

**MARAMTA Executive Board Meeting**  
Regional Business Meeting  
Ocean City, MD

Wednesday, March 18<sup>th</sup>: 6:00PM-10:00PM

Thursday, March 19<sup>th</sup>: 9:00AM-11:00AM

Attendance: Julie Neal, President; Kristen O'Grady, Past President; Elaine V. Kong, Recording Secretary; Brigette Sutton, VP for Conference Planning; Megan Resig, Public Relations Chair; Gabby Ritter, President-Elect; Maria Fay, Government Relations; Brooke Carroll-Lemchak, Treasurer; Trish Winter, VP for Conference Planning-Elect; Donna Polen, Assembly Chair; Gary Verhagen, Parliamentarian; Anita Gadberry, VP Membership; Conio Loretto, Student Advisor; Maria Battista-Hancock, Historian; Mark Ahola, Newsletter Editor; Bryan Hunter, AMTA Historian

### **I. Opening Procedures**

A. Call to Order 7:54PM

B. Approval of Agenda

B. Sutton added agenda items: Gene Ann Behrens and Emily Frantz and No. 3 RegOnline Service Agreement. M. Resig requested to move PR report to after Past President Report due to tomorrow's morning CMTE presentation. Agenda approved as amended by consensus.

C. Approval of Minutes (Louisville-November 2014)

A. Gadberry asked to update spellings of Creagan and undergraduate. J. Neal moved to approve at minutes with amendments made. Seconded. Motion moved.

Approval of minutes as amended – approved by consensus.

### **II. Officer's Reports**

A. President

Julie Neal

Making phone calls and e-mails about conference, and contact with nominations.

Welcomed Maria Battista-Hancock. Andi Farbman – asked about the number of board members we can have. Andi said no clear regulations – just need one director. Julie talked to Gary and Kristen as well. Notes from 2007 – Archivist position was removed from the board to see make sure what Delaware law at the time. Review done by AMTA for Delaware Law – Cathy. Gary – each region did compliance review. Incorporated with Delaware. At the time, there was document somewhere. there were a restricted number for board somewhere. Regulations are fluid and change often. So it may not exist. Recommendation made was to read the law as today. We can pay a Delaware lawyer to look it up. No one can have a restricted board member. Brigette – what would happen if we were not compliant? --- Julie – we just have to adjust the numbers.

Archivist got removed in 2007 to make it compliant. Reason it came up – instituting a treasurer-elect. Not able to do for this upcoming election, but it is something we should be thinking about to institute for the future. If that is one more board member, to find out

about this process – what are the limits? And no limits at this time. Encouraged to have options for the future. We do not want too many positions. Keep it around the mid-teens Andi suggested. IRS does not want too few or too many. Between 3 and 20. That is what is holding us up about making the decision about treasurer-elect. It could be apprentice, and not be an official board member or being a non-voting members. We need odd, so adding one would bump us to even. We could have that position be non-voting. Logistics – to add this position – how would it work? It would need to be a by-law change and before the next election.

Julie - Brooke any thoughts? Apprentice type of position, and they would be responsible of the conference budget. And Molly has been doing a good job. Learning financial software and learning have everything works. They serve a specific purpose. Constitution change needs to be submitted two weeks before a voting. (To remove the registration chair at this meeting).

Kristen – appoint someone to work out how this position would be and Finance Committee and Molly be part of this task. Maria Fay – Government Relations – Apprentice type position is needed. Role is changed and more complex. It took two years to figure out the whole thing. And that is what preventing from moving forward. Apprentice knows what is going on. Julie – the movement has exploded for government relations. And apprentice/elect to get the lay of the land. Donna agrees with Treasurer – we are big and complicated. Government Relations same – difficult things happening in this region, and step in the role especially with someone that has not been on task force. Those positions can be non-voting. Learning how those positions interact with the whole board.

Gary – Make a treasurer-elect, the treasurer cannot succeed themselves. 2 years and 2 years, and same with government relations. Conio – look at the length of the terms – can we have them serve for a longer period of time? Julie – it would be a four year term with the elect. Presidency is a six year term. Brigitte – four year term and can succeed, but apprentice will only be four years. Brooke – if not desirable, it could be just a conference treasurer position with the same function as an elect. Brigitte – there is more work involved. Julie – there was a break down between conference co-host and MAR treasurer... and that is why we have a new conference treasurer – Constitution, Bylaws and Policies – needs to be defined. If they are expecting to run for MAR conference, what we call it is what will determine how it would be continued? Julie – both are good options – four years is a long time to volunteer their services.

Kristen – it would make sense to make other apprentice types for other positions – conference treasurer can be a training. There would be options to look to them for potential for positions. Not fan of extending the term length and give the membership that option to turn over that position. If not going well, they do not get this option to turn the person over. If someone did want to get out of 2 year. Do a work group before a recommendation can be made.

Brigitte – Focus our attentions to solicit – willing to learn the job, and how hard to find a job candidate bringing to the table. Look more closely how we present candidates.

Kristen from nominations – have had experiences, characteristics, and background vs. are you willing to run? Conference treasurer, running a business or doing a state organization – for treasurer. More opportunities to generate more options. Mark – no limit to how many consecutive elections for each position. Megan – hand off – look at a more extensive transition. Julie complications – vote is so close to the end of the term. Election years – the former board members (outgoing and incoming) are invited to the meeting, but outgoing board members been coming to that meeting because the term is over. It is hard when people are volunteering because we do not have much an overlap. Megan – are we stuck with that timeline? Other regions have elections at conference or do elections before and term ends at conference. Julie would need to ask about when it would be for the conference. We have attendees to give input and have the floor to talk. Donna – when people are elected, it is made clear to them, that the term goes through that meeting at June meeting. They need to be at the meeting. Julie – we can add to the bylaws as a duty of the position to transition for incoming person. Being open minded and candid with input

Need Finance, VP of Conference Planning and Molly for a conference call/work group to figure it out. Julie would like to suggest that the executive board create an adhoc committee how better prepare people to take over positions, such as Treasurer and Government Relations, since they are in the most need right now. Brooke – loop together. Julie – want to broaden because of M. Fay’s suggestion. Base on discussion. If we add positions, we need to look at constitutions and bylaws. By regular procedure, the president will be in charge of who will be appointed for the adhoc committee with executive board approval.

Entertain motion to form adhoc committee to better prepare people to take over positions such as treasurer and government relations – Kirsten motioned. Brooke seconded. Deadline for that committee to report back to the board? Brooke – June meeting. Report back of suggestions. New motion? Brooke motions to amend to make a report back date of June meeting. Brigitte seconded. Amendment of the motion approved. Amended proposal approved.

Julie spoke with Amy Furman – but health is not up to where wants to be. Western and GLR. Jennifer Geiger is going in her place. Amy sent slides and Julie will present for Amy Furman at the opening ceremony tomorrow.

Looking forward to this conference!

B. President Elect – 8:46PM

Gabby Ritter

Constitution and Bylaws – Constitution changes – went up on the website. Membership will vote for. Bylaws have not presented yet. Looking for state associations/task force bylaws. State Recognition plan – worked on language and make it current. A lot of changes for that. Used to have specific number, it fluctuates. Change language, and take out restriction of numbers. President-Elect will serve as a liaison for state associations and MAR board.

Handbooks – June will hand over. For the new person. Give contact information to help. President-Elect is supposed to facilitate that transition so you can send to Handbook.

State Associations – Virginia state association to clarify the roles and responsibilities. Out of that – with Donna’s help to have a concurrent session about state task force and association (sat morning)

Email Policy – Executive Board Files – Policies and Procedures – MAR Email Policies. Directions how to hand over to the next person. Set to the Secretary Email. Vote to approve. Julie calls for vote – policy approved. Conio asked to share policy with students.

MAR CMTE Policy – Laurie Keough has been working on a new policy MAR sponsored CMTE. It should be restrictive for just MAR members. Change language, mission statement changed. Question about language of a member for CMTE – affiliated state associations should be articulated different? Encourage affiliation which would be good. Member benefit due to finances spent. Julie – President of state association could get CMTE, but it would be a for state association. Laurie gets most requests – organizations state associations or colleges. A member at the college was requesting. Kristen and Gabby briefly discussed

Bylaws Article 10 section 1 – Special interest groups – from 5 members involved. Groups may request for annual conference and workshops - State chapters – Section 2? MD affiliated, VA discussing affiliation, and NJ is not. Academic institutions would need 5. Gary recognition by MAR – use CMTE pre-approved provider – professors would be one special interest group – future music therapy students. Widely known? Keough started over from scratch and get the language revised to put on website. Julie – member benefit. Members do not know about this benefit. Push for more membership – let people know what benefits membership are. It has been an everyone benefit, but now changing to membership benefit. \$75/CMTE – for CBMT. It could cost \$75 per presentation. Maintain approval of content – has to be approved by Laurie – reviews to go to CBMT. But save the cost of being a provider. Saves a lot of paper and process.

Policy – Mission Statement (get from Gabby) – proposed policy. Effective deadline? Coming from committee and we as a board can edit and then vote. Effective the date it is approved. Donna – question – NY Task Force is starting to palm workshops at the five NYS schools. Want professionals to earn CMTE. Task Force can go through AMTA/CBMT joint work. Julie vote on approval of this policy of this position as was read to you. Vote will postpone to tomorrow.

Summer Meeting – Gene Ann – June 12<sup>th</sup> and 13<sup>th</sup> for summer meeting for Elizabethtown College. Discussion of date and location. Brigitte suggested to always have 2<sup>nd</sup> weekend of June or 3<sup>rd</sup> week of September, etc. Policy will be written. Procedure.

Business Meeting – Files projected at the business meeting – give to Gabby.

C. Past President – 9:18PM

Kristen O’Grady

Full slate of nominees. Excellent nomination committee. Listed in report. Approval the following slate of nominees on page 16. Julie – discussion. Slate of nominations approved. Nominations presented at business meeting. Bylaws – ballots will go out electronically 2 weeks after conference.

D. Public Relations 9:21PM

Megan Resig

Board Book Page 33 – Committee wanted to rewrite the whole website – rewrite content. It has taken awhile. Working on creating content. Tweaking the concept of the website due to the amount of content. Soft launch of the website. Sneak peak of the website. Solicit feedback on what information they want. Meet the committees (Government Relations) soliciting monthly content. Present the concept (Hard launch link - April 1). No professional media so professional photographer. Call for photos. Brigitte – background is intense. Megan – working with multiple backgrounds/full . Comments on new logo. Positions will have a page for content. Committee – blog feed of government relations – job listing, CMTE for states. Rotating content – government relations, students, - transparent of what you are doing. Conference blog – post more frequent updates. All self archiving. Do not have to pull from archives. Most recent newsletter link. Solicit feedback from members – content.

Brand standards – logo, font, social media, letterhead for all new brand standards. Guidelines for branding.

Booth. Update Google Drive for a shift.

Agenda items in reference from website

- Website Management --- April 1<sup>st</sup> – Manage it effectively – Easy to make updates – put in place for webmaster. Soliciting content and edit content. Committee discussed it a lot. Appointed position. Public Relations Council: Webmaster, Social Media, \_\_\_\_\_, Local Media Outreach – listed in constitution for a council. Conference Council positions are listed in Constitution. Gary – Council is a group of committees. You are asking for a PR Committee. Webmaster – appointed? Appointed position would need to list this Constitution... Appointed position – involve constitution amendment, which we cannot do it right now. Special election due next spring. Megan – how to manage website. Potential committee members –officially approve committee members... can start work before the official approval. Webmaster would be huge job. Ideally coming to board meetings. We pay Felice – why volunteer instead? Big job – does not need that skill set. Stipend such as WFMT? More workload vs. expertise based. How position is defined/appointed – needs to be decide. Have someone who is willing to be on PR Committee (approved to be on the committee) willing to do this work – trial period. Do not know what the workload is going to be. Next spring we can look at adding an appointed position because constitutional change. Person as committee member. Anita has two leads. Split out the roles. Bylaws for Article 9 Section 3. PR Chair, Media Specialist, Display

coordinator, pamphlet Coordinator – Bylaw change – New President elect Action??  
Discuss bylaw changes with PR Change

- Members Only – Minutes, Scholarship information – without having the means to figure out who are members. Asked other regions about other members-only. Anita – change password every year. Membership information is given every quarter – for membership. Brigitte - Efforts in improving to have continuing access to membership information. We need information quickly. Megan – login – would need a new contract. Discussion about members-only area.

Other comments before recess:

Gabby – Bylaw changes for this conference – get day before.

Brooke – sent two documents tonight – Budget Process – all on a google document. Don't do anything. Another document conference reimbursement.

Recess (Letter D on Agenda) at 9:59PM

Reconvene at 9:11AM on Thursday

- E. Archivist – 9:11AM  
No report.

Julie Neal

- F. Historian – 9:11AM  
Maria was just appointed week a half, no report.

Julie Neal

Need conversation about these two positions – how we as a board need to define these two positions. They used to be one position, and then split into two. No one has been clear about what those positions to entail. Donna sent ideas in an attachment to the e-mail – MAR Historian and Archivist. (ADD to Board Book.) Donna invited Bryan Hunter to provide us with insight and history about this position. Historian for AMTA. Unification process. Gives us a jumping off point for discussion – Thanked Donna.

Bryan share with us with experience. Background on historian/archivist for the region. Archivist – home for the archives with Barbara Wheeler. Locate somewhere in the region or with National AMTA Archives. Settled on Duquesne. Developing the contract with Duq... Archives become the property of Duq. No longer MAR's. That would be the point of negotiation. Carol was Historian before Lillian – Interviewing people and video footage. Mary Boyle, Sister Donna, etc. Sending to the archives. Carol created that part of Historians. As AMTA Historian – it is different. Do not give a specific direction. Not getting historical documents, but more working with the archivist. Bill could support MAR Archivist. Historian – not so much about historical materials – more archivist, AMTA definition is to provide historical background to the board about historical perspective is needed. Issues, problems – have cyclical nature. 1 job to remind people of those kinds of things and add to the discussion for AMTA. Donna functions

that way and Gary and Barb McLean. Each election term, the nomination committee fills that depth of experience. Carol served that purpose too – function that way. Donna – it is important for this region, video interviews but went to archives. So much collective memory and it is scattered all over the place... future music therapists are not going to know. Richer history of the MAR... Pioneers of different models are from our region... It is not really there. Donna would like to see it. There is no direction for new Historians. Mark – mention the newsletter, previously in newsletter for history/archives, powerpoint of history or on the MAR website. Bylaws – publishing findings and history displays. Brigitte – can use conference to share historical things. A lot of potential for that, but we need to navigate. Maria F. – Ran videos/memorials and bios, have that information, but scattered – Scranton. Gabby – people said it well-received. Brooke – archivist digitalization. Archivist oversees student archivists at Duq for digitalization. Archives are being cared for, but need some part of it to be archivist/historian – items need to be there for anyone to get materials for historical research. Current history that is being writing right now – Mark – need to collect that as well. Julie – Gary pulled up current bylaws. AMTA Historian function is not listed as Historian in MAR.. depth of historical information to keep that flow and it is important to have. It has been built in, but not a formalized piece of what we do. Discuss via e-mail – Historical Committee – people have been overwhelmed about the job and same with the archivist job – have several people working together/share the work load. Bryan – You don't want to communicate to perspective historians that they do not want to write the historical story on their shoulders. Historical research person – writing history. It should not be a sole responsibility of one person – historical research – it is written through one person's lens. Committee may be good. Bylaws is pretty clean – articulated in such a way does not feel overwhelmed. Donna – Thinking of the person in the role – Standing committee or authority to reach out for help from others – vision how to best capture, reflect and share history. Who would be the right person to do a column. Small committee interested in Historical Committee/Archivist – sit and talk about the top five historical questions of that group – that would be of value to get started. Identify those and then talk about that path on how to get that done. Academic programs – for a thesis topic to answer questions. Julie – when put out feelers, and folks who have been involved in the region before. People that have the information – committee instead of holding a board position. In bylaws - Coordinate historical displays and disseminate to the region – it is open. E board can decide what we need from the Historian. Such as unification or just one topic. Highlight for each newsletter. Annual report – this is what we have been working on. Maria F. Reaching out to people knew that information. Barbara Wheeler did that. Those people will have the accurate information. Kristen - Archivist before 2007 – Older bylaws. Interested in bringing that back

Thanked Bryan for thoughts and experience. Bryan would be glad to serve on the committee, but not chair. Conio – add historical perspective for executive board – that should define. Look for the language .for AMTA Historian. Maria B. H. – committee vs. council? Could be a council? Time being for a committee – grabbing people – starting fresh with the purpose of the Historian. Julie – take from discussion and share thoughts with Maria. Gary – from parliamentarian – looking at procedure. How will you make the historical facts known. Mark – Archivists – pictures for newsletter – need to get that out there? Giving a task? Had not had a historian to access certain things in the archives.

Julie – agree with Conio – can be covered in the bylaws – as other duties as assigned as we move forward. Conio – share another idea – Understand our history – call out to do a research project to gather our history/write a book – attach a stipend. It would be interesting to have a document of our history. Bryan suggested master’s thesis. Gary – History of MAR – that may be a huge document, but historian being pieces of that to write a column or present on a specific thing – history of conference or history of music therapy in a certain area/ history of unification. Julie – that could lead others to think of a bigger part. Information gets to research committee. Donna – use document from Donna and Maria add thoughts – Historian committee. Trish – historical research ≥ research committee – valuable asset. Research Committee – detached from the board – wrapping that part in to that part of the organization. A piece that is missing for the board business

#### G. VP for Membership

Anita Gadberry

No report – the numbers come in April. Student membership – contacted MAR reps and schools – hopefully use materials she gave them. New member forms in the last two years. Get connected. Calling Drive – focusing on MD and PA due to Town Hall meeting/conference location. Deadline Conference Member Support - \$300 each – 2 each. March 1<sup>st</sup>... How is the going to influence the conference date? A more reasonable date? January 15 may be too early. Trish – want to do it by early bird deadline. Julie – can be that a moving date based on when the conference is? When the conference Council determines the deadline. That would determine if the registration. Early bird is 1 month. 2 weeks prior to early bird registration deadline. Anita – early bird registration plus two weeks earlier. Active vs. inactive members – inactive member category – submit application can be inactive member \$50 / year. You get all membership benefits, except hard copy of journal. What do we do for MAR? Inactive members in MAR? Can they apply for conference member support fund? They can vote and hold office in AMTA. Julie – we need to interpret that. Bylaws Articles 1 Section 3. Julie – inactive should be inactive – may not be active – no right to vote or member of the board. Brigitte – privilege of representation. Benefits for funds and pamphlets. Holding office or voting should not be available. Donna – last sentence –Article 3 Section 6. Professional not currently practicing MT. Created for family situation is on leave from work for a year. Not for someone who is financially. AMTA is relaying that to membership. AMTA Membership. NYS get licensed – can g inactive – cannot renew your license – not registered. Anita – how it is operating is still practicing and inactive. Reduced rates for inactive for conference. It does not differentiate between inactive and active – Trish. Brigitte – if people are not abusing it, seeing it would be OK. Donna – agree except when abusing it. Potential abuse is at AMTA and we don’t know why people are. Brigitte – review process in place – confidential information? Gabby – illness/family illness listed on AMTA. Brigitte – do we have say/change? Julie – who should be allowed for inactive. Anita – you have to reapply every year. Brooke – have to have good faith. They have to answer questions about it. Mark – national bylaws – participation of the association. We cannot do anything. Brigitte – can we give a formal suggestion? Julie – using efficacy. Anita – wanted clarification from what we want. Can inactive apply for Conference Support Fund. Membership committee – to proceed and find out what they entail, and make sure people are not abusing. Keep going.

B. Sutton requested to share next for Conference Planning.

H. VP for Conference Planning

Brigette Sutton

VP For Conference Planning page 32 – Reapprove the council appointments. 2016-2017 – appointments for reapproval. Expect for 2 years. Next year. Tina Meyers – Karen Jasko – stepping down, Darcy Lipscomb – stay in position, Clare and Laurie – CE willing to continue, Molly Hicks – willing to continue, local committee members – Gene Ann and Emily – be local host for Harrisburg. Checking if presidential appointments. Conference council are presidential appointments – for only that term of president. Submitting that information for the future term/executive board.

Report – update number 2 – registration is 629! Over \$69,000.

Number 3- RegOnline – on Drive (ADD – Executive Board files). 2<sup>nd</sup> year. It has eliminated the leg work. Thought had 2 year contract. It was a 1 year contract. Out of service agreement. Present for 3 year commitment – lower rates. Estimating the registrants. \$355 per person \$395 – service agreement... it is estimating at 500 people. – It is difficult to estimate due to location. Need to sign a new service agreement – a 3 year agreement. Would like to ask for approval. Need board approval? Needed for the first year? or get signature of President. It is a change in budget? It is a contract that the President is signing. It would come out of the Conference Budget. Not allocating funds? We already planned. Already in the budget. Brigitte just needs a signature from Julie.

Request executive session at 10:16AM. Brigitte make a motion to go to executive session. Trish Seconded. Motion approved. Brigitte – motion to end executive session at 10:29. Trish seconded. Motion approved.

I. Finances – 10:30AM

Brooke Carroll

Report on page 17. Brooke – balances. Included budget and actual spending to date. Enter into budget planning project. Filled out the form in previous years. Sent a document – FY 2015-2016 Budget Planning. Enter information. Budget requests (FY 2014-2015) from previous items. If you want to change or amend – need to provide rationale for that change. Submitted by end of the month. Need to be approval via e-mail or June meeting. Existing board should approve the budget – Julie. Before June for vote due to new board members changing in June 1<sup>st</sup>. Question for discussion – discuss changes for budget line representatives. Does it need a vote. i.e. Delaware State Corporation fees... paid by Brooke, but send to Julie for budget line representative. Can it be changed to budget line representative. Does it need board member approval. Gary – it would be procedural. Contractual – President needs to sign. It is an annual fee so it will make the change. E-mail record... Approval to pay it from President. Accountant – meet with accountant. Need signature for due to electronic. Budget line items. Will be discussing with accountant for signatures for certain budget lines every month. Will report back after talking with accountant. Gary – good accounting practice, what are your procedures? We may need to change procedures. Only this past year to digitize. Due forms – Over \$200 send to Julie first – makes more organized. Purpose of the payment – reimbursement vs. bill to pay someone else. Name of that form – 2014-2015 MAR Treasury Request Form/Deposit Form. And also Travel reimbursement policy. Mark – for national. For \$150 with inflation. Amount went up in the previous few years.

Gary – purpose pay for one night \$75 – to help for hotel night. 1 more thing – accountant friend – willing to spend time/investing more time – Financial planning – know anyone? Contact Brooke – to audit – family volunteer –but a friend would be paid. We have budgeted money to pay. Family cannot be paid though. Mark knows someone as a consultant – will send email to Brooke.

J. Government Relations Chair – 10:40AM

Maria Hricko Fay

Read the report. General updates. Bylaw updates. Megan website updates – will come to meeting. Going to Arts Advocacy Day in Washington – involvement will enhance the region as well. Role – national GR – ensure boundaries are kept there. And Donna – state Put things in place Andi Furman – precautions to relationship. State. PA and NJ – moving forward with legislation and bills. VA – met with state task force and state association – reorganize that state task force so the two entities will work together. Tom Gerni and Liz Haley task force– step down and reconfigure the task force. Josh – task force - conversation with him due to lack of – function and work with state association. Difficult conversations. Consulted with Julie and Gabby and nationals. State Task Force for VA put on hold. Recharge later and configure state task force with consultation from state association. Charges for state task force members – will all need to be reapprove. It will be done before June. All task force – all be the same or ask to stay (presidential appointments) happen in June. State Task Force charged by the region to complete their task. State Task Force is working with AMTA and CBMT – there is direct report to both MAR and AMTA. Gary – Has AMTA charged MAR with the state task force. Julie – only region that charges state task forces with tasks. Gary – whoever provides the charge and we approve the members. Donna – History – When NYS had to start responding to things happening, asked for help from MAR and AMTA. Set the precedent for the rest of the region to be charged due to what was established with NYS.

Read the rest

NYS – Donna Polen 10:51AM

Exciting things in the next couple months – met with key people – members want draft language for a bill. Diana is covering the meeting in NYC.

K. Assembly Chair 10:51AM

Donna Polen

16 delegates, and 15 alternates. And hopefully 16 and 16 for the next round. Great slate for the nominations committee and take nominations from the floor. Problem is always getting feedback from the membership. Tried with e-mail blast, FB, website – MLE and Scope of MT Practice. Gave everyone each delegate’s name and no one heard from anyone. Discussed – networking lunch conference committee will have a table there for assembly. Annette Whitehead-Pleaux will join us at the networking. Great thing to try. Brigitte will announce it at the meeting about assembly delegate.

L. Student Affairs Advisor – 10:53AM

Conio Loretto

Sophomore, junior and graduate scholarships. And Jenny shinn interviews be done tomorrow morning and awarded ceremony

Changed the student service project. Tiatana Martin – 96 students and visiting 7 locations and going by sister schools/schools. Lots of planning and professional presentation. And expectations. Signed contracts and policies. Brigitte – Handbook. Want to be more professional. Selling their stuff. Penny War – drop share change. Music Never Stops Foundation.

Forum for professionals for students

Internship Recognition Program discussion – will do it and continue to discuss.

Looking for location for Passages.

Donna - Internship scholarships – when announced. School is announced but not the internship site, if known. Please announce school and internship.

Scholarship process – how to apply. Judging went to a different step, and evaluating and leveling the playing field. Include rubric, and do videos. Make everyone understand – student board.

M. Newsletter Editor – 10:58AM

Mark Ahola

Report in Board Book. Maybe stepping down, been there for 4 years, ok with continuing. Up to Gabby. Survey for elections – survey for free. Survey members about membership? It goes to non-members? MLE to for survey? Do you know your assembly delegates are and what they do for you? Trish – not sure if survey is the best idea. We have a high rate for opening. Survey would be helpful – it is free. We are already paying for it. It would be for non-members and members.

Send out an e-mail to remind people – survey – for general e-mail for newsletter updates. April 15<sup>th</sup> submission.

### **III. New Business 11:01AM**

Vote on Policy. Executive Board Files – Policies and Procedures MAR CMTE Sponsorship Policy (ADD TO BOARD BOOK). Gabby – it can be updated. – Change to MAR-AMTA. Anita – do we need to clarify the \$75? MAR is paying it for each CMTE and be a pre-approved provider. It is not written down and needs to be clarified. Future revision. (Add statement as funds are available?) Leave like it is. Next agenda to look at pre-approved provider and \$75 cost? We need to redefine what co-sponsorship is!!!!!! Julie asking to approve policy – policy is approved.

### **IV. Good and Welfare 11:07AM**

Julie Neal

Donna – thank Brigitte and Trish for everything with te conference and supportive in supporting Evelyn Selesky honoring. Family is thankful and will be attending the conference and Thursday and Saturday.

Julie – Suzie Knectal father just passed away. No response from her – hear health. Came from Karen Jasko. Suzie is ill – breast cancer diagnosed a year/year half ago. MS and Lyme Disease. Use Walker and father just passed. Keep her in your thoughts.

Kristen – NYC MT – not member –just passed away Aly Sun Panichi

Kristen – this is her last meeting. Thank everybody for the experience.

Julie – Gift. Extremely supportive. Rewarding experience. Been a rock. Solid foundation – shining light for organization – bling. At the beach, so DIY beachy.

Gabby – For Maria F. handling state association vs. state task force work. Congratulations to Maria for position in AMTA.

## **V. Adjournment 11:13AM**