



American Music Therapy Association Mid-Atlantic Regional Chapter

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**MAR Business Meeting
MAR Regional Conference
Scranton, PA
Thursday, April 4th, 2013
5:30-6:30 pm
Friday, April 5th 2013
5:00-6:00 pm**

MEETING DATE	MEETING TIME	MEETING LOCATION
April 4-5, 2013	5:30-6:30, 5:00-6:00	MARAMTA Regional Conference Scranton, PA

MEETING CALLED BY:	Kristen O'Grady, President
TYPE OF MEETING:	General Membership Meeting
FACILITATOR:	Kristen O'Grady, President
NOTE TAKER:	Gabby Ritter-Cantesanu, Recording Secretary
CALL TO ORDER:	Meeting was called to order at 5:38pm.

I. Approval of the Agenda

KRISTEN O'GRADY

DISCUSSION:	K. O'Grady motioned for approval of the agenda as presented.
CONCLUSION:	Approved.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

II. Approval of the Minutes (October 2012, St. Charles, IL)

KRISTEN O'GRADY

DISCUSSION:	No changes.
CONCLUSION:	Approved.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

III. Executive Board Officer Reports

A. PRESIDENT

KRISTEN O'GRADY

DISCUSSION:	1. Highlighted this morning, what we did to respond to members needs post hurricane Sandy. Heartfelt thanks to Gene Ann Behrens and Barb Else for assistance to Kristen and tireless work. Immediately on the phone brainstorming how we can best assist members and figure out what the needs are. Conducted inquiries throughout region to places we knew were the hardest hit. Even called members parents. Many people were notified
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	<p>and received a call even if not members. Really strong community and continue to stay strong due to efforts like this. Gene Ann decided, because the impact was so great and so many needed help, to create pairings of members. A point person in an affected area was paired up with a group of MTs in an affected area. Kristen was paired with MTs from Pittsburgh who identified local need and contacted local persons to filter donations. There were 6 or 7 pairings. In the early stages felt music was necessary but safety, security and tangible goods were the most important. Various members participated in music experiences. In Hoboken, MT from Hoboken School of Music led community singing circle and was attended by community, many of which were homeless.</p> <ol style="list-style-type: none"> Beth Schwartz has represented us to the NY state Schools of Music Association, and she has done this for years and I wanted to acknowledge that. She provided session to educate music educators in NY state and did this at no cost to us. She passes the torch to Tracy Wannamaker who accepted this important position and doesn't get much recognition and wanted to highlight them. Thank everyone for their support of Kristen as she has gone through the process of being president. And will enjoy duties of past president as well.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

B. PRESIDENT-ELECT

JULIE NEAL

DISCUSSION:	<ol style="list-style-type: none"> Proposed amendment: related to the student rep to the MAR board just to clarify who that person is. In newsletter there were two revisions we had proposed. The first one has been taken off slate for amendment: one related to student members who were previously professional members and whether they have the right to hold office and vote. Not amending at this time because AMTA is in the process of finding a way to create a new membership category for these people and when that's done and we know how to proceed we'll work on that. Also we're hoping to have time tomorrow to open that up for discussion anyway to hear your input as a membership on what your thoughts are on that issue. So only amendment this year is bylaws article 3, section 11: which we hope to amend so that it clarifies that the Vice President of MARAMTS will be the student member on the board. We will be voting on this tomorrow at the business meeting K. O'Grady: we also want the membership's input on the tabled bylaws change to give that info back to AMTA on your behalf. With that potential upcoming change, wouldn't make sense for us instituting a change that may be changed back depending on outcome from AMTA. One of the issues that was related to our inability to figure out who was a grad student who had been professional previously from who was grad equivalency or never professional member, so thought about it and think we have a solution.
CONCLUSION:	Will vote on one change to bylaws and one change is tabled pending AMTA's outcomes.
ACTION ITEMS:	

PERSON RESPONSIBLE:

C. IMMEDIATE PAST PRESIDENT

DEB BENKOVITZ

DISCUSSION:	<ol style="list-style-type: none">1. Runs the elections and something you'll hear me say today and tomorrow that this is the first year doing elections electronically and first region to do it electronically! Expect to save money but we also feel will get higher response rate. Thanks to Mark Ahola for taking this under his wing to help set it up. In about 2 weeks, after the end of this conference, you should be looking at email for the ballot. Once we finalize the slate we will get a statement from each person and set up the ballot, then 2 weeks to vote and results by end of April. Thanks Mark for everything you do with that.2. Would like to recognize nominating committee: Andy Hunt, Lorie Plea, Julie Neal, Gary Verhagen and Bob Miller.3. (Nominees names were read) Tomorrow will take nominations from the floor.4. If you nominate someone, please make sure they've already agreed to run.
CONCLUSION:	Send in your nominations for the Executive Board to D. Benkovitz or J. Neal. If you're interested in a committee, please contact them as well.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

D. MEMBERSHIP

KRISTEN O'GRADY for MARIE GAINSFORD

DISCUSSION:	<ol style="list-style-type: none">1. Membership numbers for 1st quarter shared. Actually have increase in 3 categories when compared to last year's 1st quarter. Still below where ended 2012, but typical for 1st quarter numbers.2. If you haven't renewed please do so and we'll get our numbers back up to last year.3. You can pay in installments now4. In summary we are moving on up.5. If you have ideas how to continue to support members send them Marie's way. Also we still have money for membership support so if know someone experiencing financial hardship and need dues help, send them our way. App on website. Also approved yesterday at board meeting 3 scholarships, 1 conference providing registration and an additional cost for travel and lodging. Another for student conference and another for CMTE. Info will be up on website soon.6. Congratulations to new MT-BCs 121 new ones this year!7. New member packets available, remind interns or get them. Fill out the link on AMTA website to apply for new professional packet and you'll get great coupons.8. Membership spotlight in newsletter, send that info to Marie. She would love to do spotlight on someone in upcoming newsletter9. Need 2-3 people to do phone calls to increase membership. Membership call out \$50 incentive towards membership or online store. You will get this incentive if you help out. Tell Kristen and she'll forward to Marie.10. Thank Marie for her time in service, she will be stepping down.
CONCLUSION:	There is assistance in paying your AMTA dues (installments, membership assistance, etc.) so please encourage non-members to join. New scholarships available and will be on website soon.

	If interested in doing calls for membership let Kristen or Marie know.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

E. ASSEMBLY REPORT

DONNA POLEN

DISCUSSION:	<ol style="list-style-type: none"> 1. The assembly does all of their work at national in Fall, so when we were in St. Charles in October the business that took place was some increase in dues for student members, some changes in code of ethics and some changes in standards for education and clinical training. More comprehensive report on AMTA website on the assembly page. Remind everybody who is an assembly delegate or alternate to mark calendars now for Jacksonville Fl. I'll be in touch in the summer as I have more details to see who is in attendance and seat alternates as needed. As assembly and board book come out, we'll send out summaries of that to all of you and if any email dialogue will happen.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

F. CONFERENCE

MIKE VIEGA/BRIGETTE SUTTON

DISCUSSION:	<ol style="list-style-type: none"> 1. Welcome to conference. Glad you're hear in Scranton. 636 at opening. Doesn't count people coming in next few days. Going over 650. Recognize Miriam Wright as the new regional event planner and she is doing a fantastic job, give her a big thank you for her hard work. Recognize all regional conference planners: Tracy Sirata, Karen Jasko, and Eric Ross. And our local committee, thanks to them too especially Maria Fay and Anita Gadberry. 2. We have a large conference this year. The hotel been awesome and making things happen as quickly as possible. Please let us know and we can help with room temps, etc. 3. Please fill out conference evaluation, is important. Reiterate what Barb Wheeler said today, please use the MAR memory board in Parlor A. Want you to sit and pause and not move too past to remember our former members and leave a memory.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

G. GOVERNMENT RELATIONS

MARIA FAY

DISCUSSION:	<ol style="list-style-type: none"> 1. Combine this one with national report now. 2. National level been busy. It's legislation season with title protection, licensure and state certification. 38 active task forces. Our region is contributing to that number. There is a bill in AZ, IN, NC, SC, UTAH, RI, MN, MI and FL 3. In our region VA had change in task force chairs, Tom Gurney and Michelle
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	<p>Westfall. They've already done surveys and have brochures and fact sheets out and will visit reps.</p> <ol style="list-style-type: none"> 4. NJ starting to come back together again so beginning stages again looking at things from grass roots again. 5. PA looking at how government relations is represented on our website. Make it more streamlined so people can easily access info instead of many channels. PA updated their government relations section on the website and wonderful info on there so get info there. Did survey and brochures and will do hill day late summer. 6. MD new task force. 1st phone conference and Gabby Ritter-Cantesanu is new chair and was just elected. 7. Interest in starting in DE but going to wait for a little but encourage advocacy and possibly a state association. 8. NY: Donna Polen: there's been an awful lot of activity related to NY state budget. The big thing for LCATs is that there have been talk there's been an exemption for license at state agencies and any agencies regulations/operated/funded by state and governor was proposing permanent exemption. So LCATs for state no license. But Donna found later that no, it hadn't gone through. So three year extension on exemption. Don't know what will happen in those 3 years. Will mean a lot of other things coming through but big news is the results of this 3 year extension on the exemption so if not a license yet, still some time. NY state meeting 7:45 am on Saturday morning. 9. State task force meeting Friday morning at 7:15.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

H. PUBLIC RELATIONS

KRISTEN O'GRADY for JOHN CARPENTE

DISCUSSION:	<ol style="list-style-type: none"> 1. Only thing want to relay is MAR continues to subsidize public relations materials through AMTA website so if doing advocacy and pr work and need to purchase some of those materials, go on our website and use form to request those materials. Benefit of living in MAR.
CONCLUSION:	You can request AMTA materials through Public Relations for free.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

I. STUDENT AFFAIRS

NICOLE HAHNA AND EMILY WALSH

DISCUSSION:	<ol style="list-style-type: none"> 1. Nicole stepping down as of this conference so students in process of doing nominations this evening and elections tomorrow. Closing ceremony will announce winners. Ginny Shin interviews Friday. 2. Emily: selling water bottles again for \$5 and same logo on travel coffee mugs are \$10 and you can get both for \$12. At MARAMTS booth right by door of exhibit booth. 3. Over 100 students from 5 schools went to student service project at St Joseph to serve individuals with developmental delays and intellectual disabilities. Only 88 clients at St. Joseph, so ratio of MTs is high.
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	4. Canning project so please donate, going to Hurricane Sandy relief project.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

J. HISTORIAN

CAROL SHULTIS

DISCUSSION:	<ol style="list-style-type: none"> 1. Final report, able to finish a 5th in series of historic videos of significant people in our region. We have set up a time to show those videos tomorrow evening in amphitheater. Vol 1-5. 3 hours and 35 minutes of interviews total. Schedule by the door with approx. timing. 2. I'll make usual pitch, if you have pictures from conferences or other MAR related events, please send them to the archives and identify people in pictures before you send them to archives. 3. Kristen O'Grady: Thank Carol, she moved to SER and maintained residence long enough to finish term and wish her well and thank her for her service.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

K. ARCHIVIST

BARBARA WHEELER

DISCUSSION:	<ol style="list-style-type: none"> 1. Please send and share things you have. 2. Thanks to those who have done that. Even if don't think worthy, please send and we'll decide. We do have a policy in place now, if you need help with postage and it's more than \$10, we have a policy. 3. Like to thank student archivist who is doing amazing job. 4. Memorial wall, 23 people who have been residents of region or worked in our region who are no longer living, and it's set up outside and at this point people looking, by encourage to write your memories and post them to share with others.
CONCLUSION:	Please contribute to the MAR archives.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

L. FINANCES

NOEL ANDERSON

DISCUSSION:	<ol style="list-style-type: none"> 1. Financial advisory committee, met in March but reestablished budget after profits from conference. Put 10k in vanguard which is liability reserve in case something goes terribly wrong with conference to buyout hotel, now have \$37k in there for buyout in case. 2. Updated travel reimbursement policy, executive board and government relations task forces, used to be \$15 per 100 and now \$25 per 100 miles. 3. Current status operations budget \$79,537, conference account \$5,584, and vanguard \$37,129, 4. Audit every 2 years at end of term, so under way soon 5. Last giving someone else the privilege of treasurer, learned a ton, and looking
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	forward to mentoring a new treasurer.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

IV. AMTA COMMITTEE REPORTS

A. ACADEMIC PROGRAM APPROVAL

EVELYN SELESKY

DISCUSSION:	1. Met at national conference in Oct, 2 new masters and currently re-approval for 7 other programs. Finally finished 1 st rounds of re-approvals of schools that were grandparented in.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

B. AFFILIATE RELATIONS

NINA GALERSTEIN

DISCUSSION:	1. My committee met in national conference and did survey and in next newsletter info coming down.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

C. AMTA BOARD OF DIRECTORS

BRIAN ABRAMS

DISCUSSION:	<ol style="list-style-type: none"> 1. 2 major things in St. Charles <ol style="list-style-type: none"> a. Proposed increase in 2014 in AMTA dues for student members beginning year 2014. Discussion and after deliberation moved to \$15 and approved. b. Changes from ethics board about diversity language in Code of Ethics approved. c. Proposal of another category of membership, task force to look into constituting a new category of returning students so there's possibility of having professional status while being a student who is returning to advanced training. d. Questions to Brian any time.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

D. ASSOCIATION INTERNSHIP APPROVAL

THERESA MCMANUS

DISCUSSION:	1. Thank all internship directors for keeping up with tasks that are needed with sending acceptance letters to her and for site evaluations, this morning did CMTE and had 30 people there. Tomorrow forum clinical training and
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	education.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

E. CONTINUING EDUCATION

LAURIE KEOUGH

DISCUSSION:	<ol style="list-style-type: none"> 1. CBMT is sponsoring some regional sessions regarding the new recertification requirements specifically ethics requirement, tomorrow at 10:45 about ethics and basically if recertified in Jan of 2011 you are required to have 3 credits of ethics. If recertified in Jan 2010 encouraged to have 3 credits. 2. Tracy- very successful conference with CMTEs. Well received. 30 people came and did institute on marketing. CMTEs we've had over 200 signed up. Thursday went well, tomorrow there are 4 cmtes you can take. 2 that are 3 hours (one is free) and 2 that are 5 hour. 3. Donna Polen- the 3 credit free CMTE tomorrow afternoon will fulfill that ethics requirement.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

F. WORKFORCE DEVELOPMENT & RETENTION KRISTEN O'GRADY FOR JOHN CARPENTE AND PUBLIC RELATIONS

DISCUSSION:	Covered earlier.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

G. GOVERNMENT RELATIONS

MARIA FAY

DISCUSSION:	Covered earlier.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

H. INTERNATIONAL RELATIONS

CARYN WIDRICK FOR FLOSSIE IERARDI

DISCUSSION:	<ol style="list-style-type: none"> 1. Faculty questionnaire in MT Matters. Faculty seem to support international students and students seem well support. Conference planners working on flash presentations and hope to include small reception. SER contributing \$500. Please consider brief presentation about international fmi22@drexel.edu 2. Once again hope to have system such as stickers for nametags so at AMTA conference attendees can help support international students
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	3. Conferences: on global calendar page of world fed www.musictherapy.net 4. All info in the newsletter as well.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

I. JUDICIAL REVIEW

EVELYN SELESKY

DISCUSSION:	Nothing to Report.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

J. MEMBERSHIP

KRISTEN O'GRADY for MARIE GAINSFORD

DISCUSSION:	Nothing to Report
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

K. PROFESSIONAL ADVOCACY

KRISTEN O'GRADY for LEAH OSWANSKI

DISCUSSION:	1. Info in newsletter, not a lot of activity or reports of professional advocacy needs. If concern, send it her way or if engaged in professional advocacy, send it her way.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

L. REIMBURSEMENT

SUSAN KNECHTEL

DISCUSSION:	1. If you missed the minutes at st. Charles they were on our regional website. 2. 2 things to point out: Five hour CMTE course available regarding reimbursement for purchase on AMTA website, it's an educator packet and is available. 5 CMTEs learning about reimbursement. Initiatives of the reimbursement to work with insurance companies and going to conferences and presenting and talking about MT. I had a session earlier today and it was filled and really excited because people seem excited about reimbursement.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

M. RESEARCH**TONY MEADOWS**

DISCUSSION:	1. Primarily focused on research track at conference. Well received and attended. Thanks to all who helped with background work and conference. Review applications for research award, it's a \$2k grant. Wendy McGee Won this year. Will present in research track next year.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

N. SPECIAL TARGET POPULATIONS**K. O'GRADY FOR GRETCHEN CHARDOS BENNER**

DISCUSSION:	2. Moved out of the region to SER to be closer to family and we hosted networking luncheon on her behalf. Second year that we held this at a regional level and well attended today and we tweak populations each time. Exciting to see that FB groups, etc. are coming out of this and is a living thing that keeps functioning well.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

O. STANDARDS OF CLINICAL PRACTICE**ROBERT MILLER**

DISCUSSION:	1. Waiting for next task, but did do presentations at national about the standards and people got a lot out of it for practice and teaching.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

P. STUDENT AFFAIRS**NICOLE HAHNA**

DISCUSSION:	Covered earlier.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

Q. TECHNOLOGY**MATTHEW PHILLIPS**

DISCUSSION:	1. Ongoing task is to identify areas of support needed in regards to using technology in clinical practice and available on website is a list for your support. 2012 survey of clinical applications of tech. that info being used to assess membership's needs and priorities on what they need training on and how using. Identified recording software, notation software, tech and ethics and Ipad as areas of need. Summary of data submitted to AMTA board and is expected to be on website soon
CONCLUSION:	

ACTION ITEMS:	
PERSON RESPONSIBLE:	

V. NEW BUSINESS

DISCUSSION:	<p>1. Nominations Deb Benkovitz</p> <ol style="list-style-type: none"> a. Since there are different people here today who weren't yesterday, quick repeat of nominating committee and info on how to proceed. If running, get to Gene Ann Behrens for pictures for website and possibly ballot. Shout out to Mark Ahola for electronic ballot work. Not sure exactly how long to set it all up but within 2 weeks expect ballot and will have date on there to vote (approx. 2 weeks). b. Reviewed the slate one more time for review for membership. c. Any other nominations for pres elect? None d. VP membership reviewed. Any other nominations? None e. GR chair reviewed. Any nominations? None f. VP elect conference planning. Any other nominations? None g. PR chair reviewed. Any other nominations? None h. Treasurer reviewed. Any other nominations? None i. Assembly reviewed. 18 on assembly plus president. Over 30 candidates here. Any other nominations? Melanie Walborn and Susan Knechtele. j. Kristen O'Grady: Motion to close the slate. Motion carries. So this is our slate so look out for your ballot in your email and thanks to Deb and nom committee for wonderful job. <p>2. Constitution and Bylaws Julie Neal</p> <ol style="list-style-type: none"> a. Proposed bylaw change, the only change for this year (highlighted above). Art 3 sec 11. b. Motion to approve as presented. No discussion. Motion carries. Changed. c. Kristen O'Grady: open time to give us any feedback regarding the previously proposed bylaw change that was not presented for your consideration: wanted to establish bylaws similar to AMTA where only professional members can vote and hold office. Yesterday board felt not right time because AMTA is considering creating such a category for membership. d. No comments <p>3. Autism Speaks and Sings Christy Joy Shiloh</p> <p>A. The presentation was entitled "Autism Speaks and Sings - A Prototype for Music Therapy."</p> <p>It was about a project created by Marcia Humpal, Darcy Walworth and Suzanne Hanser, to bring music therapy principles and experiences to the public. The event took place at Berklee and was facilitated by the music therapy students.</p> <p>This group partnered with the New England Chapter of Autism Speaks and the AMTA Workgroup, Strategic Priority on MT & ASD. The event was geared toward families with children on the autism spectrum. Components included giving information about MT at the introduction as well making specific points on the screen during the musical numbers. Songs were chosen based cognitive, communication, motor, and social interventions, and used a strong transition song between</p>
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	<p>activities. Both parents and children were encouraged to participate. They used a picture schedule on the screen as well as on handouts. At the end of the event, local MTs were available to talk with families about providing MT services.</p> <p>The initiative behind the presentation at nat'l conf was to give MTs the tools to replicate this event. If you have any questions, you can see me after this mtg and I can give you the handouts that were available in their presentation.</p> <p>4. AMTA Task Force for Professional Competencies Betsey King</p> <p>a. If not at last session, I am regional rep to AMTA Professional Competencies task force. Review of the competencies for bachelors level and reviewed every 5 years. Someone from Western region chairing. Many reviews and think this is important time because looking at MLE and to think very seriously about what we expect to see in our undergraduates. So you'll get survey next few weeks. Will take 25 minutes to complete. So warning you to encourage you to participate and take the survey. Need different perspectives on this so we get a clear picture. This is opportunity for important revisions. Opinions about these things and want to hear it. We'll present a report and much more action in November.</p>
CONCLUSION:	Voting slate finalized.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

VI. GOOD AND WELFARE

DISCUSSION:	<ol style="list-style-type: none"> 1. None from the floor 2. K. O'Grady: express gratitude to everyone in their support of her in this role and enjoyed the experience and encourage everyone to consider serving the region. It is very fulfilling and hope you've all had a good experience with her as well.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

VII. Adjournment

MOTION TO ADJOURN:	K. O'Grady; motion carries.
MEETING CLOSED:	5:35pm
NEXT MEETING:	National conference, November 2013, Jacksonville, Florida.