

American Music Therapy Association Mid-Atlantic Regional Chapter

Delaware • D.C. • Maryland • New Jersey • New York • Pennsylvania • Virginia • West Virginia

MAR Business Meeting AMTA Conference Louisville, KY Saturday, November 8, 2014 7:30AM-9:15AM

MEETING DATE	MEETING TIME	MEETING LOCATION	
November 8, 2014	7:30AM-9:15AM	AMTA Conference Louisville, KY	

MEETING CALLED BY:	Julie Neal, President
TYPE OF MEETING:	General Membership Meeting
FACILITATOR:	Julie Neal, President
NOTE TAKER:	Elaine V. Kong, Recording Secretary
CALL TO ORDER:	Meeting was called to order at 7:35AM.

I. Approval of the Agenda

JULIE NEAL

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DISCUSSION:	J. Neal motioned for approval of the agenda as presented.
CONCLUSION:	Approved.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

II. Approval of the Minutes (April 2014, Buffalo, NY)

JULIE NEAL

DISCUSSION:	J. Neal entertains motion to approve minutes as presented.
CONCLUSION:	Approved.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

III. Executive Board Officer Reports

A. PRESIDENT JULIE NEAL

DISCUSSION:	 J. Neal iterated that the board is here for the members, and suggested an open communication situation so that the board can better serve the members' needs. J. Neal thanked D. Benkovitz for facilitating the regional president's meeting. Amy Furman, President of AMTA, was unable to be at regional conference due to illness. She is planning to attend as many regional conferences as possible. J. Neal will be sending an invitation to attend regional in Ocean City, MD. J. Neal shared about B. Hunter's presentation in Buffalo, NY about membership. The number of MT-BCs have increased, but membership has decreased. Membership is the largest source of revenue. B. Hunter's charge to the members was "Be a member, recruit a member." J. Neal encouraged membership to become involved and share to non-members
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	about the benefits of being a member of AMTA. 5. J. Neal recognized D. Benkovitz for her leadership, guidance and service to the MAR region as she moves back home to Ohio to be with family. 6. J. Neal shared that there will be a time at regional conference to discuss what the membership is thinking about the topic of Master Level Entry.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

B. PRESIDENT-ELECT GABBY RITTER-CANTESANU

DISCUSSION:	 G. Ritter-Cantesanu revisited a proposed bylaws change to Article 1, Section 3 (Membership) that was voted down by membership at the Buffalo regional conference. G. Ritter-Cantesanu recommended that we do not change this bylaw due to advising from Annette Whitehead-Pleaux who stated that there will be a change of AMTA membership categories soon and it would solve this problem. So it was recommended that no change be proposed at this time. In the spring, there will be new roles for the President-Elect. Roles will be reflected in new policy with State Associations.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

C. IMMEDIATE PAST PRESIDENT

KRISTEN O'GRADY

DISCUSSION:	1. She is soliciting nominations for the following positions: a. President-Elect b. VP Elect of Conference Planning c. VP Membership d. Public Relations e. Government Relations f. Treasurer g. Assembly Delegates If interested, contact Kristen O'Grady at maramtapastpresident@gmail.com.
CONCLUSION:	Send in your nominations for the Executive Board to K. O'Grady at maramtapastpresident@gmail.com.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

ANITA GADBERRY

D. MEMBERSHIP	ANITA GADBERRY
DISCUSSION:	 Membership Committee – There is a big focus to increase membership. In the past 5 years, there has been an increase in membership. Currently, there are 2225 members, but the committee would like to increase to 3000 members. Regional – In comparison to last year, it is up 12 members total – 11 graduate students and 33 professionals, but down 32 students. A. Gadberry has contacted representatives for students and provide information about membership. In the process of contacting directors to push membership of students. A. Gadberry will start tracking and obtaining data of how many students there are and how many of them are members. Members questioned and discussed whether the number includes entry levels and students.
CONCLUSION:	None.
ACTION ITEMS:	Ideas to help increase membership? Contact A. Gadberry at maramtamembership@gmail.com.

PERSON RESPONSIBLE: All members.

E. ASSEMBLY REPORT

DONNA POLEN

DISCUSSION:	 a. D. Polen informed board members that delegates and alternates are elected by members and the purpose is to represent the membership. Assembly delegates want to know the membership feedback about topics. Therefore, D. Polen encouraged the membership to read reports and provide any feedback. There was a new MT Scope of Practice (AMTA and CBMT) and MLE Subcommittee report. MT Scope of Practice was voted and passed unanimously at this national conference. MLE Subcommittee had two different sessions at national conference and will have another session at regional conference. D. Polen encouraged members to provide their thoughts on the topic. b. D. Polen informed the membership that the regional board wants to be inclusive. New initiatives to do so will start at regional conference in Ocean City, MD. c. Membership asked about earning 100 credits for CMTEs to maintain certification. d. Membership asked for a more formalized way to get to know the assembly delegates, such as a full list of names and emails in a document. G. Ritter-Cantesanu informed the membership that the MAR President, President-Elect and Past President are always on the assembly. Assembly delegates and alternates stood for the membership to know who they are. e. J. Neal informed the membership that there will be opportunity to discuss the topic of MLE at regional conference. 	
CONCLUSION:	D. Polen encouraged membership to provide feedback on topics presented by the assembly delegates. Membership would like a document of all names and e-mails of assembly delegates.	
ACTION ITEMS:	Put together a document of assembly delegates: names and e-mails to provide a formalized way to get to know the assembly delegates.	
PERSON RESPONSIBLE:	TBD	

F. CONFERENCE PLANNING

BRIGETTE SUTTON

DISCUSSION:	 2015 MAR Conference Get excited for conference in Ocean City, MD from March 19-21, 2015! It is right on the beach! Conference information is on the website, and prices are the same from last year. Logo is approved, and Local Planning Committee and Public Relations Committee collaborated on ideas. Details are coming together to honor E. Selesky. New website will be unveiled at the conference. Proposals are due November 16. So far 91 proposals have submitted compared to approximately 60 proposals in the past. Student Service Project will be revamped. Preparing for opportunities for members to connect with Assembly Delegates. B. Sutton and P. Winter infored membership that the regional conference planners continue to network and plan. They have had a conference call and met at national conference. There is a new Regional Conference Treasurer, Molly Hicks, working on the conference planning accounts, instead of the local chairs as in the past. This position may be working towards Treasurer-Elect for the future. Membership asked how accessible the conference hotel will be. B. Sutton had local committee member recognized at the meeting for the member to connect with. 2016 MAR Conference Conference Planning is looking into application technology for the following conference. Western Region has been helpful as they consult and provide information about the software they use.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

G. GOVERNMENT RELATIONS

MARIA FAY

G. GOVERNMENT	ELATIONS M	ARIA FAY
DISCUSSION:	 Maryland State Task Force (Co-Chairs: Clarissa Karlsson, MT-BC and NMCAT, MT-BC) – MDSTF provided an Advocacy Training on September 2 Columbia, MD, and 17 music therapists attended it. There are two new st members on the task force. New York State Task Force (Chair: Donna Polen, LCAT, MT-BC) – There force as three new members joined. M. Fay recognized and thanked E. S service on the task force. NYSTF placed a recruiting announcement of th Support Network in the Fall 2014 newsletter. Task force is looking into a t therapy license. They are currently working on a brief survey of the member gegrds to moving towards MT license, and encouraged NYS MT-BCs to a survey. If interested in helping with the task force, contact D. Polen or oth members. Attend the session on NYS Update on LCAT for more informat and Senator Jeff VanDrew. M. Fay encouraged NJ MT-BC) – N moving towards licensure. They are in the process of creating a licensure licensure bill is currently be drafted in the offices of Assemblyman Robert. and Senator Jeff VanDrew. M. Fay encouraged NJ MT-BCs to fill out survey. Pennsylvania State Task Force (Co-Chairs: Nicole Hahna, PhD., MT-BC) walborn, MT-BC) – At the 2nd Annual Music Therapy Hill Day in Harrisburg members of PASTF joined over 50 MT-BCs and students. 2 resolutions win the Senate during September 2014. Virginia State Task Force (Co-Chairs: Elizabeth Haley, MS, MT-BC and QMHP, MT-BC) – VATSF held five advocacy trainings for 3 CMTE's acros September 2014. West Virginia State Task Force (Chair: Amy Rodgers Smith, MT-BC) – V an advocacy event on August 2, 2014 in Charleston, WV. The state task waiting until after November election to write letters to newly elected legisl are collaborating with West Virginia University in advocacy process. WV Waiver revision draft will be open for public comments in December 2014. Mest Virginia State Task Force (Chair: Amy Rodgers Smith, MT-BC) – V an Advocacy process. WV Maiver revision d	liki Runge, 20, 2014 in udent as is a full task elesky for her elesky for elesky
CONCLUSION:	None.	
ACTION ITEMS:	 Contact Donna Polen, marassemblychair@gmail.com, to learn more or joi State Task Force. Fill out surveys on licensure in NY and NJ. 	n the NY
PERSON RESPONSIBLE:	 All board certified music therapists in NY. All board certified music therapists in NY and NJ. 	

H. PUBLIC RELATIONS

MEGAN RESIG

	DISCUSSION: 3	1. There is a booth at conference that highlights the work in the MAR region. Throughout the year, if you have items that are appropriate for the booth, please send it to M. Resig.
		2. Public Relations Committee is putting together new goals and strategies for the new year. In addition, they will be creating a policy for social media. If you are interested in being involved
		with Public Relations, please contact M. Resig. 3. Contact in Local Conference Committee – M. Resig and committee have been assisting in
		their efforts. M. Resig continues to reach out to other Public Relations at the state level in order to assist them in their needs.
		 MAR Website Redesign – M. Resig and committee have been in the process of redoing the MAR website in hopes that it will easier for members to obtain information and receive

	updates. The hope is to unveil the website at regional conference in Ocean City, MD.
CONCLUSION:	Send items for MAR booth to M. Resig. If you are interested in being involved with Public Relations, please contact M. Resig. Public Relations committee has been assisting the Local Conference Committee in their efforts. MAR website is being redesigned, and is hoping to be unveiled at MAR Conference in Ocean City, MD.
ACTION ITEMS:	Send items that highlights the music therapy work in the region to M. Resig.
PERSON RESPONSIBLE:	All music therapists in the region.

I. STUDENT AFFAIRS

CONIO LORETTO

DISCUSSION:	 C. Loretto provided a summary of Passages Conference, entitled "Turn, Turn, Turn," at State University of New York at New Paltz. Over 100 people attended the conference. Attempting to find a new school to host Passages 2016. C. Loretto reminded membership that scholarship information is on the website. Please encourage students to apply as in the past there have been low numbers of applications. The following scholarships are available: Sophomore, Junior, Graduate, and Jenny Shinn Scholarship for music therapy interns. There is also a Music Therapy Club award. "Rock the Region" event – Guest speakers will be video recorded and put on YouTube to share with other music therapy students. Graduate Students – C. Loretto explained that students would like to be more inclusive for graduate students in the region. The current structure does not encourage graduate students to get involved. There will be a bylaw proposal to change to have a graduate chapter representative. An internship recognition program will be implemented to celebrate internships, and they will be promoted at regional conferences. 	
CONCLUSION:	None.	
ACTION ITEMS:	Encourage music therapy students to apply for scholarships.	
PERSON RESPONSIBLE:	All music therapists working with music therapy students.	

J. HISTORIAN JULIE NEAL

DISCUSSION:	J. Neal informed that Lillian Eyre, who was appointed in the spring, stepped down from her role as Historian due to her new responsibilities in her professional life. If you know anyone who is interested in the position, please contact J. Neal. Historian's role is to keep a record what is happening in the region.
CONCLUSION:	L. Eyre stepped down from Historian position. If you know anyone who is interested in the Historian position, please contact J. Neal.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

K. ARCHIVIST

JULIE NEAL FOR PHIL MAUSKAPF

DISCUSSION:	P. Mauskapf has been submitting items into the Archives.
CONCLUSION:	Please contact P. Mauskapf if you need to submit items into the Archives.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

L. FINANCES

JULIE NEAL FOR BROOKE CARROLL-LEMCHAK

	1. Account balances (as of November 1, 2014):	
DISCUSSION:	Conference \$2958.00	
	Operating Budget \$101,956.57	

	 Passages \$55.48 Students \$7,234.81 J. Neal informed that allocating funds for a new website will be a good investment as it will be a platform for closer interaction between membership and assembly delegates/committee representatives/board members.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

IV. AMTA COMMITTEE REPORTS

A. ACADEMIC PROGRAM APPROVAL

SUZANNE SOREL

DISCUSSION:	There are 19 completed reviews, and 12 re-approvals. Seven new programs approved. There will be a slight change to get approval for graduate programs.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

B. AFFILIATE RELATIONS

NOAH POTVIN

DISCUSSION:	In order to assist in cultivating relationships with other fields, such as Speech Language Pathology, Occupational Therapy, and Counseling, committee is coming up with how to present music therapy to other services as well as creating fact sheets of the other fields.	
CONCLUSION:	None.	
ACTION ITEMS:	Contact N. Potvin with individuals of other fields that may be able to help with this process.	
PERSON RESPONSIBLE:	All members	

M. AMTA BOARD OF DIRECTORS

DEBORAH BENKOVITZ

M. AMIA BUAKU U	DIRECTORS	DEBOKAN BENKOVIIZ
DISCUSSION:	Thanked the region for allowing her to serve at a serve at a 1. Presidents from each region had good their sharing. D. Benkovitz informed e-voting. National Board discussed having financial challenges. Current comparable to other professions, but looking to increase membership as t Recognition, Veteran Affairs, defend Entry and Scope of Practice. Howev Oxford University Press, and music to libraries are getting JMT in their pact D. Benkovitz challenged membership Scope of Practice. She informed the need membership to educate, get in whether you are satisfied with the dis 2. D. Benkovitz reported on Pediatric Medin the United States. The task force therapists are working in the hospita	discussions and learned from each other through that the Great Lakes Region is the first one to do the financial status. AMTA is still sound, but are ly, 36% of professionals are members, which is they are a bigger population. The board is ime, money and staff is being spent on State ing "Music is Alive," and topics of Master Level ver, a positive is that AMTA has a relationship with therapy research is more visible as academic kages. No membership due increases for 2016. In the proposed of the proposed o
	in the United States. The task force therapists are working in the hospita and defend the positions. 3. D. Benkovitz informed membership tha	is putting together information about how many
CONCLUSION:	National Board discussed the financial status,	and hopes to increase membership.

ACTION ITEMS:	Get educated about topics that influence the profession, and inform Assembly Delegates on your thoughts on such topics.
PERSON RESPONSIBLE:	All members.

N. ASSOCIATION INTERNSHIP APPROVAL

MATTHEW PHILLIPS

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DISCUSSION:	 National – Send all national internship documents to M. Phillips. There is a new e-course on supervision, which is a new opportunity. In 2015, AMTA Professional Competencies will change for internship supervisors. Regional – There are 40 internship evaluations and 41 internship sites. There were 28 national roster internship sites, but it decreased to 26 due to inactive status or closing. There will be an internship CMTE at MAR for Clinical Training. Some themes that have surfaced include mental health issues with interns, personality conflicts with supervisors, and administration support.
CONCLUSION:	None.
ACTION ITEMS:	Send all national internship documents to M. Phillips.
PERSON RESPONSIBLE:	National roster internship supervisors.

O. CONTINUING EDUCATION

LAURIE KEOUGH

O: CONTINUING EDUCATION LACKIE N		
DISCUSSION:	 There are two new co-chairs of the CEC Committee. There are 21 CMTES at conference and 7 Institutes (4 are AMTA approved and 3 others). Reminder to submit CBMT credits online. L. Keough encouraged membership to provide input. Committee is working on going electronic for evaluations, and other regions are attempting to do the same. AMTA is looking to do so for the future. Regional Level Committee is putting information in the newsletter and on the MAR website to better communicate the protocol and timelines for regionally sponsored CMTEs. L. Keough informed membership that materials needs to be submitted 6 weeks prior so there is enough time to get CBMT approval. L. Keough is working with M. Resig of Public Relations to get information on the website and in the newsletter. 	
CONCLUSION:	None.	
ACTION ITEMS:	None.	
PERSON RESPONSIBLE:		

WORKFORCE DEVELOPMENT & RETENTION

MEGAN RESIG

DISCUSSION:	 AMTA will create an index of career options and look at whether or not information on music therapy is listed correctly. Information will be put on the AMTA website that will provide music therapy information to employers and have a section to learn about how to look for a music therapist employee. Committee discussed issues reported for leaving the workforce. It will kickoff at MAR nd the focus group will give feeback on barriers of having a career in music therapy and barriers why to stay. M. Resig and A. Gadberry of Membership will connect and discuss the gathered information. Membership will send a survey out to obtain information.
CONCLUSION:	None.
ACTION ITEMS:	 Contact M. Resig with feedback and barriers for staying in music therapy field. Membership will send a survey to members addressing issues about leaving the workforce.
PERSON RESPONSIBLE:	All members.Membership

P. GOVERNMENT RELATIONS

MARIA FAY

DISCUSSION:	Covered earlier.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

Q. INTERNATIONAL RELATIONS

FLOSSIE IERARDI

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DISCUSSION:	1.	Be on the lookout for international conferences, which are available through the World Federation of Music Therapy website. At the Global Perspectives session at this conference, there will be representation from the MAR region.
CONCLUSION:	None.	
ACTION ITEMS:	None.	
PERSON RESPONSIBLE:		

R. JUDICIAL REVIEW

LEAH OSWANSKI

DISCUSSION:	Nothing new to report.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

S. MEMBERSHIP

ANITA GADBERRY

DISCUSSION:	Covered earlier.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

T. PROFESSIONAL ADVOCACY

JENNY SWANSON

DISCUSSION:	In the process of revamping the committee to make it more visible. In addition, committee created a podcast to inform members of what they do so be on the lookout for that. Podcasts will be on the AMTA website. Committee participated with the national office to address "Alive Inside," and a document addressing that will be on the AMTA website. The committee will be presenting at regional about advocacy issues.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

U. REIMBURSEMENT

BRIANNA PRIESTER FOR SUSAN KNECHTEL

DISCUSSION:	 Reimbursement sessions at regional conferences were well received. Be on the lookout as the ICD-10 will be changing. AMTA website will have resources to assist members with the ICD-10 changes. Member resources for cliental is well protected due to required encryption of data. University of Kentucky HealthCare worked with Affordable Care Act on reimbursement. AMTA continues the conversation with Medicaid and Medicare to clarify documentation. Upcoming Goals – Committee is working on 1 page support to give out to specific populations. The task force will provide research outcomes, research and citation. The goal is to coordinate and contact Medicaid to be included on waivers. In addition, committee will work to keep up to date reimbursement information on AMTA website. Committee and Government Relations Committee will also be a contact for all healthcare issues with the AMTA Strategic Priority on Autism Spectrum Disorder and clarify the work of music therapists to support ASD.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

V. RESEARCH **ANTHONY MEADOWS**

DISCUSSION:	 Gabby Ritter-Cantesanu joined the committee. The 2015 research track is set. There is a MAR Research & Special Projects Award for \$2000. A. Meadows encouraged membership to submit for that and submit for research poster session and research track. An undergraduate student from MAR won the research award! In July 2015, 40 participants will come together to discuss where they want research in music therapy to go. AMTA has important implications for this for the next 10-15 years. Please provide Barbara Else and A. Meadows with feedback.
CONCLUSION:	None.
ACTION ITEMS:	Provide Barbara Else and A. Meadows with feedback on where and how music therapy research should continue.
PERSON RESPONSIBLE:	All members.

W. SPECIAL TARGET POPULATIONS

DARCY LIPSCOMB

7/1/01 = 0.1		
DISCUSSION:	There was a Networking Luncheon scheduled at national conference with the assistance of Standards of Clinical Practice. There were 15 networking tables of different clinical areas. Approximately 100 students and professionals participated in the luncheon. Committee used social media to gain participation for the luncheon. MAR has a networking luncheon every year, and not all regions do. The goals of the committee are to get all regions to have a Networking Luncheon and increase participation at them. In addition, the committee is proposing to modify the name.	
CONCLUSION:	None.	
ACTION ITEMS:	None.	
PERSON RESPONSIBLE:		

ROBERT MILLER

X. STANDARDS OF CLINICAL PRACTICE ROBERT MILLER		
DISCUSSION:	The committee reviews the Standards of Clinical Practice every year. If members have any questions or feedback, please send to committee members. Committee is looking to put together an e-courage and CMTE to provide information about the standards.	
CONCLUSION:	None.	
ACTION ITEMS:	Questions or feedback about the Standards of Clinical Practice can be sent to the committee members.	
PERSON RESPONSIBLE:	All members.	

Y. STUDENT AFFAIRS

CONIO LORETTO

DISCUSSION:	Gaston Award has been changed to undergraduates only. It is accepting all kinds of research that has IRB approval. More information will be available on the AMTA website. Discussion has began to talk about having a national version of the Passages Conference.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

Z. TECHNOLOGY NOA ELIMELECH

DISCUSSION:	The committee is expanding upon regional and national technology specialist lists. This will include names of individuals who are familiar with particular technology devices, and address what we need as music therapists. Board of Directors is making the technology page easier, and will be in the membership toolkit. AMTA BOD approved the "AMTA Tech Stop." It will include a new YouTube channel of 2-5 minute videos answering technology questions. There will be 25 episodes total. In addition, regional websites will have links to the AMTA website page. MAR and AMTA will be debuting "Tech Stop" to help answer any questions about technology. The committee is looking into recruiting vendors, such as OnSong, Apple, and Guitar Center for conferences. Committee is collaborating with Ethics Board about the topic of social media. In addition, the committee is brainstorming for a technology e-course.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

V. NEW BUSINESS

DISCUSSION:	No new business.
CONCLUSION:	None.
ACTION ITEMS:	None.
PERSON RESPONSIBLE:	

VI. GOOD AND WELFARE

DISCUSSION:	 a. Congratulations to regional members who received awards: Bryan Hunter and Connie Tomaino received Lifetime Achievement Awards, Elizabeth Schwartz received Professional Practice Award, Joke Bradt received Research Publications Award, and Evelyn Selesky received the Award of Merit. b. Keep Evelyn Selesky's family and friends in your thoughts and prayers. c. Congratulations to Nicole Hahna on her new baby boy! d. Congratulations to Noel Anderson who had twin boys on August 25th! e. Congratulations to Tina Myers on her new baby boy! f. Congratulations to Kristen O'Grady on her new baby girl! g. Congratulations to Elaine Kong on her marriage! h. Wishing Deborah Benkovitz the best on her move to Ohio! i. Keep Louise Montello's family in your thoughts and prayers. j. Jane Craegan's father-in-law passed away. Keep her and her family in your thoughts and prayers. k. Suzie Knechtel was diagnosed with breast cancer. Keep her in your thoughts and prayers.
CONCLUSION:	None.
ACTION ITEMS:	None.

PERSON RESPONSIBLE:		
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VII. Adjournment

MOTION TO ADJOURN:	Moved to adjourn meeting. Seconded. Motion approved.
MEETING CLOSED:	9:23AM
NEXT MEETING:	Regional Business Meeting at AMTA Conference