice President Report, M. Neil
		1. Read bylaws
		2. Updated sites, including mar contact info
		3. Attended Summer Business Meeting
		4. Edited Officer’s Duties Manual Vice President section
		5. Started planning to attend the National Conference in November
		6. Coordinated with M. Walborn for later in this meeting.
		7. There are no questions regarding the Vice President’s report.
		8. The Vice President’s report is filed.
	4. Parliamentarian Report, A. Broaddrick
		1. Reviewed By-Laws and made changes which were discussed at Summer Business Meeting
		2. Reviewed them again and formalized them to compile them in a PowerPoint Presentation.
		3. Coordinating Swap Shop with the Student Affairs Advisor.
		4. There are no questions regarding the Parliamentarian’s report.
		5. The Parliamentarian report is filed.
	5. Secretary Report, M. Smith
		1. Read through the By-Laws
		2. Took over the social media accounts (Twitter, Instagram, Facebook, email), and changed the passwords.
		3. Updated the contact information for the Executive Board
		4. Compiled the Chapter Representatives’ contact information
		5. Compiled contact information for Music Therapy Club Presidents in the MAR.
		6. Updated both Executive Board and Chapter Representatives’ contact information on both of the Google sites (Chapter Rep and Executive Board)
		7. Attended the Summer Business Meeting
		8. Took and distributed the minutes from the Summer Business Meeting.
		9. Finalized and distributed the Timeline of Officer Duties that the Executive Board created at the Summer Business Meeting.
		10. Notified Chapter Representatives about the Passages Conference
		11. Posted information on Passages Conference on Facebook page
		12. Contacted Chapter Representatives regarding Fall Business Meeting information
		13. Created and distributed the Welcome Packet
		14. Updated the MARAMTS Chapter Representative Facebook page members
		15. Worked with the MAR President to coordinate hotel rooms for Fall Business Meeting
		16. Worked with Dr. Behrens to coordinate drum circle and lunches for Fall Business Meeting.
		17. There are no questions regarding the Secretary’s report.
		18. The Secretary’s report is filed.
	6. Treasurer Report, A. Montera
		1. Made revisions to Officer’s Duties Manual, Treasurer section.
		2. Attended Summer Business Meeting
		3. Reimbursed the Executive Board members for the Summer Business Meeting
		4. Looked at fundraising ideas for the coming year
		5. Created a proposed budget, to be reviewed and finalized
		6. There are no questions regarding the Treasurer’s report.
		7. The Treasurer’s report is filed.
	7. Government Relations Report, C. Thompson
		1. Keeping tabs with task forces in different states, as they go through their terms
		2. Sitting in on conference calls
		3. “Hot Topic Calls”- short presentations 20-25 min about upcoming legislative changes
		4. Keeping tabs on PA House bill 1438.
			1. It was recommended to the house on July 6th, 2015 and is still there. This would require LPMT credential to practice Music Therapy in PA
			2. No other bills have brought to attention
		5. Diane Seaman about Music Never Stops canning fundraiser
		6. There are no questions regarding the Government Relations’ report.
		7. The Government Relations’ report is filed.
	8. Student Affairs Advisor Report, C. Loretto
		1. Motion made to make an addendum to move this report to later in the agenda made by Molloy and seconded by Slippery Rock.
		2. Motion to return to this section of the agenda made by Molloy and seconded by Immaculata.
		3. Working on MAR Scholarship information
			1. This information, as well as the applications, are on the MAR website.
		4. Working as the advisor for the Passages conference.
		5. Hosted the Executive Board at The Center for Discovery for the Summer Business Meeting.
		6. Chairing a committee for the Student Service Project for Regional Conference.
		7. Preparing for NAT conference
			1. SAA acts as the MARAMTS representative to AMTAS
		8. There are no questions regarding the Student Affairs Advisor’s report.
		9. The Student Affairs Advisor’s report is filed.
3. Committee Reports:
	1. Bylaws, A. Broaddrick
		1. Will be collecting bylaws from every school, reviewing them, and sending them back with recommended revisions.
		2. All schools need to forward their By-Laws to MARAMTSPArliamentarian@gmail.com
		3. Creating bylaws individualized for the schools that do not have By-Laws (New Paltz, Immaculata, Seton Hill University)
		4. Chapter Representatives who have volunteered for this committee:
			1. R.Conklin (FRED), M. Gallik (Marywood), S. Reynolds (RU), M. Frank (TU)
		5. There are no questions regarding the By-Laws Committee Report.
		6. The By-Laws Committee Report is filed.
	2. Swap Shop, A. Broaddrick
		1. No committee members needed
		2. Swap shop will be different from what it has been in the past.
		3. Instead of having a population an intervention, each school will bring hello and goodbye songs that are specific to your schools or region.
		4. These should be turned in in lead sheet format.
			1. There will be an eBook created, which will be sent out following conference.
		5. Questions
			1. Are we writing the hello/goodbye songs? Not necessarily, but you can.
		6. There are no further questions regarding the Swap Shop Committee Report.
		7. The Swap Shop Committee report is filed.
	3. Fundraising, A. Montera
		1. No committee members needed
		2. New fundraisers will be discussed later on in the meeting
		3. There are no questions regarding the Fundraising Committee report.
		4. The Fundraising Committee report is filed.
	4. Service Project, E. Bligh
		1. It is going to be different than it has been in the past
		2. In the past, students have been sent to a site with a music therapist to supervise music activities at a site.
		3. This can be harmful, if we go into a place that has never had Music Therapy, with a supervisor that does not know the clients, and that does not know the students working.
		4. Instead, in Harrisburg, there will be a Hill Day.
			1. There is a free CMTE on the Wednesday night before opening ceremonies.
				1. CMTE on meeting with senators and house representatives.
				2. This is free to anyone in MAR, who is a student and active within MARAMTS.
			2. On Thursday, residents of PA will be able to meet with legislators to advocate for MT
			3. Others (non PA residents) will be in the lobby, having a drum circle, advocating for Music Therapy.
				1. This will be a great experience in learning about advocacy.
			4. It is especially relevant because of the bill that is currently in legislation
			5. Questions
				1. Is there a limit on how many people can attend the CMTE? At this point in time, there is not.
				2. Does this replace canning? No
			6. Other ideas for the future include creating and giving presentations on what Music Therapy is and why people are eligible to receive it.
				1. This is still a work in progress.
		5. There are no questions regarding the Student Service Project report.
		6. The Student Service Project report is filed.
	5. Advocacy, C. Thompson
		1. The idea for last year was Rock Across the Region
			1. The intent for this project was for individual schools (or sister schools) to send in videos of advocacy projects.
			2. This channel was never utilized
		2. We are considering changing the name of the channel to MARAMTS (instead of Rock Across the Region), to make it applicable to other projects.
		3. There will be a playlist for the 2015-2016 service project (Hill Day)
		4. Organizations within MARAMTS will have opportunities will have chances to send in videos of their club’s advocacy events
		5. Will need a committee of 3-5 people.
			1. Responsibilities will include
				1. Brainstorming ideas for advocacy projects
				2. Proofreading emails, reading letters, remaining in communication with each other
			2. Chapter Representatives who will serve on the committee: L. Anthony (Elizabethtown), B. Wentling (Elizabethtown), E. McIntyre (Duquesne), L.Hammon (Duquesne).
		6. There are no questions regarding the Advocacy report.
		7. The Advocacy report is filed.
	6. Scrapbooking, A. Schaertel
		1. No committee members needed
		2. Each school submits one scrapbook page at MAR conference
		3. There have been no updates to the scrapbook since conference
		4. There are no questions regarding the Scrapbooking report.
		5. The Scrapbooking report is filed.
	7. Social Media, M. Smith
		1. No committee members are needed
		2. Posting updates in MARAMTS
		3. There are no questions regarding the Social Media report.
		4. The Social Media report is filed.
	8. Canning Project, C. Thompson
		1. At this past MAR Conference, we raised $57 for the Music Never Stops foundation
		2. We are planning to fundraise much more this year.
		3. We will have more specific directions, with more practical procedures. These will be coming out in the future.
		4. One big change that will be made to this project is removing the competition aspect. We all should work as a team to accomplish our goal.
		5. Our goal is to raise over $100 at this MAR Conference.
		6. Possibly branching out the project past Conference
			1. This would also increase public image in the community.
			2. Works out as an advocacy opportunity.
		7. Requesting 3-5 members,
			1. Responsibilities include
				1. Helping to choose a nonprofit organization
				2. Working on the logistics of the project
			2. Chapter Representatives who will serve on this committee: M. Gallik (Marywood), M. Prasada-Rao (Seton Hill), L. Ingram (Molloy) V. Gac (Nazareth), L. Anthony (Elizabethtown)
		8. There are no questions regarding the Canning Project report.
		9. The Canning Project report is filed.
4. Chapter Representative Reports:
	1. Drexel University
	2. Duquesne University
		1. Drum circle with Best Buddies
		2. Started this year: a drum circle with freshmen
		3. Planning for Make a Wish Benefit Concert
		4. Had an advocacy table at Duquesne expo
		5. Webinar about Music Therapy and cancer
	3. Elizabethtown University
		1. Open door recital, performing classical rep for children
			1. Doors are open so people can come and go freely
		2. Senior send off
		3. Intern care package containing small instruments
		4. 28 freshmen, 55 Music Therapy club member
		5. Homecoming fundraiser
		6. Peace day with Marywood- singing songs about peace.
		7. Spring/nature-themed recital for older adults
	4. Howard University
	5. Immaculata University
		1. Bi-weekly club meetings.
		2. Every other weeks, drum circle open to anyone
		3. Coffee house
		4. Bake sales
		5. Caroling for nuns at convent
	6. Marywood University
		1. Participated in drum circles
		2. Jam Sessions, including one at the end of the year
		3. Mr. Marywood
		4. Senior send off gifts
		5. Clubs fair
		6. Peace day with Elizabethtown
		7. Jam Session collaboration with Elizabethtown through Skype
		8. Clothing order for club,
		9. Service Project
		10. Monthly “song jam”, which is a tool for learning repertoire
	7. Mercyhurst University
	8. Molloy College
		1. Freshman- Transfer fair
		2. 10 incoming freshmen
		3. Snow cone sale
		4. Student ambassador (new students with grad students)
		5. Coffee house
		6. Cabaret night (mental illness awareness)
		7. De-stressing drum circle
		8. Conference on site (Improvisational Music Therapy and Autism at the Rebecca Center at Molloy College)
	9. Montclair State University
	10. Nazareth College
		1. Music Therapy advocacy week in April,
			1. Music Therapy Myth busters with post-its with facts
			2. Flash Mob
			3. Open Mic
		2. Mini-Conference undergrad association,
		3. 30 people at first meeting
		4. Walk to End Alzheimer's
			1. Open Mic for fundraiser
		5. TED Talk about Music Therapy and Spirituality
		6. Drum Circle with sister school, Fredonia
	11. New York University
	12. Radford University
		1. Weekly meetings (sometimes with Musical Experiences)
		2. Drum Circle on 9/11
		3. Open Mic night with professors
		4. Pancake Night for annual symposium
			1. 2 professionals from fields
		5. Participated in the Club Fair,
		6. Held a Car Wash
		7. Participated in Scottish heritage festival
	13. Seton Hill University
		1. Preparing for their second service trip to the Dominican Republic
			1. With teachers and students
			2. They will go and do Music Therapy/Music Activities
		2. Monthly Open Mic nights
		3. Advisor has started doing circle song workshops
		4. Collaborated with 3 therapies at SHU (art, music, marriage and family) for A Week Without Violence
		5. New art building, Music therapy presentation
	14. Shenandoah University
		1. Very successful Murder Mystery Dinner
		2. Relay for Life
		3. Performed at a Mental Health site
		4. Held a welcome cookout for their freshman
		5. Neurological Music Therapists have been guest speakers
		6. Hoping to host more speakers on interdisciplinary work
		7. Volunteering in the community
		8. Hayride and Pumpkin Patch trip
		9. They are assisting in some of the logistics behind Passages Conference
	15. Slippery Rock University
		1. Fundraisers including:
			1. Karaoke night
			2. T-shirt sale
			3. Bagging at Wal-Mart,
			4. Selling candy, and bake sales during concerts
			5. Booth at Homecoming pep rally
		2. Duquesne drum circle
		3. Host drum circle twice monthly
		4. Caroling with Mu Phi
		5. Music Therapy Benefit concert on Oct 29th
	16. SUNY Fredonia
		1. Operations File, for raising money for cleft lip and palate surgeries
		2. Walk to End Alzheimer’s
		3. Guest speaker
		4. Master Class
		5. Bake sale for Conference fundraising
	17. SUNY New Paltz
		1. Two drum circles for advocacy, and to de-stress before finals
		2. Raised money for Autism Speaks (selling pins, playing music)
		3. They have had three club meetings so far
		4. Club has grown a lot, to 20 members
		5. They held elections for the new Executive Board positions
		6. Fundraising money for T-shirts for Regional Conference
		7. Fundraising for Autism Speaks
	18. Temple University
		1. Open Mic fundraiser
		2. Bake sales regularly
		3. Planning for our biggest fundraiser. Mr. Boyer- male pageant
		4. Some members will be attending National Conference
		5. Meet The Faculty night, so that underclassmen get to meet the faculty in graduate or doctorate program
		6. Spotlight in Music Therapy- upperclassmen share about fieldwork experiences, and what to expect. A learning opportunity for underclassmen
		7. Repertoire binder: each week, someone brings in and performs a song that could be used in a session
		8. Freshman Outreach Program- upperclassmen to be mentors for underclassmen
		9. Project Home- Playing music with residents at a homeless residence for people going through rehabilitation
		10. Drum circles for advocacy
5. New Business:
	1. A. Schaertel makes a request for short recess until 7:35
		1. Motion to recess made by Molloy and seconded by Elizabethtown.
	2. Bylaws, A. Broaddrick
		1. Article I, Section 3
			1. Current:
				1. MARAMTS- Mid-Atlantic Region Association of Music Therapy Students
				2. AMTAS- American Music Therapy Association Students
				3. MAR- Mid-Atlantic Region Association for Music Therapy
				4. AMTA- American Music Therapy Association, Inc.
				5. SAAB- Student Affairs Advisory Board
			2. Proposed:
				1. MARAMTS- Mid-Atlantic Region Association of Music Therapy Students
				2. AMTAS- American Music Therapy Association Students
				3. MAR- Mid-Atlantic Region American Music Therapy Association Inc.
				4. AMTA- American Music Therapy Association Inc.
				5. SAAB- Student Affairs Advisory Board
			3. Reason: Consistency with MAR-AMTA By-Laws.
			4. Motion to bring this change to Spring Business meeting made by Temple, seconded by Molloy.
		2. Article III, Section 7
			1. Current: Any student chapter who is a paying member of AMTA will be termed an active chapter provided that the students represented have attended at least one of the past two fall business meetings. Failure to attend will bring the chapter to an inactive status and voting privileges will be lost. Attending a fall business meeting the following year may amend this status.
			2. Proposed: A student chapter is termed an active chapter, provided that the chapter has been represented by at least one current AMTA student member at at least one of the past two fall business meetings. Failure to attend will bring the chapter to an inactive status and voting privileges will be lost. Attending a fall business meeting the following year may amend this status.
			3. Reason: The wording was confusing and misleading. This change will clarify.
			4. Motion made to bring this change to Spring Business Meeting made by Shenandoah, and seconded by Radford.
		3. Article IV, Section 5
			1. Current: The term of office for all MARAMTS officers elected at the Regional Conference will start at the close of that Regional Conference. The term of office shall be one year, until the following Regional Conference.
			2. Proposed: The term of office for all MARAMTS officers elected at the Regional Conference will start at the close of that Regional Conference. The term of office shall last until the close of the following Regional Conference.
			3. Reason: The term does not last exactly one year, so for ease, accuracy, and lack of redundancy, it should be removed.
			4. Motion to bring this change to the Spring Business Meeting made by Elizabethtown and seconded by Shenandoah.
		4. Article IV, Section 6
			1. Current: All officers must be in the process of completing course work at an accredited university, have received written acceptance from an approved clinical training site, or be completing an internship that will last the entire length of office all in the MAR. If an officer is to complete his or her internship outside of the MAR, it will be at the unanimous discretion of the rest of the Executive Board whether he or she will be capable of properly and efficiently completing the duties and responsibilities as an officer of MARAMTS
			2. All officers must be in the process of completing course work at an accredited university in the Mid-Atlantic Region, have received written acceptance from an approved clinical training site, or be completing an internship that will last the entire length of office all in the MAR. If an officer is to complete his or her internship outside of the MAR, it will be at the unanimous discretion of the rest of the Executive Board whether he or she will be capable of properly and efficiently completing the duties and responsibilities as an officer of MARAMTS.
			3. Reason: Clarification.
			4. Motion made to bring this change to the Spring Business Meeting made by Molloy and seconded by Temple.
		5. Article IV, Section 8
			1. Current: In order for a student to be eligible to run for the office of president and president-elect, he/she must have at least one of the following qualifications: (a) Attended at least one Fall Business Meeting, (b) Previously was a member of the MARAMTS Executive Board for at least one full term.
			2. Proposed: In order for a student to be eligible to run for the office of president, he/she must have at least one of the following qualifications: (a) Attended at least one Fall Business Meeting, (b) Previously was a member of the MARAMTS Executive Board for at least one full term.
			3. Reason: This is not applicable for the President Elect.
			4. Motion made to bring this change to the Spring Business Meeting made by Marywood and seconded by Seton Hill University.
		6. Article V, Section 1 (President’s Duties)
			1. Current: None
			2. Proposed: Q. The President must complete the MAR report for the AMTAS at the end of their term.
			3. Reason: Clarification of duties.
			4. Motion made to bring this change to the Spring Business Meeting made by Marywood and seconded by Slippery Rock University.
		7. Article V, Section 4 (Parliamentarian’s Duties)
			1. Current: None
			2. Proposed: H. Post the current by-laws to the MAR and MARAMTS Executive Board Google Drive following the Regional Conference and the Fall Business Meeting.
			3. Reason: It is part of the duties and should be included.
			4. Motion made to bring this change to the Spring Business Meeting made by Slippery Rock University and seconded by Immaculata.
		8. Article V, Section 4 (Parliamentarian’s Duties)
			1. Current: None
			2. Proposed: He/ She must attend Regional Conference unless there are extenuating circumstances.
			3. Reason: It is part of the duties and should be included.
			4. Motion made to bring this change to the Spring Business Meeting made by Elizabethtown and seconded by Radford.
		9. Article V, Section 5 (Secretary’s Duties)
			1. Current: None
			2. Proposed: He/ She must attend Regional Conference unless there are extenuating circumstances.
			3. Reason: It is part of the duties and should be included.
			4. Motion made to bring this change to the Spring Business Meeting made by Elizabethtown and seconded by Radford.
		10. Article V, Section 5 (Secretary’s Duties)
			1. Current: G. Coordinate a Fall Newsletter for MARAMTS.
			2. Proposed: Delete.
			3. Reason: No longer in the duties.
			4. Motion made to bring this change to the Spring Business Meeting made by Elizabethtown and seconded by Shenandoah.
		11. Article V, Section 5 (Secretary’s Duties)
			1. Current:
				1. H. Determine a quorum for each Business Meeting.
				2. I. Acquire a list of current MARAMTS members from AMTA before the Fall and Spring Business meetings.
				3. J. Transfer any irreplaceable materials and documents via transferable mail or direct delivery within two weeks to the successive officer.
				4. K. Submit updates to the web master concerning Executive Board contact information, minutes, and MARAMTS and AMTAS newsletters.
				5. L. Be responsible for sending an updated version of designated duties to the MARAMTS President-Elect for the Officer’s Duties Manual.
				6. M. Manage all MARAMTS social media pages, i.e. Twitter, Facebook, and Instagram.
				7. N. Send all materials dating older than five years to the Archivist at Duquesne University.
			2. Proposed:
				1. G. Determine a quorum for each Business Meeting.
				2. H. Acquire a list of current MARAMTS members from AMTA before the Fall and Spring Business meetings.
				3. I. Transfer any irreplaceable materials and documents via transferable mail or direct delivery within two weeks to the successive officer.
				4. J. Submit updates to the web master concerning Executive Board contact information, minutes, and MARAMTS and AMTAS newsletters.
				5. K. Be responsible for sending an updated version of designated duties to the MARAMTS President-Elect for the Officer’s Duties Manual.
				6. L. Manage all MARAMTS social media pages, i.e. Twitter, Facebook, and Instagram.
				7. M. Send all materials dating older than five years to the Archivist at Duquesne University.
			3. Reason: Alphabetical order.
			4. Motion to bring this change to the Spring Business Meeting made by Molloy and seconded by Immaculata.
		12. Article V, Section 6 (Treasurer’s Duties)
			1. Current: None
			2. Proposed: He/ She must attend Regional Conference unless there are extenuating circumstances.
			3. Reason: It is part of the duties and should be included.
			4. Motion to bring this change to the Spring Business Meeting made by Molloy and seconded by Temple.
		13. Article V, Section 7 (Government Relations’ Duties)
			1. Current: To oversee the Sister School Advocacy Project which includes maintaining and supporting an intercollegiate communication program that will promote pre-professional development and advocacy amongst student members.
				1. And E. Oversee the Sister School Advocacy Project.
			2. Proposed: Drop letter E.
			3. Reason: Repetitive
			4. Motion to bring this change to the Spring Business Meeting bade by Nazareth and seconded by Fredonia.
		14. Article V, Section 7
			1. Current:
				1. F. Coordinating a Canning Advocacy Project for the Regional Conference.
				2. G. Be responsible for sending an updated version of designated duties to the MARAMTS President Elect for the Officer’s Duties Manual.
				3. H. He/ She must attend Regional Conference and is encouraged to attend other Government Relations meetings.
				4. I. Send all materials dating older than five years to the Archivist at Duquesne University.
			2. Proposed:
				1. E. Coordinating a Canning Advocacy Project for the Regional Conference.
				2. F. Be responsible for sending an updated version of designated duties to the MARAMTS President Elect for the Officer’s Duties Manual.
				3. G. He/ She must attend Regional Conference and is encouraged to attend other Government Relations meetings.
				4. H. Send all materials dating older than five years to the Archivist at Duquesne University.
			3. Reason: Alphabetical Order.
			4. Motion to bring this change to the Spring Business Meeting made by Elizabethtown and seconded by Duquesne.
		15. Article XI, Section 1
			1. Current: None
			2. Proposed: L. To remain in contact with the chapter representative of your sister school.
			3. Reason: It is already part of the duties.
			4. Motion to bring this change to the Spring Business Meeting made by Molloy and seconded by Slippery Rock.
		16. Article XII
			1. Current: Section 1. The standing committees of MARAMTS who are appointed by the Regional President at the Fall Business Meeting are as follows:
				1. By-Laws Committee: chaired by the Regional Parliamentarian. Personnel consisting of one member of each local chapter.
				2. Swap Shop Committee: chaired by the Regional Parliamentarian and another Executive Officer. Personnel consisting of four chapter representatives.
				3. Fundraising Committee: chaired by the Regional Treasurer and four chapter representatives. Fundraising committee is used for the MARAMTS fundraiser.
				4. Service Project Committee: chaired by the Regional President and an appointed representative. The representative will be a student from the school nearest to the location of that year’s Regional Conference.
				5. Advocacy Committee: chaired by the Government Relations Chair.
				6. Scrapbooking Committee: chaired by the President Elect and four chapter representatives.
				7. Social Media Committee: chaired by the Secretary and four chapter representatives.
			2. Proposed: Section 1. The standing committees of MARAMTS who are appointed by the Regional President at the Fall Business Meeting are as follows:
				1. By-Laws Committee: Formed and chaired at the discretion of the regional Parliamentarian.
				2. Swap Shop Committee: Formed and chaired at the discretion of the regional Parliamentarian.
				3. Fundraising Committee: Formed and chaired at the discretion of the regional Treasurer. Fundraising committee is used for the MARAMTS fundraiser.
				4. Service Project Committee: Formed and chaired at the discretion of the regional President. The representative will be a student from the school nearest to the location of that year’s Regional Conference.
				5. Advocacy Committee: Formed and chaired at the discretion of the regional Government Relations Chair.
				6. Scrapbooking Committee: Formed and chaired at the discretion of the regional President- Elect.
				7. Social Media Committee: Formed and chaired at the discretion of the regional Secretary.
			3. Reason: For consistency.
			4. Motion to bring this change to the Spring Business Meeting made by Marywood and seconded by Slippery Rock.
	3. President’s Forum, E. Bligh
		1. CR’s tell Club President’s to join the President’s Forum Facebook page
			1. It is called: MARAMTS President’s Forum
	4. Chapter Representative’s Duties
		1. Responding to secretary’s emails in a timely manner
		2. The faster Chapter Representatives respond, the fewer emails they will be sent
	5. Review Sister Schools
		1. This is a way to get together with a nearby school, doing advocacy in the area
		2. Getting to know new people, and establish new relationships outside of your school
		3. Great opportunity to interact is at MAR conference
		4. Skype could also be a useful tool for this
	6. President’s Challenge, E. Bligh
		1. What is it?
			1. Each region budgets to buy supplies to bring to National Conference, and one winner (someone going into internship) wins the president’s challenge and wins the basket from every region
			2. Last year, the President and President Elect went to a music shop and bought instruments (kazoos, guitar picks, ukulele, etc.).
				1. When they did this challenge, the store donated a $50 pair of headphones
		2. $100 budget
		3. Ideas of what to get (instruments, music books, West Music gift card, etc…)
			1. Motion to open discussion made by Elizabethtown and seconded by Fredonia.
			2. Maybe instead of small instruments, one large instrument (like a drum)
			3. Blank CDs or flash drives (could be useful for hospice setting)
			4. Binders and slip covers
			5. List of songs from MAR (no cost, but has a personal touch)
			6. Fundraising items from past MAR fundraisers
			7. iTunes gift card
			8. Guitar pick cutter
			9. Spotify membership
			10. Bluetooth speaker
			11. If you have any other ideas, email the President at MARAMTSPresident@gmail.com
		4. Motion to close the floor on this discussion made by Duquesne and seconded by Temple.
	7. Budget, A. Montera
		1. Proposed budget follows the same model as last year
		2. Only change was the $700 allotment from fundraising to conference reimbursement (because conference is becoming more and more expensive)
		3. We are budgeted for $5,190
		4. We have $3,984.19
		5. It looks like we are losing money, but MAR pays for our scholarships. That is a substantial amount of money that we will be reimbursed for.
		6. Motion to approve the budget made by Shenandoah and seconded by New Paltz.
	8. State Task Force, C. Thompson
		1. PA- members have been calling and emailing Senators and House Representatives for the bill that is in the house licensure committee
		2. NY- there have been conference calls
		3. VA, MD, NJ- update when they appointed new members at regional conference, but there have ben no other updates
	9. Scholarships, C. Loretto
		1. Applications are on the MAR-AMTA.org website. There is a student sections. Please look at this and tell other students in your club and at your school.
		2. Sophomore, Junior, Internship, Graduate, 2 Club awards
			1. For these awards, one of the references if from your Club President. If you are president, the reference goes to VP
			2. The other reference is from your Professor.
			3. Make sure that your Professor and President are aware of this. The references are an important aspect of the application.
		3. Please encourage classmates to apply for the scholarships
		4. They are writing application, so the review process is partly based on what you write. Be sure to “sell yourself”
		5. Winners receive AMTA dues paid for the following year, and free registration for the MAR conference
		6. Jenny Shin Memorial Scholarship is awarded to two Music Therapy interns
			1. $500 to support them during their internship.
			2. Judged by a team of professionals prior to conference, with an interview at MAR conference.
		7. For the other scholarships, there is a committee that will be helping to choose the winners.
		8. Committee: Need 2-3 at different grade level
			1. Sophomores: R. Davis (Fredonia), E. Martin (Slippery Rock)
			2. Juniors: R. Conklin (Fredonia), L. Anthony (Elizabethtown)
			3. Senior: V. Gac (Nazareth)
			4. Graduate: Alexandra Bie (New Paltz)
	10. Passages 2015, C. Loretto
		1. Shenandoah University, Saturday, October 24th
		2. A Free Student and New Professional Conference
			1. Run by T. O’Brien and D, Aborafeh.
			2. They take proposals, manage budget, coordinate with Shenandoah
		3. Proposals for presentations were due on September 18th
		4. It will be from 9-5.
		5. Registration will go out next week.
		6. There has been a growing turnout in the past few years.
		7. There will be intern sites there
		8. It is called “Today, Tomorrow and Forever”
		9. Please share with club members, club president, etc.
	11. Regional Conference
		1. Harrisburg, Pennsylvania, March 17th – March 20th
			1. Hilton Hotel in Harrisburg, PA
			2. Opening ceremony on Thursday.
			3. Wednesday night is CMTE on advocacy
		2. Student Service Project, C. Loretto
			1. In the past, someone from conference committee would find a site without MT, and students would go out to provide recreational musical activities.
			2. Concerns were brought up: there is not a follow-up, is this ethical? This is an ongoing discussion
			3. Professional presentations, instead of doing activities
			4. Drum circle in town square
			5. This year, there will be a hill day.
				1. CMTE is open to all students
				2. PA residents will be asked to meet with legislators along with the professionals.
				3. Non-PA residents will be having a drum circle in the rotunda, to advocate and talk about Music Therapy.

 It is important to have a lot of people here.

There will most likely not be a cap on how many students can attend. These details are still being worked out.

* + 1. Swap Shop, A. Broaddrick
			1. There will be information coming out regarding deadlines
		2. Fundraising, A. Montera
			1. Pins that say “Music Heals” and “I heart Music Therapy”
			2. Guitar picks that say “Music Heals”
			3. Tote bags that say “Music therapy heals”
			4. Motion to open the floor for discussion made by Nazareth and seconded by New Paltz.
				1. Will this be a durable tote bag? Yes, we are still looking into different designs, but we re looking for something sturdy.
				2. Where can these be bought? They can be purchased at regional conference.
			5. Motion to close the floor for discussion made by Duquesne and seconded by Fredonia.
		3. Canning Project, C. Thompson
			1. When the committee chooses an organization, they will notify the Executive Board.
			2. The Secretary will then notify chapter reps.
		4. Scrapbook, A. Schaertel
			1. At MAR conference, each school brings in a page.
				1. The page should contain pictures (with labels) of what the club has done in the past year (fundraisers, drum circles, etc.)
			2. There will1 page limit- a normal scrapbook page size
			3. Anyone from your school can put it together
			4. Bring the page to the Regional Conference
			5. The scrapbook will be at MAR conference for everyone to look at
			6. Make sure the year and your school’s name are on it- front and back if applicable.
			7. We save these scrapbooks forever. After one is filled up, it is sent to the Archivist at Duquesne.
	1. Social Media
		1. YouTube, C. Thompson
			1. Originally for sister school advocacy events, to be compiled into a larger video to be posted
			2. Still a useful tool, if we use it more
			3. Also hoping to post Swap Shop videos
		2. Facebook, Instagram, Twitter, M. Smith
			1. Social media calendar will be coming out soon
			2. Each school will submit an Instagram post once per month to the Secretary, preferably through Instagram or email.
				1. Include the picture that you want posted, as well as a caption that you would like to go along with the picture.
				2. This will be a way for each school to share with members of the region what their club has been up to
			3. Follow us!
				1. Twitter: @MAR\_AMTS
				2. Instagram: @MAR\_AMTS
				3. Facebook: MARAMTS Students
				4. Please share these accounts with your clubs
	2. Motion to table rest of the meeting until tomorrow at 9:30AM made by Temple, and seconded by Nazareth.
	3. Meeting called to order at 10:22 AM
1. Comments/Questions:
	1. Motion to make an addendum to the agenda made by Fredonia seconded by Nazareth.
	2. Regional Conference Planning
		1. Swap Shop- you will submit both a hello and goodbye song, but only perform one. We only have a 50-minute time slot.
		2. Panel of Professionals- we are all encouraged to attend
			1. Professionals from different levels of experience will answer students’ questions.
		3. Hill Day- All students should participate, especially in the Rotunda making music
		4. Hoping to make more small moments for spontaneous music making in general
		5. In general, hoping to encourage more student involvement.
		6. Networking Lunch-
			1. You can go and eat lunch with professionals working in a setting you are interested in
			2. In the past this has been more geared towards professionals.
			3. Now, there will be a table for professionals who work in that setting, and a table for students or new professionals interested in working in that setting.
			4. Bringing more student involvement
			5. This is offered the same time as the internship smorgasbord, so people will have to choose between the two.
	3. Government Relations met with MAR Government Relations
		1. National news: Oregon just passed MT licensure
		2. Federal call to action, through MAR.
			1. It already includes all of the language and technical aspects
			2. Just input your name and address and school
			3. Increasing advocacy
			4. Get legislators on board for advocacy across the country
		3. In our region:
			1. DE is looking to start a task force
			2. MD has a 15 minute letter writing campaign
			3. NJ has 2 bills in the assembly and 1 in the senate
				1. There are updates on twitter #NJSTF
			4. NY has Student Faculty Advisory Group
				1. Looking for one student per school in NY
			5. PA MAR is holding a mini-hill day
				1. Oct 20th 6:30-9:30, then all day Oct 21st.
				2. Free CMTE
				3. For students, if you register early enough, they will have free housing.
			6. VA needs a student member on the task force
			7. WVA just started a MT program at WVU
		4. What does it mean to be a student on the State Task Forces?
			1. Sit in on conference calls when available
			2. Keeping tabs with people
			3. Easy and informative, great to give back to the MT community
			4. Helps with advocacy and licensure
			5. Term runs conference to conference
	4. Nominations at conference
		1. Maybe working to have nominations through email prior to conference, instead of during the Spring Business Meeting.
		2. Elect Chapter Representatives before the Regional Conference, to make collecting contact information easier.
	5. Motion to call a recess until guest speaker arrives made by Radford and seconded by Duquesne.
2. Guest Speaker- M. Walborn
	1. A lot of people don’t understand what Music Therapy is. Part of our job is advocacy.
		1. Be able to explain Music Therapy to different audiences
	2. Walborn started working with PA Task Force 8 years ago (it is a volunteer position).
		1. Doing research on where the disconnect is with health regulations in PA?
		2. “Grass Roots”- everyday advocacy
	3. Working to streamline how Music Therapy is accessed, so residents of PA can receive Music Therapy easily
	4. Resolution- a recognition from the state that validates something
		1. We got one in 2014
		2. They sent a senate resolution containing the AMTA definition of Music Therapy. This recognizes what is needed to become a MT,
		3. 420 Music Therapists in PA
		4. October is now Music Therapy month in PA
		5. Music Therapists were in the Capitol building when this was announced
		6. There is another for the House of Representatives
	5. There is a National effort from the Certification Board to get every state Music Therapy recognition (license, registry, state certification) it is different for every state.
		1. NY is the only state that requires LCAT to practice; no other state has this licensure.
		2. PA- currently working for state licensure
		3. There are 5 states that have Music Therapy license
	6. Walborn is now a Co-Chair of the task force
		1. There have been 2 hill days so far
		2. There is one on October 20th-21st
			1. Secretary will send out more information
			2. Housing is free
	7. PA Bills that have been introduced
		1. When senators understand what you are looking for, and what the problem is
		2. Why are we looking for licensure?
			1. Recognition that it is a real job, misrepresentation (non-certified people can call what they do “music therapy”), could be harmful for clients,
			2. Brings in research on music on the brain. Educating legislators
			3. This bill protects the title of Music Therapy
			4. It would be illegal to say that you are a practicing MT if not certified
			5. This is a long process. There is a 2-year period. After this period, the bill must be re-introduced with revisions.
	8. Student Service Project
		1. Hill Day
		2. Educate students on how to interact with legislators
		3. Each person gets an assigned role
		4. Not always meeting with the senator, sometimes with secretary
		5. Drum Circle- students will be distributing egg shakers to people in the East Wing in the Capitol
			1. Bringing lots of instruments
			2. Welcoming people in to make music with us
		6. PA Residents will be able to have 15 minute meetings with the senators or their secretaries
	9. Meeting with senators
		1. First do research on the senator’s interests
		2. What bills have they supported in the past?
		3. Tailor the meeting to who you are meeting with
	10. Right now licensure committee is Republican majority
		1. Only have 3 republican supporters right now
		2. There are 13 people on the committee, in the House and on the Senate
		3. There needs to be a majority for the bill to pass
		4. If the chair does not put the bill on the agenda, it will not be discussed. She must be convinced to do this
3. Adjournment:
	1. Motion for the meeting to adjourn made by Elizabethtown and seconded by Fredonia.
		1. It is moved and seconded that the meeting is adjourned.
		2. All in favor, none opposed.
	2. Meeting adjourned at 11:40AM