**MARAMTS Fall Business Meeting**

Friday, September 9, 2016 - Saturday, September 10, 2016

Elizabethtown College, Elizabethtown, PA

1. Opening Procedures:
   1. Call to Order, A. Schaertel: 6:30pm Friday, Sep. 9
   2. Roll Call, C. McDonough
      1. Officers
         1. Andrea Schaertel, President, *present*
         2. Meghan Smith, President-Elect, *present*
         3. Tara O’Brien, Vice President, *present*
         4. Halley Cole, Parliamentarian, *present*
         5. Colleen McDonough, Secretary, *present*
         6. Amanda Montera, Treasurer, *present*
         7. Jake Mauersberg, Government Relations, *present*
         8. Conio Loretto, Student Affairs Advisor, *present*
      2. Schools - all present unless specified, make sure to have number of people attended
         1. Drexel University, *absent*
         2. Duquesne University, *present 2/2*
         3. Elizabethtown University, *present 2/2*
         4. Howard University, *absent*
         5. Immaculata University, *present 3/3*
         6. Marywood University, *present 2/2*
         7. Mercyhurst University, *absent*
         8. Molloy College, *present 2/2*
         9. Montclair State University, *present 3/3*
         10. Nazareth College, *present 2/2*
         11. New York University, *absent*
         12. Radford University, *present 2/2*
         13. Seton Hill University, *present 2/2*
         14. Shenandoah University, *present 2/2*
         15. Slippery Rock University, *present 2/2*
         16. SUNY Fredonia, *present 2/2*
         17. SUNY New Paltz, *present 2/2*
         18. Temple University, *present 1/2*
         19. West Virginia University, *present 2/2*
   3. Review of Robert’s Rules of Order, H. Cole
      1. Everything comes back to A. Schaertel, President
      2. Require: someone to motion and someone to second the motion
         1. Need to open and close floor for discussion
      3. If you have a question when Andrea asks, you may raise your hand
      4. If you want to discuss a matter further, raise hand to ask a question
      5. If you need a break, state you want to move to “recess” to go to the bathroom
      6. If you are unsure of what is going on, make a “Parliamentarian inquiry”
      7. If you want to talk more or less about a debate, ask to either extend or limit
      8. H. Cole, Parliamentarian, will help along the way
   4. Approval of the Agenda, A. Schaertel
      1. Fredonia motions to approve the agenda, Montclair seconds.
   5. Reading and Approval of the Spring Regional Conference Minutes, C. McDonough
      1. Approved as read
2. Officer Reports:
   1. President Report, A. Schaertel
      1. Received and read through all past presidents’ materials
      2. Planned agenda for the Summer Business Meeting at the Center for Discovery
      3. Reviewed bylaws
      4. Communicated with speaker and created agenda for the Fall Business Meeting
      5. Kept in contact with both MARAMTS executive board and National AMTAS executive board
         1. Will participate in a committee with the AMTAS board - Goal: come up with a new election process
      6. Began planning the Regional Project proposal
         1. Every year as a region we come up with a project and AMTAS will give us money once we submit a proposal
         2. 2016 project: expand upon the social media project from 2015
      7. The President’s Report is filed.
   2. President-Elect Report, M. Smith
      1. Gained access to email account
      2. Reviewed emails within account
      3. Received scrapbook from A. Schaertel
      4. Proposes that social media duties will move from Secretary to President Elect
         1. Board will vote on this later
      5. Contacted all Chapter Representatives about social media and will do more with this after FBM
      6. Sent out changes to Officer’s Duties Manual and timeline (revised)
      7. Remained in contact with A. Schaertel about agendas for FBM
      8. The President Elect’s report is filed.
   3. Vice President Report, T. O’Brien
      1. Gained access to email account and reviewed emails
      2. Reviewed ODM to see specific duties
         1. Main responsibility: act as voting member of the professional MARAMTA Executive Board
         2. They have new members which require a vote
      3. Attended the SBM
      4. Prepared work on sister school bonding ideas
      5. The Vice President’s report is filed.
   4. Parliamentarian Report, H. Cole
      1. Gained access to email account and reviewed emails
      2. Reviewed bylaws multiple times and suggested changes at SBM
      3. Went through Robert’s rules and created “cheat sheet” for meetings
      4. Came up with ice breaker for FBM
   5. Secretary Report, C. McDonough
      1. Reviewed the MARAMTS Bylaws
      2. Collected contact information of both Presidents and Chapter Representatives for the 2016-17 year
         1. This is in both document and spreadsheet form (still a work in progress as people change positions, etc.)
         2. Some missing due to the need to elect new representatives once school has begun
      3. Accessed the social media accounts, which both President Elect and Secretary have access to now
      4. WVU now included in MARAMTS schools (new)
         1. Contacted their president and emailed back and forth in regards to the workings of MARAMTS bylaws and how to elect Representatives
      5. Worked on the Maryland Task Force Advocacy project in May-June
      6. Attended and took minutes for SBM
      7. Sent out FBM RSVP
      8. Created and sent out Welcome packet to send Chapter Representatives for FBM
      9. Worked with MARAMTA President to coordinate hotel rooms, as well as Lydia Anthony (Elizabethtown Chapter Representative) and Amanda Montera to coordinate food/dietary needs for Friday night of FBM
      10. Notified Chapter Representatives about Passages 2016
      11. Notified Chapter Representatives about this year’s Social Media Calendar (through M. Smith, Pres. Elect)
      12. The Secretary’s Report is filed.
   6. Treasurer Report, A. Montera
      1. Moved all of the materials from one fiscal year to the next
      2. Wrapped up reports
      3. Re-logged into email account
      4. Brainstormed ideas for fundraising
      5. Similar items to last year but hopefully a new item
      6. Fundraising from Conference:
         1. Spent on Fundraising: $721.41
         2. Deposited from Fundraising: $1401.47
         3. Profit: ~$680
         4. Want to make the profit even bigger this year
         5. Current account total: $5,173.86
            1. This is mostly for scholarships
         6. Question for Naz: won Club Award last year, has check deposited yet?
            1. They couldn’t deposit this the way it was worded
         7. The Treasurer’s Report is filed.
   7. Government Relations Report, J. Mauersberg
      1. Gained access to email account and reviewed emails
      2. Following the progress of many state task forces
         1. Sitting in on conference calls
      3. Communicated with Maria Fay - Professional MARAMTA Executive Board Government Relations chair - knows everything going on in the region
      4. Oklahoma: New music therapy licensure
      5. Connecticut: Music therapy title protection, which is what we want here in Pennsylvania
      6. Delaware - A task force is forming, first met in july
      7. Maryland - Hill Day in Annapolis
      8. New York - Holding different CMTE’s at different schools throughout state
      9. More about Canning project later
      10. The Government Relations Report is filed.
   8. Student Affairs Advisor Report, C. Loretto - Table until Conio arrives from MAR meeting, Revisited at 7:02pm
      1. Sits on the MARAMTA board as the voice of students with student Vice President (T. O’Brien)
      2. Advises MARAMTS executive board
      3. Made sure that scholarships were paid out from last year
      4. Hosted SBM and came up with plans for this year
      5. Working on Passages and scholarships - later in agenda
      6. Represented all of us in a Conference call
         1. Unfortunate timing for 2016 Conference:
            1. Same time as Nazareth College’s spring break
            2. Member of the MAR came forward and said they were concerned that this had happened a meeting was initiated to discuss this
         2. Learned: Our Conference has gotten large enough that it is booked 5 years in advance to keep cost down and find a place expansive enough to host
         3. Not always possible to look at university schedules in advance
         4. Some proposals have been initiated in order to change the language and review all of this as it is happening
         5. Reality: we are trying to keep it affordable, but there is language in place so that special consideration will be taken in the future
         6. If any Chapter Representatives have thoughts on this, email C. Loretto and he will bring this back to the professional MARAMTA Board
         7. Will talk about the Student Service Project (SSP) later
         8. The Student Affairs Advisor’s Report is filed.
3. **Chapter Representative Reports: Will collect and record papers later**
   1. **Drexel University, *absent***
   2. **Duquesne University, *present***
      1. Collaboration event with Strong Women, Strong Girls
      2. Started a mentor/mentee event for incoming music therapy freshmen
      3. Preparing for upcoming benefit concert for Shriner’s Hospital for Children
   3. **Elizabethtown University, *present***
      1. Spring 2016:
         1. Open Door Children’s Interactive Recital
         2. Senior Send-off dinner
      2. Fall 2016:
         1. Alpha Mu Game Night
         2. Chapter Representatives prep for Peace Day & collaboration with Marywood
         3. Planning & preparing for the 40th anniversary of Music Therapy at Elizabethtown CMTE Event on September 24th
   4. **Howard University, *absent***
   5. **Immaculata University, *present***
      1. Discussed having two bake sales to raise money for Regional Conference
      2. Holding a fundraiser at Panera Bread for Regional Conference funds
      3. Partnering with other services on campus to hold on-campus events to advocate for music therapy
      4. Partnering with campus writing center to hold a slam poetry/open mic night
      5. Partnering with campus health services to hold a drum circle around midterm and finals week for relaxation and stress reduction
      6. Caroling at the school’s nursing home for retired nuns in the winter
   6. **Marywood University, *present***
      1. Held biggest fundraising event of the year - a male beauty pageant: Mr. Marywood
      2. Chipotle Fundraiser
      3. End of the year ice cream social
      4. Freshman welcome to introduce them to other students
      5. Starting United sound in collaboration with NAFME
      6. Whole Note/Half Note program
      7. Started clothing fundraiser
      8. Collaborating with Elizabethtown for International Day of Peace
      9. Welcome new music therapy advisor to program
   7. **Mercyhurst University, *absent***
   8. **Molloy College, *present***
      1. Had a successful and enjoyable coffee house
      2. Held Eboard elections and discussed plans for the upcoming year
      3. Closed the year with a de-stress drum circle and pizza/karaoke party
      4. Represented club at Freshman orientations to welcome the freshmen
      5. Combined event with the speech language pathology club and made egg shakers at the event for advocacy and awareness of William’s Syndrome
   9. **Montclair State University, *present***
      1. Attended 2 organization fairs on campus, and received ~50 signatures of students interested in joining
      2. Welcome Night with ice cream and a free tote bag for attendees, and a drum circle with a short presentation about the organization
      3. Hosted a 45th anniversary party in celebration of an award received from AMTA
      4. Alumni concert and reception
      5. At the end of last semester, hosted a De-stress for Finals events where people colored mandalas
      6. Hosted annual music therapy recital
      7. Over the summer, had a music therapy picnic
      8. Fundraised by hosting bake sales in the music building
      9. Hosted yearly elections for current executive board
   10. **Nazareth College, *present***
       1. Had a club bonding movie night and elected new Eboard
       2. On 9/9/16, club went to the involvement fair
       3. Beginning committees for upcoming events such as advocacy events, hosting Passages, club bonding, music therapy week, Mini Conference, and aid with Regional Conference
   11. **New York University, *absent***
   12. **Radford University, *present***
       1. Fundraisers for Symposium
       2. Open Mic Night
       3. Road clean up
       4. Singing at 3 separate nursing homes
       5. Movie night
       6. Hosted Symposium where 57 people came for a three day long event
       7. Penny war between class standing to raise money for a fellow music therapy student who had sudden medical bills
       8. Club fair where the club recruited 57 people
       9. Selling music therapy tote bag
       10. Pancake breakfast
       11. Bake sale and selling breakfast sandwiches
   13. **Seton Hill University, *present***
       1. Annual T-shirt sale
       2. Club infrastructure revamp (constitution, new club contract, new Eboard positions such as a service and public relations chair)
       3. Initiated Mentor and Mentee program
       4. Initiated monthly drum circle at the Children’s institute
       5. Friday (9/9/16) drumming clinic with Jim Donovan
       6. Elected new Eboard
   14. **Shenandoah University, *present***
       1. Cookout to welcome new students
       2. Fundraisers: Themed bake sales and Babysitting night
       3. Drum circle at a nursing conference
       4. Participated in an event called Live at Lunch to advocate for music therapy
       5. Participated in Chimers and did a service project called Love for the Elderly
       6. Ended the year with a murder mystery benefit dinner and Relay for Life
       7. Summer: able to hold 3 meetings for the Executive Board in order to start planning for the fall
       8. Started off the year with another cookout to welcome any new students
       9. Set up a display board with a calendar of our events, a section dedicated to health awareness, a section which describes the organization, and their mission statement
       10. Have a second board that displays the entire music therapy program as they move from their freshman to senior year
       11. Currently working on a fundraiser that will allow winners of a raffle to sit at the end-zone of the school’s football game on a couch with free refreshments
       12. Planning a Halloween Movie Night, Java Jam, Babysitting Night, and bake sales
       13. Participating in Chimers to support music therapy with adults that have disabilities
   15. **Slippery Rock University, *present***
       1. Social Media accounts
       2. Fundraising
       3. Treasurer writing new initiative for national Conference
       4. New professor Vern Miller!
       5. Welcome potluck for freshmen
       6. Whole note/Half note assignments → A big-little type process
       7. Working on getting an app to use for instrument check-out and a biofeedback machine for the clinic
       8. Teaming up with other clubs for events and activities
       9. Clubs and organizations fair
   16. **SUNY Fredonia, *present***
       1. Participated in Voices for Autism, a clinic for local kids hosted by another club at Fredonia
       2. For the last club meeting of the year, celebrated the year at the Big Dipper (a local ice cream shop)
       3. Participated in Activities Night
       4. Held first general body meeting in which a new Chapter Representative was elected
       5. Began organizing fall semester events
   17. **SUNY New Paltz, *present***
       1. Hopes to recruit more freshman into the club
       2. Want club to be a comfortable place for students to come and ask questions they may have
       3. One of our main goals: raise enough money to send a few students to the National Conference in Ohio
       4. Recently created an Instagram: np\_musictherapyclub, to keep in contact with sister schools and all music therapy clubs in general
       5. Aim to volunteer some time to the campus day care center
       6. Want to keep the community interested and informed about music therapy through hosting and/or co-hosting events on or around campus
   18. **Temple University, *present***
       1. Bake sale and Restaurant fundraiser
       2. Open Mic Night
       3. Drum circle in campus center - gave out lollipops with facts about music therapy
       4. Held first fall meeting - 42 new freshmen
   19. **West Virginia University, *present***
       1. MT Club is new as of Spring 2016
       2. Had 11 members last semester, don’t have a number for the current semester yet
       3. Collaborated with girl scouts to talk about careers based in service
       4. Read music themed books for Read Across America week at a pre-kindergarten school
       5. Had a bake sale
       6. Had a school year kickoff ice cream party
       7. Had a MT advocacy booth at a music festival
4. New Business:
   1. Welcome Packet, C. McDonough
      1. Discussed all information listed in the Welcome packet concerning FBM (hotel arrangements, transportation, and food)
   2. Chapter Representative’s Duties, C. McDonough
      1. Reviewed and read Chapter Representative’s Duties aloud from the ODM
   3. Review Sister Schools, C. McDonough
   4. Ideas for Sister School bonding, T. O’Brien
      1. SUNY Fredonia and Nazareth have always been good about sister school bonding
         1. SUNY Fredonia made it a requirement to have at least one advocacy or bonding event with Nazareth every year
         2. Take turns visiting each other every year - get this communication going very early in the year
         3. SUNY Fredonia goes to Nazareth’s mini conference that they hold every year
         4. Nazareth has come to SUNY Fredonia and done community music events
      2. MARAMTS Bylaws never state that this is required but we really want to see more of this
      3. Many different possibilities!
      4. Some sister schools seem far away, but find a middle ground between your schools and volunteer somewhere, or have an outreach booth, etc.
      5. C. McDonough will send out doc from T. O’Brien with outreach and sister school bonding ideas
      6. All Chapter Representatives should leave FBM with contact info of the Chapter Representatives from your sister school!
      7. Every time your club has an event, tell your sister school
      8. SUNY Fredonia and Nazareth even have their own Facebook group for sister school bonding
      9. A. Schaertel - our profession is small enough that we all should know each other and we work together to advocate
      10. This doesn’t always have to be advocacy, but going out to lunch or spending time together is important, too - can be bonding events
   5. President’s Challenge
      1. AMTAS board does this every year
         1. President of every region collects items to present
         2. The point is to collect items for someone opening a new private practice or a new program in a facility
         3. The AMTAS Board picks the winners
      2. Should be small items for someone starting an MT practice/program
      3. $100 budget
      4. Ideas of what to get (instruments, music books, West Music gift card, something a music therapist would need, if someone has connections to a music store, etc.)
         1. Open floor for discussion:
            1. Montclair motions to open the floor for discussion, Seton Hill seconds.
         2. Ideas:
            1. Office supplies - support the business side of Music Therapy
            2. Chairs/furniture (keep transportation of these items to National Conference in mind, so maybe think about a gift card to somewhere that sells these)
            3. Adapted chairs/furniture for clients (^^)
            4. Exercise balls - good for both sitting and music therapy experiences
            5. Parachute
            6. Stretchy Bands
            7. Bean Bags
            8. T. O’Brien - Do we know what population it would be going to?

Answer: Not yet

* + - * 1. Small, easy instruments - shakers, boomwhackers, something you can get in larger quantity
        2. Look into instruments that not everyone buys, ones which we often feel like we do not have the money to buy - ex. steel drums
      1. MARAMTS Board will take all of these ideas and make a decision
      2. If you have any more ideas, email anyone on the board and let us know!
      3. Close discussion:
         1. Temple motions to close the discussion, SUNY Fredonia seconds.
  1. Budget, A. Montera
     1. Proposed budget is the same as last year, nothing changed in terms of amount allotted for each thing
     2. National Conference gets more expensive every year, we discussed this at SBM, but nothing has definitively changed yet
     3. Everything comes from the MAR
     4. Might go over a little bit but we try to work within the limits
     5. Fundraising helps balance the budget out
     6. Vote on budget doesn’t happen at FBM - we vote on this in the Spring at the Regional Conference
     7. *Total including all budget lines: $5,190*
  2. Bylaws, H. Cole
     1. ***Article V, Section 1, Subsection M***
        1. Current Bylaw: Expected to act in an advisory position to the Executive Board following his/her term.
        2. Proposed Bylaw: Act in an advisory position to the Executive Board following their term.
        3. Reason for change: Amend wording to match wording of other duties, as well as change wording to be gender-neutral.
     2. ***Article V, Section 1, Subsection P***
        1. Current Bylaw: The President must complete the MAR report for the AMTAS at the end of their term.
        2. Proposed Bylaw: Complete the MAR report for the AMTAS at the end of their term.
        3. Reason for change: Amend wording to match wording of other duties, as well as change wording to be gender-neutral.
     3. ***Article V, Section 2, Subsection H***
        1. Current Bylaw: Aid the Secretary and President in maintaining the Google accounts and Facebook group.
        2. Proposed bylaw: Manage all MARAMTS social media pages, i.e. Twitter, Facebook, Instagram, etc.
        3. Reason for change: Social media duties transferred from Secretary to President-Elect.
     4. ***Article V, Section 2, Subsection I through O***
        1. Due to changing of Secretary’s duties
     5. ***Article V, Section 4, Subsection F***
        1. Current Bylaw: The parliamentarian must attend regional conference unless there are extenuating circumstances.
        2. Proposed Bylaw: Attend regional conference unless there are extenuating circumstances.
        3. Reason for change: Amend wording to match wording of other duties.
     6. ***Article V, Section 6, Subsection L***
        1. Current Bylaw: Manage all MARAMTS social media pages, i.e. Twitter, Facebook, Instagram, etc.
        2. Proposed Bylaw: None
        3. Reason for change: Social media duties transferred from Secretary to President-Elect.
     7. ***Article V, Section 6, Subsection L, M, N***
        1. Current Bylaw: L, M, N
        2. Proposed Bylaw: L, M
        3. Reason for change: Subsection L was removed so change is needed to maintain alphabetical order.
     8. ***Article V, Section 7, Subsection G***
        1. Current Bylaw: He/She must attend Regional Conference and is encouraged to attend other Government Relations meetings
        2. Proposed Bylaw: Attend regional conference and attend other Government Relations meetings when possible.
     9. ***Article VI, Section 1, Subsection I***
        1. Current Bylaw: Serve as administrator to the Regional Internship Scholarship granted by MAR and MARAMTS.
        2. Proposed Bylaw: Serve as administrator to the Regional Internship Scholarships granted by MAR and MARAMTS.
        3. Reason for change: There is more than one scholarship.
     10. ***Article XII, Section 1, Subsection G***
         1. Current Bylaw: G. Social Media Committee: Formed and chaired at the discretion of the regional Secretary.
         2. Proposed Bylaw: G. Social Media Committee: Formed and chaired at the discretion of the regional President-Elect.
         3. Reason for change: Social media duties moved to President-Elect.
     11. ***Article XII Section 1 Subsection H*:** Regional Participation committee will be added in Bylaws
         1. Current Bylaw: None exists
         2. Proposed Bylaw: H. Regional Participation Committee: Formed and chaired at the discretion of the regional Board (President-Elect and Treasurer) to discuss the role of MARAMTS for students.
         3. Reason for Change: New committee created
     12. ***Article XVII, Section 2, Subsection A***
         1. Current Bylaw: None exists
         2. Proposed Bylaw: Funds shall be allotted to the MARAMTS President, Vice-President, and President-Elect to cover national conference registration, travel costs (flight and/or gas), and hotel costs that are not otherwise covered.
         3. Reason for change: Clarification of vague wording.
         4. \*Note: Costs will change from year to year, can’t clarify in advance.
     13. ***Article XVII, Section 8***
         1. Current Bylaw: If a check were to be lost/stolen/etc., the person who originally received the check would be willing to take the responsibility to subtract the money from their check amount.
         2. Proposed Bylaw: If a check were to be lost/stolen/etc., the person who originally received the check would be responsible for replacing the money of the amount lost/stolen/etc.
         3. Reason for change: Confusing wording
     14. ***Throughout Document:*** All he/she changed to “they” and his/her changed to “their”
         1. Example: ***Article V, Section 2, Subsection B***
         2. Current Bylaw: Undertake the duties of the President in his/her absence.
         3. Proposed Bylaw: Undertake the duties of the President in their absence.
         4. Reason for change: Gender-neutral wording
         5. This will happen at all places in the bylaws in which there are gendered words.
  3. State Task Force, J. Mauersberg
     1. State Task Forces - something you can become involved in by asking J. Mauersberg
     2. Advocate for music therapy language throughout the region
     3. Helped our hill day get up and running last year in Harrisburg, PA
     4. If want more info about task forces or interested in working with the government and working towards having our profession taken seriously, send J. Mauersberg an email - he will get the info for you

***A.Schaertel motions to have a 5-minute recess:***

***Radford motions, SUNY Fredonia seconds at 7:30pm.***

Reconvening at 7:38pm

* 1. Scholarships, C. Loretto - *Tabled until he gets back from professional MAR executive board meeting!*
     1. The following information will be updated on and added to the website
     2. Sophopmore, Junior, and Graduate student scholarships - online
        1. Scored by student judges - ask for Chapter Representative volunteers to act at these judges! (Anonymous/blind judging)
     3. Recipients receive free AMTA membership the following year, as well as paid-for registration to regional conference
     4. Usually don’t get a ton of applicants, and we want to see this change!
     5. Deadline is November 13th
     6. Can also apply for the Music Therapy Club award - Deadline is December 3rd
        1. Goes to two different clubs in the region
        2. Last year only 3 clubs applied, so everyone should apply this year!
     7. Jenny Shinn scholarship - scored by team of professional music therapists - for anyone completing their MT internship - $500
        1. 3 people receive this award each year
        2. Chapter Representatives - Tell your internship students about this!
        3. You may also apply if you are doing your internship within the next calendar year (if you are not a sophomore or a junior) or if you know your internship site already
        4. Question: Is this only for internships in the MAR region? - No, but you must be a student from the MAR or a student outside the MAR interning within the MAR
  2. Passages 2016, C. Loretto
     1. This is coming up! One of our co-chairs is a MAR Chapter Representative - Rachel Williams
        1. This is a free conference that MAR gives MARAMTS money to do!
        2. October 1st at Nazareth College in Rochester, NY
     2. There are some very exciting presentations on the schedule - both students and new professionals
     3. Dr. Brian Hunter - will speak about the development of MT - he was the first LCAT in NYC!
     4. Entitled: Blooming into Song - Rochester is the flower city
     5. There will be a session that everyone will go to - A music therapy student who is autistic will speak on her experiences going through this education
     6. Big music event at the end
     7. 20 people have replied to attend - want more than 100!
     8. Any way that some sessions at Passages could be recorded for people not able to come? Livestream this?
     9. Toyed around with idea: Because passages is at Nazareth, they were very close to merging them together by hosting Passages the day before Conference
        1. Students could kick off with their own conference and then go into the Regional Conference
        2. This only didn’t work out because Nazareth has spring break over Regional Conference this year
     10. If interested in hosting, talk to professors and contact C. Loretto
  3. Regional Conference
     1. Student Service Project, C. Loretto
        1. Takes place at Regional Conference
        2. An event where students come together and carry out a project of service
        3. Students used to go into places and carry out pseudo MT experiences, but decided this wasn’t necessarily ethical, so now looking for new ideas
        4. Last year, Hill Day in PA’s state capitol, Harrisburg, was the SSP
        5. If you have ideas or would like to work on it, we have a committee for this!
     2. Swap Shop, H. Cole
        1. Last year, everyone enjoyed its open ended nature - Needed either a hello or goodbye song but could pick any population
        2. Keep this open-ended concept going
        3. Give a specific type of intervention and then allow schools to pick their intended population
        4. ***This year: Movement intervention, using scarves or other props that your school will bring + instruments***
        5. Try to make the songs original → the point of Swap Shop is to bring new ideas
        6. Good idea to bring a guitar considering the piano/room issues that we had last year
        7. C. Loretto will bring up to the MAR Board that we need a large room to fit everyone
        8. Motion to open floor for discussion:
           1. Duquesne motions to open the floor for discussion, Molloy seconds.
           2. What do you think of the movement idea?

Good idea, but schools far away from Rochester will have a hard time bringing big props along, smaller things are a better idea

Question: Will we receive the music used in the Swap Shop? - Yes, this is the end goal!

Please send a pdf of song you’re going to use

We will take videos and post them online

Include a blurb about the intervention, a pdf form (please send these in the right format!), and video so that we can all benefit from these

Videos from last year are up on youtube on the MARAMTS channel but they’re not individual

Halley can go into this video and write down the times and schools

She will also send the PDFs and link to this video

Will send out information about the populations that all schools have chosen (so that not everyone is doing the same population)

* + - * 1. Paper feedback form to hand in directly after Swap Shop is over - better idea, fresh in everyone’s minds
      1. Motion to close floor for discussion:
         1. Immaculata motions to close the floor for discussion, Seton Hill seconds.
    1. Fundraising, A. Montera
       1. Nothing ordered yet but many tote bags and lanyards leftover from last year
       2. Reorder bumper stickers and pins - successful
       3. New breakaway lanyards for this year
       4. Some new, small, easy mass quantity things - still brainstorming
       5. Large item for this year - aluminum water bottle, will think of a design (music note bird), couple of colors
       6. Last year, during pre-registration, Conference attendees could order some of these items ahead of time - was successful!
          1. But people didn’t always know to pick these up at Conference - find a way to structure this differently this year
       7. Secretary will buy a Square so that we can take cards this year!
       8. If you have any ideas for items, email Amanda!
          1. Potential MAR T-shirts?
    2. Canning Project, J. Mauersberg
       1. This is a charity project where we select a nonprofit, music based organization
          1. We support them with a donation
       2. Way to collect - individual schools design a bucket (coffee can, etc.)
       3. Walk around during conference collecting change, any bills, etc. - can even make it a competition between schools with prizes
       4. Narrowed down to two organizations: Musicopia and Music-4-more (***for more info, see pamphlet from FBM)***
          1. Music 4 more: go into schools in philly, instrument donation one of largest things they do
          2. Musicopia: Baltimore, work with veteran music therapy programs in the area
       5. Now up to Chapter Representatives and MARAMTS executive board to decide
       6. Voting on which organization:
          1. Musicopia: 0
          2. Music-4-more: Unanimous (28)
       7. Open floor for discussion:
          1. Nazareth motions to open the floor for discussion, Immaculata seconds.
          2. Making it a competition wouldn’t necessarily hurt anything - This is for a good cause, and might help schools get into it more
          3. The point is NOT to make it your own self gain, but this is not bad as motivation
          4. Concern that if this happens at the MAR conference, people will feel heckled or bothered
          5. Do this at Passages, too, as a donation box?
          6. Competition is a great motivator in general - will probably raise more this way
          7. Prize would not be monetary - Definitely wouldn’t take away from the fundraised money

A gift card or a new drum for school

In the past it has been a fundraising item

Recognition is the motivator

* + - 1. Don’t do this while sessions are happening, use your own discretion as a school to decide when you ask people for money
      2. Also do this at club events at our schools throughout the year! - Do this rather than at Conference? Or even have separate booths to ask for money then
      3. Announce at Opening Ceremonies - if you’re interested in donating, see students from any of the schools
      4. If using the Club idea, make sure that the Club Treasurers keep track of this and keep in touch with MARAMTS Treasurer, A. Montera
      5. Set the cans up at the MARAMTS table! - Competition based on the can design rather than who can ask the most people for money
      6. Final Decision: Start decorating your can, collecting money throughout the year, and cans will be collected at Conference - Will be kept at the MARAMTS table, and the winning school will receive a prize decided on later by MARAMTS executive board
         1. Question: If this is a year round thing, can treasurers of all clubs send A. Montera an email? - Let her know how much raised and what event it happened at
         2. Assume that you will hold onto this money, keep track of it and keep it safe
         3. Would A. Montera prefer actual cash or checks received, or one total check written out to “MARAMTS” from the club account?

If someone writes the club a check, have them write it out to “MARAMTS”

But then the check is pending the entire year

So, write the checks out to the club, and then write a final check from your club to “MARAMTS”

J. Mauersberg and A. Montera will send out an email with finer details of all of this

* + - 1. Motion to close the discussion:
         1. Marywood motions to close the discussion, Elizabethtown seconds.
    1. Scrapbook, M. Smith
       1. At every Regional conference, clubs are asked to bring one (1) page to bring into the scrapbook
       2. In the past, the President Elect has held onto it until the next conference, but this is sad because no one gets to see it
       3. President Elect will now use Social Media to take pictures of the scrapbook pages and post them to Social Media
       4. The scrapbook will serve more of a purpose!
       5. If you have any suggestions, feel free to email M. Smith
  1. Committees
     1. Bylaws, H. Cole
     2. Swap Shop, H. Cole
        1. Small committee, 2 people, people to help set up space and take video at the actual event
        2. Names: Madison Indyk (Marywood), Paige Gale (Immaculata)
     3. Fundraising, A. Montera
     4. Service Project, A. Schaertel
        1. Talked about earlier in the meeting
        2. 5 people, talk about this at Regional conference
        3. Lydia Anthony, Erica Gibbons, Rachel Williams, Ryan Davis, Damaris Dailey, Liz Ingram
     5. Scrapbooking, M. Smith
     6. Social Media, M. Smith
        1. All Chapter Representatives now follow MARAMTS on Facebook
        2. Social Media Calendar
           1. Not done in the best possible way last year
           2. If any ideas to improve system, email M. Smith!
           3. M. Smith will send out a blank calendar to share with all of the Chapter Representatives and you can sign your club up for a date
           4. Very cool to see what everyone else is doing, plus gives clubs ideas of new things to do!
        3. Mission this year: create club accounts on social media sites, ex. Instagram site for your Music Therapy club!
           1. Students in your club can follow your own clubs as well as clubs in other music therapy schools!
        4. Also, spotlight type of thing for #marcrushmonday!
     7. Regional Participation (new committee), M. Smith and A. Montera
        1. Runs from now until regional Conference
        2. Not asking for Chapter Representatives on this committee, but for any club member, especially those with any suggestions/questions/etc. in order to make MARAMTS better and keep lines of communication open between everyone in the region
        3. Find better ways to connect
        4. Would like to hear more from students that don’t get to see this level of the MAR (“this level” being business meetings and such)
        5. Chapter Representatives - Send names of people who want to do this from each school
        6. Will do a google hangout or skype session each month (tentatively)
        7. Open the floor for discussion:
           1. Molloy motions to open the floor for discussion, Radford seconds.
           2. How many people from each school?

1 or 2 from every school

* + - * 1. Will set a date to have names and emails from schools, but if people find out too late, might still be able to join later
        2. Won’t be very formal - Might not be able to meet definitively every month - Everyone has crazy schedules
        3. Will create a Facebook group for the people interested, could even switch people out every month to have new ideas
      1. Close the floor:
         1. Slippery Rock motions to close the floor, SUNY New Paltz seconds.

1. Guest Speaker - Tabled for Saturday, 9:00am

a. Will speak about her road to grad school and NMT (Neurological Music Therapy) with autism.

1. Comments/Questions:
   1. T. O’Brian
      1. Vice President for AMTAS executive board
      2. Updates:
         1. Piloting the first National Passages at the 2016 AMTA National Conference
         2. Takes place a couple of hours before the opening ceremonies of the National Conference
         3. Student-only proposals for this event
         4. Wouldn’t have to be there the night before, because National Passages won’t start until 3:30pm on November 10th
      3. Scholarships:
         1. Not many submissions, apply!
         2. Many different scholarships! - For all students, grad students, and may apply for more than one
         3. No deadlines set yet
      4. Follow AMTAS social media!
         1. Music Therapy Monday - Post a picture and use #musictherapymonday - could be events with your club, even your car stuffed with instruments
         2. Can network with professionals this way, too!
   2. Open the floor for discussion to decide whether or not to do questions and comments tomorrow, Saturday, September 10th:
      1. Temple motions to open the floor for discussion, SUNY Fredonia seconds.
      2. We will do it tomorrow
   3. Close floor for discussion:
      1. Molloy motions to close the floor,, Montclair seconds.
   4. Reconvene tomorrow around 9:00am at 125 Zug Memorial Hall
   5. Lunch will be at 11:00am, Guest speaker will arrive after Lunch

***Motion to adjourn until tomorrow until 9am:***

***Nazareth motions to adjourn until tomorrow, Seton Hill seconds.***

Reconvened meeting on Saturday, September 10 at 9:35am

1. First order of business: Committee of student scholarship judges for Conio
   1. You may still apply for scholarships if on this committee
   2. Megan McDonald, Rachel Williams, Liz Ingram, Stasia Hughes, Michelle Severo, Haylee Goodenough
2. Motion to open floor for Comments and Questions:
   1. Montclair motions to open the floor, Seton Hill seconds.
   2. Question: Transfer of the Social Media duties, when does this happen?
      1. This will be voted on during the next Spring Business Meeting at Conference
      2. Both Secretary and President Elect will have access to the accounts until transfer of duties is approved or not
   3. When does approval of budget happen?
      1. Spring Regional Conference Meeting
      2. The entire student population is necessary in order to approve the budget as stated in Bylaws
      3. Could discuss this further and find out how the MAR Board does this
   4. Jenny Shinn scholarship: Due date is Jan. 2016, which is not updated, but can you still submit right now?
      1. Yes, fine for now, EBoard will ask C. Loretto about this
   5. Is it possible to post scholarship updates on the Social media pages?
      1. Yes
   6. Internship scholarship - Necessary to attend conference, do you need to attend conference in order to apply for other scholarships?
      1. They are given out at Conference but the checks can be mailed to you, but the other benefit is that part of the scholarship pays for your conference registration (geared towards people attending conference)
      2. Will not receive a check for what registration would have been if you do not attend
   7. Idea:
      1. In terms of Social Media, if one school is doing an event, could do a social media “takeover” and have the MARAMTS social media pages for a day
      2. Could change the social media passwords for a day, ex. change it to the school’s name for the day
      3. Slippery Rock has a student account and every week it changes from student to student
         1. Ex. Do a student MAR account, and give each school a week to use the account
         2. Incorporate this with the social media calendar?
      4. If we’re going to do this, means people need to actually participate, and people need to be willing to put in the work along side President Elect, M. Smith
   8. Bylaw changes:
      1. May be amended at any regional conference with a ⅔ majority.
      2. Could the proposed bylaw changes be sent out to the Chapter Representatives before FBM?
         1. Then they could show the proposed changes to the clubs and bring back approval to FBM so that we have an idea of the general opinion towards a proposed idea
3. Feedback on FBM in general:
   1. Really enjoyed the Ice Breaker, especially the raps
   2. Not able to learn names in ice breaker though (Not enough time to do this)
      1. Bonded with people but didn’t know names
      2. Name-based ice breaker next year
   3. This meeting went much faster than last year, is this a good thing or a bad thing? Does this reflect efficiency?
      1. Last year, finished agenda on Friday, too, but less comments/questions/discussion during Saturday morning meeting
4. Why is FBM held at Elizabethtown every year?
   1. Central location, and Dr. Behrens is happy to have it here
5. If a school wants to host Passages in the future, talk to C. Loretto about this/send him an email
6. Is there a list of sister schools?
   1. Yes, C. McDonough will send this out along with the ODM/Timeline
7. Motion to close discussion forum:
   1. Immaculata motions to close the discussion forum, Duquesne seconds.

*Recess at 9:54am until guest speaker arrives to speak at 11am*

1. Adjournment: Adjourned at 12:19pm
   1. SUNY New Paltz motions to adjourn, Molloy seconds.