



American Music Therapy Association Mid-Atlantic Regional Chapter

Delaware • D.C. • Maryland • New Jersey • New York • Pennsylvania • Virginia • West Virginia

MARAMTA Executive Board Meeting MAR Conference Scranton, PA

Wednesday, April 3rd: 6:00-10:00 PM
Thursday, April 4th: 9:00-11 AM

MINUTES

APRIL 3-4, 2013

SCRANTON, PA

MEETING CALLED BY	KRISTEN O'GRADY, <i>President</i>
TYPE OF MEETING	EXECUTIVE BOARD MEETING
FACILITATOR	KRISTEN O'GRADY, <i>President</i>
NOTE TAKER	GABBY RITTER-CANTESANU, <i>Secretary</i>
ATTENDEES	Mark Ahola, <i>Newsletter Editor</i> ; Noel Anderson, <i>Finances</i> ; Deborah Benkovitz, <i>Past President</i> ; Richard Ehelebe; <i>NJ State Task Force Chair</i> ; Maria Hricko Fay, <i>GR Chair</i> ; Nicole Hahna, <i>Student Affairs Advisor</i> ; Barbara Maclean, <i>Parliamentarian</i> ; Julie Neal, <i>President Elect</i> ; Kristen O'Grady, <i>President</i> ; Donna Polen, <i>Assembly Chair</i> ; Gabby Ritter-Cantesanu, <i>Secretary</i> ; Carol Shultis, <i>Historian</i> ; Mike Viega, <i>VP for Conference Planning</i> ; Emily Walsh, <i>VP of MAR-AMTA</i> ; Barbara Wheeler; <i>Archivist</i> ; Mary Ellen Wylie, <i>President, AMTA</i>

I. Opening Procedures

A. CALL TO ORDER AND INTRODUCTIONS

KRISTEN O'GRADY

DISCUSSION	K. O'Grady called the meeting to order at 7:50pm.
CONCLUSIONS	

B. APPROVAL OF AGENDA

KRISTEN O'GRADY

DISCUSSION	The proposed agenda was electronically distributed to Executive Board (EB) Members. An item of discussion was added under Treasurer. An error was corrected where the location was noted as St. Charles rather than Scranton.
CONCLUSIONS	Motion to approve the agenda as amended; motion carries.

C. APPROVAL OF MINUTES

KRISTEN O'GRADY

DISCUSSION	The proposed minutes were electronically distributed to Executive Board (EB) Members (St. Charles, IL 2012). Meetings were amended to correct typos.
CONCLUSIONS	Motion to approve the minutes as amended: K. O'Grady; motion carries. G. Ritter-Cantesanu will submit the minutes to be posted on the MAR website.

D. APPROVAL OF CONSENT AGENDA

KRISTEN O'GRADY

DISCUSSION	n/a
CONCLUSIONS	n/a

II. Officer Report's

A. PRESIDENT

KRISTEN O'GRADY

<p>DISCUSSION</p>	<p>Welcoming remarks by K. O'Grady: Welcome everyone to Scranton and welcome Mary Ellen Wylie who is sitting in on the Board Meeting and is attending until mid-afternoon Friday. Thanks for attending and welcome.</p> <ol style="list-style-type: none"> 1. General Report <ol style="list-style-type: none"> a. Hurricane Sandy: <ol style="list-style-type: none"> i. Response was comprehensive. Barb Else from AMTA is the disaster relief coordinator and was a great assist. Gene Behrens was also a wonderful as the Global Crises Intervention Commission. ii. Working with both of them, Gene Ann developed an idea to pair groups of people from unaffected areas to a target person in an affected area to receive the aid. iii. Aide came in the form of goods and money. People who hadn't felt connected to region in a long time were responding saying they appreciated the outreach and being a part of this community. Wonderful to hear that it was meaningful for people. iv. We were able to ID some basic needs and also basic needs for an entire area, one area maybe clothes and one area only gift cards, money, gas, etc. Kristen was the contact person for her area and receiving gift cards and things in her area. Had at least 6 pairings and really great grass roots effort in early stages of aftermath of storm. Initial outreach was MTs living in affected areas. Largely Barb and Gene Ann making calls, welfare inquiries. v. Second part wasn't directed at MTs necessarily (unless they needed specific assistance). Didn't get any info that any MT was really in need so donations went to affected areas, so local person received funds/goods and passed it on. Difficult to coordinate because such a massive effort and so many affected. It was difficult to figure out how to move forward. Was really nice to be able to connect people across the region. vi. Kristen would like to continue to extend thanks to Barb Else and Gene Ann Behrens. vii. AMTA National Office staff have an annual donation to a charity and this year is directed to NY Cares, an organization providing for Hurricane Sandy relief. <ol style="list-style-type: none"> i. Throughout region groups of MTs did their own musical responses. Hoboken School of Music did a singing experience in shelter post Sandy. 2. AMTA Conference Sponsorship <ol style="list-style-type: none"> a. Report in Board Book: Last year we decided to sponsor a portion of the AMTA conference and originally thought do the poster session but we were late so weren't able to, but we did sponsor half of the participant bags. This year we are earlier so we have more opportunities. We discussed making it an annual sponsorship. b. Do we want to go back to the original idea of the poster session or do we want to do bags again this year? <ol style="list-style-type: none"> i. Barb w. thought bags were good but would prefer to regularly sponsorship of poster session. <ol style="list-style-type: none"> 1. K O'Grady: AMTA created an opportunity for us to do half of bags but they would prefer someone do all of the bags. ii. C. Shultis: If poster session, can make arrangement to be annual? <ol style="list-style-type: none"> 1. K. O'Grady: mentioned that last year and but they didn't really respond as a commitment. 2. C. Shultis: We can write official MAR letter to see if possible. iii. N. Anderson: Could get tricky with budget being annual. <ol style="list-style-type: none"> 1. K. O'Grady: last year we spent \$1500 iv. K. O'Grady: If we are sending a letter, we do need to make a commitment. Would like to hear thoughts on that. To commit, say for 3 years. <ol style="list-style-type: none"> 1. N. Anderson: Would be easier if budgeted for it after we receive the results of the conference funds 2. C. Shultis: we could decide by June. 3. B. Wheeler: seems AMTA doesn't want to commit, so if we want them to commit, we need to commit. 4. N. Anderson: It's about 'do we have enough money to do it'. Looking at the whole picture, we have some budget uses and NY legislation that use a lot of money. Also conference in Buffalo will probably be more expensive. It's difficult to plan ahead without consistent profits from conferences. v. K. O'Grady: hearing might be in our best interest to take it one year at a time for now. Will put in for this year for poster session and we will reevaluate again next year. 3. Beth Schwartz has been the official/unofficial liaison to NY Schools Association for approximately 4 years and decided not to do it anymore but Tracy Wannamaker wants to take over that position. She works at Suny. No financial obligation to us. Her school pays for the booth to exhibit for us. 	
<p>CONCLUSIONS</p>		
<p>ACTION ITEMS</p>	<p>PERSON RESPONSIBLE</p>	<p>DEADLINE</p>
<p>A commitment to sponsor part of the AMTA conferences will be</p>	<p>Julie Neal, as the new</p>	<p>Next year</p>

reevaluated next year.	President	
------------------------	-----------	--

B. PRESIDENT ELECT

JULIE NEAL

DISCUSSION	<p>Review Proposed Constitution and Bylaws Changes</p> <ol style="list-style-type: none"> 1. Student Members who were Professional Members <ol style="list-style-type: none"> a. We have proposed bylaws revisions they are not in the board book but they were published in newsletter this winter. One is going to be a big point of discussion and related to which members can hold office and vote. b. Several years ago there was an amendment that allowed student members who were previously professional members, to hold office/vote. There is not a consistent way to identify those people and they aren't getting ballots. From what we understand from Andy Farbman is there's no way to find them and pull them out, but we can look up every student member by name which is very time consuming. The Proposed amendment is to take that back out to be more consistent with AMTA's bylaws and because we're having trouble finding a convenient way of making that work. However, we have many people in the region who are professional members and are back at school and have elected to have a student membership to save cost. c. The committee proposes that we delay this vote, present it to membership at the business meeting and open up discussion, and either delay vote, or consider amending this proposed amendment so it wouldn't take effect until after this next EB term. d. Think we need to do more communication and problem solving with AMTA as well. AMTA is trying to find a median level of membership. <ol style="list-style-type: none"> i. M.E. Wylie: it recently passed board and assembly for new membership category-were professional and now back at school because student status doesn't define that. This summer at midyear meeting our pres-elect is going to bring report with suggestions of language to define language. In process but not official and won't be until membership votes in November. 1. Discussion: <ol style="list-style-type: none"> i. B. Wheeler: it seems it would benefit us to postpone. ii. C. Shultis: maybe should withdraw, pending the outcome of AMTA's current discussions and let people know if they want to run for office, they can as students but encourage them to apply for member assistance and maintain professional membership. <ol style="list-style-type: none"> 1. N. Anderson: if they are on the board, they can't apply for aid. 2. C. Shultis: better to change that policy than eliminate people from running. iii. B. Wheeler.: if AMTA motion goes through eventually, why would we still want them to be professional members? <ol style="list-style-type: none"> 1. J. Neal: Sounds like we should leave bylaw as is until later. iv. C. Shultis: if we're having trouble getting mailing for them, if people get assistance, they can be found more easily as professional members. v. J. Neal: I think we should not put out for vote but still have discussion and communicate to AMTA. It's a hot button topic and we should be clear and find out what membership is thinking. vi. N. Hahna: finding MARAMTAS mentor been an issue too. <ol style="list-style-type: none"> 1. J. Neal: issue with slate of nominees as well. Too confusing when this is being spoken about. Think we should take it off table to be voted on at this time. vii. K. O'Grady: This is something we can discuss and take it back to AMTA. We do still need to figure out the current problem, so we need to be able to ID these people. <ol style="list-style-type: none"> 1. J. Neal: the people who would like to be nominated and accept nomination, we need to know or confirm with AMTA that they have been professional members. 2. K. O'Grady: the larger problem is the ballot not going to those members because they are not professional members. So would need to be done by hand to see who was professional and now grad student. 3. K. O'Grady: there are 125 grad student members as of end of quarter. 4. J. Neal: we're out of compliance if we don't send them ballot 5. C. Shultis: could we have them send us proof? 6. N. Anderson: Could we send email to those select 125 and say we want them to tell us if they were previously professional? 7. D. Polen: you have emails for them? 8. K. O'Grady: yes, but list of MAR members is for our information and if we're using email addresses, we're purchasing those. We could purchase list of all grad students but we'd have to hand remove the ones who were never professional members. And if we're putting responsibility on member to provide info, what would we accept? 9. N. Anderson: looking up their CBMT would get some of them. 10. K. O'Grady: who gets this proof? 11. C. Shultis: would think whoever sends the ballots (which is Mark Ahola) viii. M. Wylie: some other regions say student cannot hold office so have been some who return and lose their right to vote and participate/be on committees. <ol style="list-style-type: none"> 1. D. Benkovitz: we are about to send out ballots to our 525 members for electronic
-------------------	---

	<p>voting. It seems like a lot to have members prove they were professional members but now are student members. If we just use the members we have now, we'd be out of compliance.</p> <ol style="list-style-type: none"> 2. D. Polen: noncompliance: we may just need to accept the fact that we'll continue to be out of compliance while working proactively to come up with a solution but not sure can currently or retroactively have a solution at this point. These unintended consequences of things that happen. Sometimes say it will be fixed for next time. 3. D. Benkovitz: we can send out email so people can self identify but without proof <ol style="list-style-type: none"> a. M. Ahola: email blast goes to all members in region 4. B. McClean: my job is to protect the rights of members and if you don't send ballot their rights are violated. Send email to all grad students asking them the question were you ever a professional member of AMTA then you'll simply exclude the people who said no from your ballot. You'll probably send some to some who aren't eligible to vote, who cares. At least you would have sent a ballot to every person who has a right to vote. Make it a survey so we're not digging into AMTA. <ol style="list-style-type: none"> a. M. Ahola: sounds good, will do. <p>ix. K. O'Grady: announce this to membership</p> <ol style="list-style-type: none"> 1. J. Neal: how do we open up that conversation to members on Friday? 2. K. O'Grady: after taken care of business of actually voting on const and bylaws changes, it can be in new business. We can shape it to fit amount of time we have open. <p>2. Student representative to MAR Executive Board</p> <ol style="list-style-type: none"> a. J. Neal: one more proposed amendment, student rep to this board. Shall hold current office of VP of MARAMTS. Just added to bylaw. Clarifies which board member is the student rep. Important for this region because we have so many universities and so many members who have gone back to school and want to be more active. 	
CONCLUSIONS	Proposed revision to the constitution and bylaws will be presented at the General Membership meeting. The proposed revision about student members who were professional members holding office/voting will be tabled pending the outcome of AMTA's decision.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Proposed revision to the constitution and bylaws will be presented at the General Membership meeting.	J. Neal	Gen. Membership Meeting

C. PAST PRESIDENT

DEBBIE BENKOVITZ

DISCUSSION	<p>Deb expressed gratitude to the board for supporting her during the illness and death of her husband.</p> <ol style="list-style-type: none"> 1. Update on electronic voting <ol style="list-style-type: none"> a. Exciting slate and couldn't put it into board book because forming as we go along. Brought a copy for others to share. Have 30 people now on assembly list and could probably use a few more. <ol style="list-style-type: none"> i. Reviewed the slate with the board. Need another person to run for treasurer and another vp of membership if anyone has a nominee. Looking for assembly members as well. Taking nominations from floor on Friday. ii. Thanks to the committee and Mark Ahola for help. Will be exciting to have electronic voting. Will have candidates name and bios right there together. Goes out in a couple of weeks. iii. K. O'Grday: thought about what we were discussing before, because we're doing it as survey monkey feature, perhaps first bullet question could be are you now or have you ever been a professional member? So it's one survey rather than two separate. iv. M. Ahola: good idea and would save one email. b. Upcoming elections <ol style="list-style-type: none"> i. Turn around on voting, a week? Go over a weekend maybe. Not make it too long or too short. <ol style="list-style-type: none"> 1. M. Wylie and B. Wheeler: two weeks would be better to make sure they get email. ii. D. Benkovitz: can people submit vote twice? <ol style="list-style-type: none"> 1. M. Ahola: no iii. J. Neal: will pour through bylaws too to make sure we don't already have something specified. Quicker is better because paper ballots took so long. iv. D. Benkovitz: goal is to get bios in time. Need them by next Friday. Probably looking at 75-100 words max. And maybe 50 words for assembly. <p>Deb expressed her gratitude to Mark Ahola: "couldn't do it without him"</p>	
CONCLUSIONS	Electronic Voting will occur soon	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

D. ARCHIVIST

BARB WHEELER

DISCUSSION	Report in Board Book pgs. 6-9 1. Thanks to members who have been donating things and to Maria Fay for bringing things to us. Becoming more a part of members thought process. Donate what you have and let us sort through it. 2. The student archivist is doing a nice job and is scanning materials, and very helpful. Put together slide show for conference and she available all the time. It's come up with her as with last that our expectations of number of hours not realistic. So would like to be flexible or rethink it. Fact that I have to write her and have her look for something. Really hard for member to access them. Same thing with national archives. People at Duquesne are willing to digitalize for the web so we can find them. 3. I am not going to continue as archivist because it takes a lot of time and I'm supposed to be retired. So making plans for someone else to do it. Next step is to put things on the web so if we want to know something we can look it up. Coordinating memorial wall. We have 23 people who have lived in or done things in region who have been recommended. Gene Ann is working with her on this. Nice tribute to these 23 people. Please go by and see it tomorrow. We'll have papers and pins, plan to contribute your memories to the wall. They will go into archives. And will send individual ppt to people responsible for them. Hopefully this will be repeated in future. Thank Gene Ann if you see her as well. a. N. Hahna: think Barbara and carol for your hard work as well. b. B. Wheeler: appreciate opportunity as archivist c. K. O'Grady: appreciate having you	
CONCLUSIONS	Looking at digitalizing the archives in the future.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None identified.		

Break at 8:53, resumed at 9:03.

1. HISTORIAN

CAROL SHULTIS

DISCUSSION	Report in Board Book pgs. 10 1. Was able to get Mary Boyle video edited and on discs, one in archives, one to show tomorrow and to Suny for a copy. Gave Mark raw footage because I have the raw footage of end of Clive Robbins interview and have raw footage of conference in Richmond. Short clips of Mary Boyle from her party after life time achievement award. And short videos. Send to Mark and maybe he can make a collage conference video. 2. Also have collection of opening/closing session things that are on vhs and need to be converted. 3. Have Mary Boyle stuff done and happy to report archives, Sr. Donna had someone convert vhs to dvd for us. 5 historic interviews started in 1995. 5 of them and 3 hours 35 minutes. Will be aired in the amphitheater until midnight but nice schedule with handout with who they were and if deceased birth and death and wrote that on video so we have info in archives. And blurb about who was with them, when done, who with, etc. and short statement about person. Some got from Sr. Donna have little pocket card with stuff typed on it. 4. Got these wonderful videos, marvelous teaching tools and can introduce people to pioneers. Will Duquesne put them on their server for us? a. B. Weeler: yes. b. C. Shultis: is that public? c. B. Wheeler: can make it nonpublic d. C. Shultis: when did it didn't tell the interviewees that it'd be globally available. But like people to access it somehow. These are really good and wealth of information. Important to get them available to people. And next historian can make people know it's there and can be used. e. N. Anderson: could podcast be part of this too so people can learn about it. f. C. Shultis: or maybe podcast done about the videos and what's in them and available. 5. Thank you all for opportunity last 6 years and I've learned a lot. So fascinating to go through those boxes and see what's there. Really looking forward to memorial wall. a. J. Neal: thank you. b. C. Shultis: will miss you all. c. K. O'Grady: can't thank you enough for your service.	
CONCLUSIONS	Memorial wall for conference is coming together.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None identified.		

2. VP OF MEMBERSHIP

KRISTEN O'GRADY FOR MARIE LYON

DISCUSSION	Report in Board Book pgs. 11-14 1. Highlight numbers: a. 764 members, increases this quarter versus this time last year. b. Increase: Grad student 4%, professional 9.5% and student members 11.5% compared to this time last year. We were under 700 members and now over. End of last year versus quarter one, still below where we ended	
-------------------	--	--

	<p>last year and that may have started to come up as of today because of conference registration. As year goes on continue to monitor. In summary, moving on up. Trends in first quarter for past 4 years we are well above where have been.</p> <p>2. Marie is looking for a vote on the professional conference scholarship and application process, student conference scholarship, and the CMTE scholarship. If no objection, we'll vote as a block unless we want to look at each one separately.</p> <ul style="list-style-type: none"> a. C. Shutis: Doesn't say who reviews these except board. <ul style="list-style-type: none"> i. N. Anderson: pg. 11, C. it specifies. Sent to treasurer and sends application without identifying info to VP of Membership. v. K. O'Grady: any objection to block? (none) b. C. Shutis: where is process for rating and judging? Would like that clarified. Still vote but with caveat of defining how decided. c. K. O'Grady: how many scholarships did she put in for? d. N. Anderson: 2 prof, 2 student conference, CMTE she didn't put in for that one. e. K. O'Grady: asking to further define how to determine winners? We've never really turned anyone away who meets criteria. f. C. Shultis: recommend how student scholarships are done because could implement their process and not recreate the wheel. g. K. O'Grady: will send back to her with feedback. h. C. Shutlis: thinks can still vote and define evaluation process later. i. K. O'Grady: all in favor of 3 scholarships with suggestion of process further defined. Motion carries. 	
CONCLUSIONS	<p>Membership is up. Three scholarships approved but need further definition of evaluation process.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Further define evaluation process for scholarshipsl	Marie Gainsford	-

3. VP OF CONFERENCE PLANNING

MICHAEL VIEGA

DISCUSSION	<p>1. Conference Update</p> <ul style="list-style-type: none"> a. Welcome to Scranton! Excited that you're here. Don't have anything to bring to board tonight because a lot of talked about in summer time will come from understanding on finances from this conference. Now at 602 participants with walkins, looking at towards 700. Large part because we're in the heart of MAR and easily accessible. Glad have numbers we do. This hotel's been great, staff great. Board recognize our regional event planner Maryanne White who came aboard this past year. She's done a fantastic job. Come to him with suggestions. We are expanding and in terms of hotel sizes even this is busting at the seams. Past two years apparent people are registering for hotel earlier than usual. Filled this one sooner than even Baltimore. We have people at Raddison next door and then we filled them up. This year with budget we raised food and beverage so did a couple of different things with food/bev and entertainment. Friday will be coffee 7am-4pm all day. At closing free food and drink and snacks/drinks to go. Combination of informal/formal. Little things really make conference experience nice for folks. b. Conference Rates <ul style="list-style-type: none"> vi. As Brigitte transitions, we'll talk about things like larger hotels and conference centers and may have to talk about a \$5 increase to cover food/beverage. \$15,000 min here but larger hotels won't accept lower than \$30k. Well we're moving up to 700 people so need larger space. Hotels not used to so many people. Vendors and everyone knows we're coming and excited and offering discounts. c. HPN-role with finding hotels and helping us out with that process d. Regional AV Rep? <ul style="list-style-type: none"> i. We have regional event planner and local committees and some have regional reps that help with large regional business, like registration chair. I think is needed is an AV rep. Irv Kalugen got us 10K equipment from guitar center and returned it unscathed and unharmed, but going on, we need those large connections and knows how to run this stuff and what rooms typically need, and here's how we fix this problem, etc. to help guide local committee to begin to organize. Would be great to find someone to do it and would recommend Irv to do it. Bringing to board possibility of appointment or a regional AV added to regional conference committee. ii. K. O'Grady: looking at bylaws to see what is listed in bylaws to see if adjustments needed. See finance, pr, gr and student organizations. iii. M. Viega: it's a regional appointed position rather than committee. iv. K. O'Grady: until official, could ask someone to do it unofficially. v. K. O'Grady: it would be a bylaws change, so if we present at first meeting could vote on second meeting. <ul style="list-style-type: none"> 1. Discussion: <ul style="list-style-type: none"> a. B. McClean: make sure doesn't impact constitution because two weeks notice for that. b. J. Neal: doesn't appear to. We also have another meeting tomorrow morning and can get some wording done then.
-------------------	--

	<ul style="list-style-type: none"> c. M. Viega: make motion to create president appointed position of regional av coordinator part of regional conference planning committee. d. Motion carries.
CONCLUSIONS	President appointed position of regional av coordinator created as part of regional conference planning committee
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
Julie and some others will meet to comb through bylaws and constitution to make sure doing it correctly. If only bylaws will do this week, if not next time.	Julie Neal

4. FINANCE

NOEL ANDERSON

DISCUSSION	<ol style="list-style-type: none"> 1. Budget Proposal (in Board Book pgs. 15-16) <ul style="list-style-type: none"> a. Financial advisory committee met to plan budget but will change as we get actual funds from conference. Just for review at this time and can make changes. Will get back to you for official vote. 2. Vanguard <ul style="list-style-type: none"> a. Added 10k to vanguard this past year to allow us a buyout in case of bad conference. 37k in there which is what buyout been last few years. 3. Travel Reimbursement Policy <ul style="list-style-type: none"> a. Changed a bit and updated to reflect current gas and further distances some people are driving. Applicable to executive board members attending eb meetings as well as gov relations task forces. Used to be 15 every 100 and now 25 every 100. 4. Current Status of Budget <ul style="list-style-type: none"> a. 79537 operating budget b. 5584 conference acct c. 61129 paypal d. 37129 vanguard 5. General Business Meeting <ul style="list-style-type: none"> a. Please pick up regional conference reimbursement form for MAR board members. Print clearly. Get \$150 if attend all appropriate meetings (board and business). Student exec members as well. 6. Funds for the audit <ul style="list-style-type: none"> a. Forgot to budget in this year for the audit. So I want to try to get that done before next treasurer so have to add \$911 to accountant line. I'd like to discuss where it would come from. GR has \$9660 in it and some pending things in New York. End of fiscal year July 1st, so may be option where to come from. John doesn't plan on spending PR so some could come from there. He has \$1879 right now. b. M. Fay: In GR report, planning on talking about NY and issues coming up from AMTA board. They're saying they're not going to fund anything that doesn't restrict MT practice. So if certain things come up in region related to GR, AMTA and CBMT aren't going to be as easily supportive with money. Thoughts if we have extra money to kind of put it into GR budget just in case because we may need that money for something. c. N. Anderson: any thoughts from PR line? d. Consensus: sounds good. e. N. Anderson: that would leave him \$724 and seems to be plenty. Any disagreements? f. K. O'Grady: only thing would be requested materials, but have requests been flooding in. g. N. Anderson: some were delayed but hard to say when they came in exactly. h. N. Anderson: make a motion to move \$911.61 from PR to accountant budget line. i. Motion carried.
CONCLUSIONS	Budget in good shape. Money moved from PR to Accountant budget line.
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
None Identified.	-

5. GOVERNMENT RELATIONS CHAIR

MARIA HRICKO FAY

DISCUSSION	<ol style="list-style-type: none"> 1. State Task Force Updates (PA, NJ, NY, VA, MD) <ul style="list-style-type: none"> a. VA: 2 new co-chairs because Bobby Stewart stepped down. Changes in task force as well. Regrouping and moving ahead. ID gov reps and contacting gov. reps so can meet with them. Done surveys and brochures. Asking for list of MTs in VA so they can contact them. Maria will get that for them b. NJ: beginning again, second phone call had and they are currently gathering state regs for interrelated fields and gathering info about MT and different fields. Another conference call. Early stages. c. PA: updated website and trying to get state task forces to update websites. Looks nice. They're also planning to do hill day in Harrisburg in late Spring/early Summer. Encourage PA members to come. See when reps are most available. d. MD: just started and had phone conference call. Need task force chair. Want board to vote on Gabby Ritter-Cantesanu. Early stages of researching MT in different parts.
-------------------	--

- e. DE: Matthew Eldler expressed interest in starting task force in DE and have info about who he is, why interested etc. But have you hold that thought.
- 2. Vote for MD State Task Force chair
 - a. Motion to appoint Gabby Ritter-Cantesanu as MDSTF chair. Motion carried.
- 3. Interest in Delaware Task Force
 - a. They want to start task force. Good idea but Maria is nervous about starting another when just started MD. Motion passed by AMTA board that is concerning. Has implications for regional board because expenses trickle down to us. We need to consider how much money to budget to be safe in case something comes up and if we take on new task forces can we support them money wise if things come up.
 - i. D. Polen: along with that, I think they will provide technical support toward getting MT-BC credential recognized in conjunction with CBMT and state operational planning, so think right with Delaware to explore what they're thinking and what they want to accomplish. If get MT-BC recognized by state agencies in DE it makes sense, if looking for state licensure it's still good idea but may be concern monetarily.
 - b. M. Fay: I told them I'd bring DE to board and need approval to start it or not.
 - c. M. Viega: how many people have to be on task force and are there enough in Delaware?
 - i. M. Fay: there's 10 in Delaware.
 - d. K. O'Grady: are you recommending that this is not the right time?
 - i. M. Fay: I don't know
 - e. K. O'Grady: can you tell us more about the person's thinking?
 - i. M. Fay: (read justification letter aloud to the board)
 - ii. K. O'Grady: sounds like advocacy more than licensure.
 - f. C. Shultis: When you say AMTA only willing to fund things that impact on members ability to have jobs so unless license to restrict license they won't be involved. Same time, pushing most states to do something with state advocacy and being interpreted in most places as go get licensure.
 - g. D. Polen: I think what you're saying about DE is correct, it does sound primarily like advocacy and public awareness and he might think state license leads to all of the other things he wants to happen in the state. For 10 or even 50 in a state, state licensure is incredibly expensive. Difference between state recognition and state licensure. Think if want to pursue becoming more organized as a state task force but understand it's for advocacy component and MT-BC recognition that would not be huge expense to region. Some cost but not huge expense.
 - h. N. Anderson: Virginia we really haven't spent much, \$25 maybe, so if it's something like that where not expect to get lobbyist or something. Maybe if give them realistic expectations and get the groundwork started.
 - i. B. Wheeler: do want to encourage people and educate states
 - j. C. Shultis: confusion from members, members might think it's the same thing. Statement from AMTA might sound harsh, but will help us divide that. And as non-profit can only give so much and maintain non-profit status. Maybe as board starts to think about how to help members think about that and that it's clear and implications of licensure.
 - k. D. Polen: difference between state task force and state association. May want state association rather than state task force so they can do networking and reach out to agencies and organizations.
 - l. C. Shultis: that can be as formal or informal as they want it to be since there's only 10 of them.
 - m. D. Benkovitz: history, NJ was a nightmare for MAR, AMTA and CBMT. Spent lots of money on NJ and it went nowhere. Maybe awareness and a way to do that might be good.

Adjourn: 10:02pm. Call to order 9:03am,

- 4. Discussion regarding AMTA Board Motion
 - a. M. Fay: did want to talk about budget with regard to GR as related to the motion. Budgeted 10k last year in case something came up. We have 3k emergency leg fund and travel and expenses \$750. Do have some from last year, wondering if we should start saving that money a little bit and don't want t hoard but want to be safe in case something comes up so that we have reserve to tap into. Not sure if an option or good idea, throwing it out there.
 - b. N. Anderson: request more money each year and say this much money left over, can we move it over to save. And if enough funds to cover everyone else, we're ok.
 - c. C. Shultis: budget can be moved around
- 5. Website:
 - a. Wanted to change the left hand side how, GR is hidden under administration, so wanted to move that. Asked Felice to make another gov relations on side and connect it. Not done as of yet. And wants all state task forces updated for states as well.
- 6. New York State Legislature budget vote-
 - a. Donna Polen NYSTF Chair Board Book pgs. 17-19
State budget passed, I was not able to find accurate info about the outcome, but big issue for license was the issue of exemption. Current extension for any municipal agencies or non-state agencies in any way overseeing funded regulated by state for the 4 professions in mental health practice law which includes CAT. All agencies would be permanently exempt. Seemed absurd because of the consumer protection law and

	<p>now the state wants to be exempted from it. We don't have representation so we didn't get to participate as much.</p> <p>Going into executive session, no minutes. Motion to come out of the executive session. Motion carries.</p> <p>7. Proposal and justification for re-hiring a legislative consultant in Albany-Donna Polen NYSTF Chair Board Book pgs. 20-21</p>
--	--

CONCLUSIONS	MD State Task Force Chair Approved. DE advised to form state association and hold off on State Task Force.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None identified.		-

6. PUBLIC RELATIONS

JOHN CARPENTE

DISCUSSION	No report	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

K. STUDENT AFFAIRS ADVISOR

NICOLE HAHNA AND EMILY WALSH

DISCUSSION	<p>1. Report in Board Book pgs. 22-23</p> <ul style="list-style-type: none"> a. Actively looking for advisor position. Sent emails out to everyone. Talked to 10 people but found one that agreed to be on ballot. Students nominate and vote but encouraging interested parties. b. At 6 if you are available to count ballots, let Nicole know. c. E. Walsh: over 100 students at St Joseph's center for project. A point Kaylee wanted to bring up, this was really difficult to put together this year. Some confusion about communication. Kaylee as president is liaison to students from Alicia who is organizing it, but they were communicating separately. Alicia was emailing students but not Kaylee. Alicia had hard time contacting students but MARAMTS has contacts ready. So for future years whoever leads project should know to contact student president. Should be in the conference planning handbook for the person doing the student project. Will contact Brigitte to work on this. d. All donations this year to Hurricane Sandy relief fund. e. Fundraising and have awesome travel coffee mugs for \$10 and water bottles for \$5 and bundle is \$12. f. Rock across region is advocacy event holding the form of drum circle/jam session. Hoping to get more involved in future years. <p>Thanks again to Nicole for service provided and wish you all the best.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

L. NEWSLETTER EDITOR

MARK AHOLA

DISCUSSION	<p>Report in Board Book</p> <ul style="list-style-type: none"> 1. Hard to say how many people really read it. 40% open it at this point. 2401 subscribers at this point. At 2500 price increases. Going well but keep making your reports lively with pics and links. 2. Advertisers doing well. Some people request email blasts but Mark has been telling them no and just to advertise in newsletter. Keeps building from conferences and word of mouth. 3. Mark will be taking some video and pics and camera shots from conference. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

M. ASSEMBLY CHAIR

DONNA POLEN

DISCUSSION	No Report	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

III. OTHER BUSINESS

A. SECRETARY LAPTOP

GABBY RITTER-CANTESANU

DISCUSSION	Different models/styles were discussed. Money was previously requested for this purchase and in the budget line for secretary.	
-------------------	--	--

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
G. Ritter-Cantesanu will purchase a new secretary laptop.	Gabby Ritter-Cantesanu	ASAP

B. MARYLAND ASSOCIATION FOR MUSIC THERAPY

GABBY RITTER-CANTESANU

DISCUSSION	Request for approval in board book	
	<ol style="list-style-type: none"> 1. Pros and cons of forming were discussed. 2. Motion to approve the association. Motion carried. 	
CONCLUSIONS	MAMT is approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

C. HOWARD COMMUNITY COLLEGE

GABBY RITTER-CANTESANU

DISCUSSION	<ol style="list-style-type: none"> 1. Rita Mayhew has secured an articulation agreement between Howard Community College in Maryland and Immaculata University in Pennsylvania. 2. D. Polen: fascinating to hear because in the second paper of MLE this is reminiscent of a scenario of getting an undergraduate degree and then knowing all of that would work as they fed into the other school. Would be important to share with MLE committee so they're aware if not. Jim Borling will be here and can speak to him. 3. Mark Ahola there is an articulation agreement with Schenectady Community College and Nazareth. 4. Kristen: might be interesting model to present on because there are lots of folks running into classes in local colleges. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

D. MEETING LOCATION

NOEL ANDERSON

DISCUSSION	<ol style="list-style-type: none"> 1. Would like to talk about summer meeting location. Last year it wasn't cheaper anymore to be at Marywood because we lost some contacts and the purpose of staying there was it's central location and money. 2. J. Neal: can we do moving around locations? Several universities that may be willing to host EB meeting. May be way to make stronger contacts with these places. Worth exploring some options. 3. D. Polen: like the idea and specifically if we're moving, look at campuses at programs to nurture those relationships. 4. C. Shultis: are you looking at all meetings not necessarily just June meeting? 5. K. O'Grady: need to maintain university connection for cost effectiveness and continue to express thanks to Marywood. <ol style="list-style-type: none"> a. Perhaps form an adhoc committee with Julie heading it to look at locations. Let Julie know if you'd like to be a part of this adhoc committee. b. J. Neal: It's imminent. We have meeting in two months so need to come up with plan quickly. c. K. O'Grady: No dates as of yet. Quite challenging but this time around hopefully less challenging. Have to wait for voting results. The sooner the results come in sooner we can poll people. Electronic voting may help. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

E. BINDERS

JULIE NEAL

DISCUSSION	<ol style="list-style-type: none"> 1. Propose idea of purchasing a scanner or something so that we can scan all that stuff and have it as PDFs and put it on flashdrives instead of binders. Those with binders will scan info and add to flashdrive and dump binders. <ol style="list-style-type: none"> a. B. McClean: where are all of the policies? Julie has them in a binder. Kristen has them in electronic form. b. Are policies available to general membership? Kristen can make them available online. Policies for all positions, etc. we have electronic. c. If you have policies and procedures, send them to Julie. 2. K. O'Grady: not really envisioned clearly, but understanding was that pres elect would maintain these and thus reference them. No policy on how to use policy. Wasn't clearly articulated. 3. J. Neal: feels not ready for public yet. 4. B. McClean: would like it to move towards accessible, at least for board members. 5. J. Neal: helpful to new board members to see expectations and "how-tos". Not sure how to proceed with that but will give it more thought. 6. N. Anderson: first step to get them all in one location. 	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

F. WEBSITE

KRISTEN O'GRADY

DISCUSSION	<ol style="list-style-type: none"> 1. Would like to form committee to examine direction of website. There should be a committee of current use and direction of way we want it to move forward. Felice done wonderful job with what we've asked of him but not constantly redesigning based on what we're giving him. Not really visually interesting. 2. K. O'Grady does get non MT inquiries who are interested in more info for various reasons. Needs some future vision and would like to look for volunteer to head up committee to examine the future direction of the website and make recommendations for the website. 3. N. Anderson volunteered to head this committee. An adhoc committee and she can choose people to help her. 4. M. Viega: there are structures we can use in house rather than hiring someone. 5. J. Neal: we had mentioned this in St. Charles, possibly making it part of PR committee/position. 6. M. Viega: Whoever it is in house, it's a lot of work. 7. K. O'Grady: good that it's one person posting to the website. Before Felice came on we put in a lot of money to redesign. And we really appreciate that. We maybe didn't have accessibility of websites that we have now so perhaps it's time to do something different. 8. N. Anderson: even if we hire someone to organize and keep Felice as our updater because he does give us a good discount. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
		-

IV. GOOD AND WELFARE

A. RECOGNITION

MIKE VIEGA

DISCUSSION	Memorial wall looks very nice.	
CONCLUSIONS	-	
ACTION ITEMS-	PERSON RESPONSIBLE	DEADLINE
None Identified.	-	-

B. RECOGNITION

DISCUSSION	<ol style="list-style-type: none"> 1. M. Viega: nice to serve on this board with all of you and awesome team and really enjoyed it. Efficient and a pleasure and thank you to all of you for your support the last 4 years or so. 2. K. O'Grady: thank everyone again for their service. Small token of gratitude to everybody. Really appreciated the support of everybody and been real pleasure to serve in this capacity. 3. C. Shultis: thank you for being a fine leader, K. O'Grady. 4. K. O'Grady : once again to people transitioning off the board in various ways, we've appreciated your service and working with you. 	
CONCLUSIONS	-	
ACTION ITEMS-	PERSON RESPONSIBLE	DEADLINE
None Identified.	-	-

V. ADJOURNMENT

MOTION TO ADJOURN	K. O'Grady
MEETING CLOSED	At 10:49 am.
NEXT MEETING	Summer meeting yet to be determined.

Board Book Items

Pg. 14	President's Report (also see additional attachment entitled: Sponsorship Opportunities)
Pg. 15-18	Archivist's Report
Pg. 19	Historian's Report
Pgs. 20-22	VP Membership's Report
Pgs. 24-25	Finance Report
Pgs. 26-28	New York State Legislature budget vote
Pgs. 29-30	Proposal and justification for re-hiring a legislative consultant in Albany
Pgs. 31-32	Student Affairs Advisor's Report
Pg. 33	Newsletter Report
Pg. 34	Secretary Computers
Pgs. 35-39	Maryland Association for Music Therapy proposed Constitution and Bylaws
Pgs. 40-41	MAMT Roster
Pg. 42	MAMT request to be approved as an official state organization under MAR/AMTA

President's Report

On behalf of AMTA, I am pleased to invite you to be a sponsor of the Annual AMTA conference being held in Jacksonville, FL from November 21, 2013–November 24, 2013 at the Hyatt Regency Jacksonville-Riverfront Hotel.

You will find a variety of different ways to have a presence at the National Conference. The sponsorship form can be found at

www.musictherapy.org under “Events” and then “AMTA Annual Conference. The form is also attached to this e-mail for your convenience. Please feel free to contact me with any sponsorship questions (Cindy L. Smith – [301-589-3300 ext. 102](tel:301-589-3300)).

Conference exhibit and advertising information will be available in May. Please do not hesitate to contact Jane Creagan ([301-589-3300 ext. 104](tel:301-589-3300)) if you are interested in exhibiting or advertising.

I look forward to hearing from you.

Sincerely,

Cindy L. Smith
Conference Planner
American Music Therapy Association
8455 Colesville Road, Suite 1000

Archivist Report
MAR-AMTA Spring Board Meeting
Barbara L. Wheeler, PhD, MT-BC, MAR Archivist
Report submitted, March 2013

I have readjusted my expectations for progress on the MAR Archives since the last report. This was done in response to my realization that I was not able to accomplish all that I had planned. In the year and a half from the time that I became MAR Archivist to last fall, I was able to reorganize some aspects of the Archives and make solid plans for other aspects of them.

Thanks to MAR members and Meaghan Bakey, our Student Archivist, we have continued making progress towards two of the goals that I had established:

1. Continue gathering and cataloguing materials
 - a. MAR members need to be active in sending materials to the Archives

Progress:

MAR members are active in contributing materials to the Archives. I have received several inquiries from people who have materials and believe that some of these have been donated. It is important that members be aware of the Archives and consider donating materials.

2. Continue scanning written materials and, when appropriate, making copies of videotapes, etc.

Progress:

The student archivist continues to do this.

The third goal has been more problematic. I have not accomplished anything towards this goal, and the realization that I was not able to focus on it properly prompted me to let President Elect Julie Neal know that I will not be able to continue as Archivist (should she have intended to ask me to do this). Because of my decreased expectations of what I can accomplish, I did not make the trip to Duquesne University to work on the archives as I had planned (and as I did last year) and for which we budgeted.

I am copying what I had written in the fall report along with some of my current thoughts about this step:

3. Develop and implement a plan for putting portions of archives on web, making them accessible to all
 - a. Work with expert from Duquesne University to redo format of digital materials when appropriate (some formats are more appropriate for the web, while others are more appropriate for preservation)

Progress:

It appears that the same scanning process that is being done for preservation is appropriate for putting things on the web. I will continue seeking information on this to be sure that it is the case.

I need to develop a list of subject terms and people to help us in using standardized terms so that when someone searches the digital collections, they find all of the sought after information. The Duquesne Archives librarian said: "Metadata is just the catch term for all of the descriptive information used in libraries. By coming up with a list of key subjects and people (think terms that you would type into an internet search engine), we can make the information more accessible when it is entered into the proper field of description in Content DM." I have not started on this but will do so in the near future.

I was not able to focus on this. It will require someone to pay careful attention to the possibilities and work with the experts at Duquesne to make plans that will apply in various situations.

The Archives Advisory Group that I had suggested and that was accepted as a concept should be helpful in accomplishing this, and I encourage the new President to appoint people to this group and for the new Archivist to work with the group to accomplish this task.

MAR 60th Anniversary Celebration

As Archivist, I have been active in helping to plan the historical portion of the 60th Anniversary Celebration that we will have at the Scranton Conference. I have assisted Historian Carol Shultis and Local Conference Committee member Maria Fay in planning this.

I am coordinating the Memorial Wall, which will commemorate 24 MAR members and others who lived or worked in MAR and who are no longer alive. Gene Ann Behrens is helping with this by putting the information on posters via Powerpoint slides; these posters will be displayed at the conference, and attendees will be able to write their memories on them. It should be a nice way to commemorate these people's contributions. Thank you to those who are writing about the people; without their help, we would not be able to have this.

In addition, Meaghan Bakey, Student Archivist, is preparing a slideshow presentation of past conferences. This will be featured in some way as part of the celebration.

Student Archivist – Information and Report

From my experience over 2 years, it seems that we have expected the Student Archivist to spend more hours than our Student Archivists have actually been able to spend. Katie Myers, who had this position prior to my time as Archivist, had not completed her hours and finished them (or some of them) after I became Archivist. Meaghan Bakey, the current Student Archivist, has spent about a year putting in the hours that we had anticipated for a semester. She has just completed 60 hours, and we are processing her payment for \$500 for this work. Meaghan suggests in her report that the hours be reduced to 45 a semester.

This is still more than I think might be realistic. Another possibility is to have two Student Archivists who, together, could put in the 120 hours a year that we had planned and for which we have been budgeting (\$1000). There is lots of work to be done, and this would allow it to be done more quickly than having only one Student Archivist. I suggest leaving this to the new Archivist. It can be a flexible number, as has been the case, although this has not been intentional.

Meaghan's report follows:

Meaghan Bakey
MAR-AMTA Student Archivist Report
March 2013

In my time as the student archivist for the Mid-Atlantic Region, I have primarily focused on organizing existing documents into their proper places within the previously-established system. I have created new folders where there were no existing ones, and I have obtained more boxes for the overflow of material in some of the Duquesne University boxes as well as the audio-visual media. I have also begun the preliminary scanning of documents, such as photographs and regional programs.

My goals for my continuing position as the student archivist is to continue organizing materials that have yet to be put into proper folders and boxes and organise other materials as they arrive. I also plan to focus much more time on the scanning of documents and placing them on the region's external hard drive. I believe that the position could be slightly more efficient by perhaps slightly reducing the number of hours to be completed in a semester. As a student, it is difficult to put a majority of the hours into the first few weeks of the semester before midterms, when the workload increases greatly. I propose that the hours be reduced to perhaps forty-five hours a semester. This would allow myself and future student archivists the chance to keep placing many hours into the first half of the semester, focus more of our time on course work for the second half while still completing hours for the region, and fulfilling the regional requirements. I would also like to say what a pleasure it has been to be the student archivist. It has been a wonderful opportunity to better acquaint myself with the history of the region and learn how the profession developed. I am thankful for the position and hope to continue working as the student archivist.

I would like to thank Kristen O'Grady for appointing me as MAR Archivist and the Board and others for welcoming me back to the Region and giving me an opportunity to serve.

Respectfully submitted,

Barbara L. Wheeler

Barbara L. Wheeler, PhD, MT-BC
MAR Archivist
March 7, 2013

March, 2013 Historian's Report
Carol L. Shultis, PhD, MT-BC

Despite being geographically far away from the Mid Atlantic Region, I have continued to be involved in regional business. The videotape interview of Mary Boyle was transferred to DVD in raw form in the fall. Since that time, I was able to have it edited and prepared for the Archives.

For the celebration of the 60th anniversary of the MAR, I have been working with Barbara Wheeler and Maria Faye to bring History to the conference. We will display the Time line of the MAR, originally created for the AMTA conference in 2010. We will also make historic videos available to conference attendees to enjoy, including Clive Robbins, Richard Gray, Sr. Donna Marie Beck and Mary Boyle. I am hopeful we may also have some excerpts from some conference opening/closing sessions (if the conversion from VHS to DVD can be accomplished in time).

My final task is the organization of the Historian's files to pass on to the next Historian for MAR. It has been a privilege to serve the MAR as Historian and I hope to remain in contact with my MAR Colleagues while working and serving MT in the SER. It will never be the same!

VP Membership Report

Professional Conference Scholarship

Purpose:

to provide financial assistance for music therapists who have one of the following credentials, MT-BC, RMT, CMT, ACMT, who reside in the region, and have financial constraints that limit their ability to attend regional conferences.

Structure of Program:

- A. the region will provide *free registration* and \$150 in *reimbursement* for travel and/or lodging expenses associated with attending regional conference.
- B. funds for the Professional Conference Scholarship will be determined as a part of the budgetary process
- C. two recipients will receive the award annually; this policy may change as the project is implemented or constraints arise within the budget
- D. potential awardees will complete an application to be considered
- E. music therapists can apply year after year, but preference will be given to new applicants
- F. winners of the conference scholarship are not eligible for the CMTE scholarship
- F. the award winners will be published in both the newsletter and at conference

Application Process:

“The application narrative should be a maximum of one (1) page. Statement of need and potential professional development should be addressed within your narrative. (Your narrative should be submitted for blind review)” – from the AMTA Conference Scholar Application.

- A. the application process would be open to all individuals who:
 - 1. Are actively seeking employment or employed as music therapists with MT-BC, RMT, CMT, or ACMT credentials
 - 2. MAR-AMTA member
 - 3. Demonstrate financial need
 - 4. Demonstrate how attending conference will impact their professional development
- B. the applicants would submit a completed form that would cover all areas of content:
 - 1. Part One- specific information that identifies the person and verifies the person's work
 - 2. Part Two-a description of how involvement in regional conference will benefit the person in his/her work and a description of financial need
- C. the proposals would be sent to the treasurer who would:
 - 1. Remove Part One of the application that includes identifying information, thus making the process confidential
 - 2. Send Part Two to the VP of Membership without the identifying information
 - 3. VP of membership will send application to 3 other board members for approval
- D. the application deadline would be 3 months before the conference dates to allow for adequate time for the board to review the applications and notify winners 6 weeks prior to conference.

Awarding Money:

- A. Applicants will be notified if they won the award at least 6 weeks prior to conference date.
- B. Winners will be reimbursed \$150 after they submit all applicable receipts.
- C. Winners will be announced at conference and in the newsletter.

Student Conference Scholarship

Purpose:

- To provide financial assistance for students, who go to school in the region, and have financial constraints that limit their ability to attend regional conferences.
- To encourage attendance at regional conferences.

Structure of Program:

- A. the region will provide *free registration* and \$60 in *reimbursement* for travel and/or lodging expenses associated with attending regional conference.
- B. funds for the Student Conference Scholarship will be determined as a part of the budgetary process
- C. two recipients will receive the award annually; this policy may change as the project is implemented or constraints arise within the budget
- D. potential awardees will complete an application to be considered
- E. students may apply year after year, but preference will be given to new applicants
- F. the award winners will be published in both the newsletter and at conference

Application Process:

“The application narrative should be a maximum of one (1) page. Statement of need and potential professional development should be addressed within your narrative. (Your narrative should be submitted for blind review)” – from the AMTA Conference Scholar Application.

- A. the application process would be open to all individuals who:
 1. Undergraduate/Graduate/Doctoral students within the MAR-AMTA
 2. MAR-AMTA member
 3. Demonstrate how attending conference will impact their professional development
 4. Demonstrate financial need
- B. the applicants would submit a completed form that would cover all areas of content:
 1. Part One- specific information that identifies the person and verifies the person's work
 2. Part Two-a description of how involvement in regional conference will benefit the person in his/her learning and a description of financial need
- C. the proposals would be sent to the treasurer who would:
 1. Remove Part One of the application that includes identifying information, thus making the process confidential

- 2. Send Part Two to the VP of Membership without the identifying information
- 3. VP of membership will send application to 3 other board members for approval
- D. the application deadline would be 3 months before the conference dates to allow for adequate time for the board to review the applications and notify winners 6 weeks prior to conference.

Awarding Money:

- A. Applicants will be notified if they won the award at least 6 weeks prior to conference date.
- B. Winners will be reimbursed \$150 after they submit all applicable receipts.
- C. Winners will be announced at conference and in the newsletter.

CMTE Scholarship

Purpose:

to provide financial assistance for music therapists who have one of the following credentials, MT-BC, RMT, CMT, ACMT, who reside in the region, and have financial constraints that limit their ability to attend CMTE courses to continue professional development.

Structure of Program:

- A. the region will award \$45 for one (1) 5 hour CMTE session or \$30 for one (1) 3 hour during the MAR-AMTA regional conference
- B. funds for the CMTE scholarship will be determined as a part of the budgetary process
- C. four (4) recipients will receive the award annually; this policy may change as the project is implemented or constraints arise within the budget
- D. potential awardees will complete an application to be considered
- E. students may apply year after year, but preference will be given to new applicants
- F. winners of the CMTE scholarship are not eligible for the Professional Conference Scholarship
- F. the award winners will be published in both the newsletter and at conference

Application Process:

“The application narrative should be a maximum of one (1) page. Statement of need and potential professional development should be addressed within your narrative. (Your narrative should be submitted for blind review)” – from the AMTA Conference Scholar Application.

- A. the application process would be open to all individuals who:
 - 1. Are actively seeking employment or employed as music therapists with MT-BC, RMT, CMT, or ACMT credentials
 - 2. MAR-AMTA member
 - 3. Demonstrate financial need
 - 4. Demonstrate how attending a CMTE will impact their professional development
- B. the applicants would submit a completed form that would cover all areas of

content:

1. Part One- specific information that identifies the person and verifies the person's work
2. Part Two-select a particular CMTE they want to attend and provide a description of how they will apply the CMTE to their work or professional development. They will also provide a statement of financial need
- C. the proposals would be sent to the treasurer who would:
 1. Remove Part One of the application that includes identifying information, thus making the process confidential
 2. Send Part Two to the VP of Membership without the identifying information
 3. VP of membership will send application to 3 other board members for approval
- D. the application deadline would be 3 months before the conference dates to allow for adequate time for the board to review the applications and notify winners 6 weeks prior to conference.

Awarding Money:

- A. Applicants will be notified if they won the award at least 6 weeks prior to conference date.
- B. Winners will be reimbursed the award money after they register for their CMTE.
- C. Winners will be announced at conference and in the newsletter.

MAR-AMTA FY 2013-14 Budget
Prepared by the FAC on 3/12/13

INCOME LINES	2013-14	Budget Line Amount Change Explanations
Vanguard account	\$37,132.00	
Vanguard Dividends	\$10.00	
Previous FY Unspent	\$16,000.00	
Present Year Regional Conf. profit	\$15,000.00	
Newsletter Ads	\$45.00	
Dues	\$10,000.00	
Next Year Regional Conf. Profit	\$15,000.00	
TOTAL	\$93,187.00	

EXPENSE LINES	2013-14	
Liability Reserve	\$37,132.00	
General Reserve	\$2,146.00	
Legal		
Statutory Representation (CT Corp)	\$450.00	Increases at ~1%/yr
State of DE Annual Filing Fee	\$30.00	
Insurance with AMTA	\$2,020.00	Increases at ~1%/yr
Government Relations		
Education & Advocacy	\$750.00	
Legislative Consultant in NY		
Emergency Legislative Fund		
Legislative Consultant-General Spending	\$10,000.00	
Nat'l Conference Reimbursement	\$5,250.00	\$150/person x 35 persons
Tuning Into Rx Music		
Purchase of email list 3x/year	\$340.00	
Constant Contact online survey fee		
Mailing paper copies to members	\$35.00	
Office supplies	\$100.00	
Treasurer (checks, stamps)	\$150.00	
Paper	\$30.00	
Ink	\$30.00	
VP for Conference Planning		
Postage, mailing to conference committee	\$200.00	
Travel Expenses for VP & RCC	\$1,800.00	
Continuing Education		
Postage	\$75.00	Money spent to date is \$43.29
State CMTE CBMT Fees	\$600.00	
Stationary, ink	\$200.00	
President's Travel	\$1,000.00	
EB Meetings in Scranton		
Fall Travel	\$1,600.00	Match cost from previous year
Fall Hotel	\$2,000.00	
Fall Food/copies	\$700.00	
Recording Secretary		

Computer	\$500.00	Flash drive to backup information
Flash drive to backup information		
Photocopies for EB & General Meetings	\$50.00	
Webmaster		
Website Redesign	\$2,500.00	
Newsletter, Updates, Conference (53 hours @ \$45/hr)	\$2,400.00	
Website/Domain name	\$100.00	
Passages	\$250.00	
Jenny Shinn Awards	\$1,500.00	
Print certificates, frames	\$50.00	
Student Advisor	\$380.00	Travel to Passages
Students (MARAMTS)	\$3,475.00	
Public Relations		
iPad & Accessories	\$1,150.00	
Purchase of PR supplies from AMTA	\$1,200.00	
Shipping of displays and brochures		
Accountant	\$1,200.00	Two-year accountant review
VP Membership		
Membership Fund	\$800.00	
Cards for Members, postage, printing	\$30.00	
New MT-BC certificates, gifts	\$100.00	
Conference Scholarship (professional)	\$300.00	New scholarship
Conference Scholarship (student)	\$120.00	New scholarship
Archivist		
Student Archivist	\$1,000.00	
Trip to Duquesne	\$1,000.00	Visit to Archives
Postage reimbursement for those who send item to archives (\$10 min.)	\$60.00	(Postage reimbursement for people who send material to Archives at their own expense; only reimbursed when \$10 or more)
President's Discretionary	\$500.00	
President-Elect (copies of bylaws)	\$250.00	
President's Clerical	\$19.00	
Research Committee		
Guest presenters for CMTE	\$1,500.00	Airfare for guest presenter
Research track booklet	\$250.00	
MAR Research Award	\$2000.00	
Travel Reimbursement	\$200.00	
Historian (New historical video)		
Video replication on archival DVD	\$150.00	
Postage/phone calls	\$25.00	
Past-President	\$0.00	
Community Service	\$150.00	
Philanthropy	\$150.00	
Regional Conf. Reimbursement	\$3,000.00	
VP for Conference Planning-Elect	\$200.00	
TOTAL	\$93,187.00	

New York State Task Force on Occupational Regulation (NYSTF)

Respectfully submitted by Donna W. Polen, LCAT, MT-BC

Information current as of 3/31/13

The voting members of NYSTF, appointed by the MAR Executive Board, are: **Lora F. Heller, MS Ed, LCAT, MT-BC; Beth R. McLaughlin, MS, LCAT, MT-BC; Donna W. Polen, LCAT, MT-BC, Chair; Evelyn C. Selesky, MA, LCAT, MT-BC; and Madelaine Ventre, MS, Fellow of the Association for Music and Imagery, LCAT, MT-BC.** Ex-officio members, without the right to vote, are: **Deanna Klapp, Student Representative; Maria Hricko Fay, MSW/LSW, LCAT, MT-BC, MAR Government Relations Chair; Judy Simpson, MHP, MT-BC, AMTA Director of Government Relations; and Kristin O’Grady, MA, MT-BC, MAR President.** NYSTF works closely with CBMT Regulatory Affairs Advisor, **Dena Register, PhD, MT-BC,** as well.

MENTAL HEALTH PRACTITIONERS BOARD

The New York State Mental Health Practitioners Board held their first of three meetings for the year on March 1. Donna and Mady both attended the meeting. Mady attended the face-to-face meeting location in Manhattan and Donna was at the videoconference location in Rochester. This was a productive meeting with a full agenda which included:

- An update on the implementation of e-licensing;
- Discussion of the state budget proposals, including the Governor’s proposal for permanent exemption and the impact it could have on the practice of the professions and access to services by consumers (“... exemption from the professional licensure requirements of such articles, and nothing contained in such articles, or in any other provisions of law related to the licensure requirements of persons licensed under those articles, shall prohibit or limit the activities or services of any person in the employ of a program or service operated, certified, regulated, funded or approved ...” by the state);
- Testimony in opposition to the permanent exemption by the professions (mental health counseling {which included support from CATs}, marriage and family therapy, and psychoanalysis);
- Other legislation related to the exemption (including the NY SAFE Act)
- Other legislation that may impact LCATs, such as: Mandatory Continuing Education (S2900/A3652); Professional Corporations – Multidisciplinary (A3910); Insurance Reimbursement Article 163 Professions (A978/S2708); Eliminate Waivers for Certain Entities (A2336);
- Practice issues and guidelines, including draft Practice Guidelines (Couples and Group Therapy Confidentiality, Dual Relationships, Insurance Billing and Pitfalls, Sexual Harassment, and When Practice Ceases – Temporarily or Permanently).

Future meetings of the MHP Board are scheduled for June 14 (Albany) and October 4 (video between NYC, Albany and Rochester).

COLLABORATIONS WITH OTHER CREATIVE ARTS THERAPIES

Donna has been communicating with leaders from other CAT groups in NYS. This group includes: Michele Amendolari and Margaret Carlock (art); Cara Gallo and Deniz Oktay (dance); Mark Beauregard, Kristin Long, and Jeremy Segall (drama). An Albany-based lobbyist representing the mental health counselors (MHC), reached out to the CATs. This CAT group has worked with this lobbyist to submit position papers regarding permanent exemption and scope of practice issues including diagnosis, continuing education, and extending the time limits on limited permits. While continued collaboration with this group is appropriate, it has had its

challenges with communication as well as differences of opinion on what is in the best interest of our members. It is also a concern that the efforts with the LMHC lobbyist are ‘off the record.’ As previously reported, a meeting was scheduled with this group last November, but was canceled as a result of Superstorm Sandy. A new meeting date has not been set as of the date of this report, but it seems that something might be scheduled in April.

CURRENT LEGISLATION

NYSTF continues to monitor legislation (some of which was mentioned earlier in this report in the discussion of the MHP Board meeting) that could impact the practice of music therapy and/or creative arts therapy in the state of New York.

STATE BUDGET: The state budget was passed on 3/28/13. As part of it, the exemption for the Mental Health Practitioners law for state agencies was made permanent:

Notwithstanding any provision of articles 153, 154 and 163 of the education law, there shall be an exemption from the professional licensure requirements of such articles, and nothing contained in such articles, or in any other provisions of law related to the licensure requirements of persons licensed under those articles, shall prohibit or limit the activities or services of any person in the employ of a program or service operated, certified, regulated, funded or approved by the [office for people with developmental disabilities], a local governmental unit as such term is defined in article 41 of the mental hygiene law, and/or a local social services district as defined in section 61 of the social services law, and all such entities shall be considered to be approved settings for the receipt of supervised experience for the professions governed by articles 153, 154 and 163 of the education law, and furthermore, no such entity shall be required to apply for nor be required to receive a waiver pursuant to section 6503-a of the education law in order to perform any activities or provide any services.

The implications of this are far-reaching; although numerous individuals, organizations, associations, and agencies lobbied in opposition to permanent exemption, an even larger group lobbied in favor of it. How NYSTF should respond and proceed in regard to this has yet to be determined. We continue to advocate for mandated continuing education as part of the re-registration process. Other issues, including scope (ability to diagnose) and extension of the time allowed for the supervised experience requirements, are areas in which we have a difference of opinion from many of the other CATs as well as some of the other professions, and we will have to decide which areas we are willing to compromise on and how far that compromise should go. The work of NYSTF in the next several years will be time and labor intensive

As part of NYSTF’s desire to work proactively on legislation of benefit and protection for our members, we are once again requesting funding to re-hire Diana Georgia to assist us with our efforts. As indicated earlier in this report, collaboration with the other CAT groups in NYS is appropriate but it’s clear that there are some distinct differences in what would best serve the practice of music therapy in NYS in contrast to what some of the other CAT groups believe. It is because of this that we are asking the MAR EB to consider entering into an agreement with Diana; we are not seeking support from AMTA or CBMT at this time as they have indicated there is not support for this. CBMT has stated their budget is tight, and in addition to budget concerns, the AMTA Executive Committee passed the following motion on in 2012:

Resolve, in keeping with the AMTA mission when proposed state legislation or regulations threaten access to music therapy services by preventing the ability of music therapists to practice, the AMTA Board of Directors will consider proposals for hiring legislative consultants to assist with advocacy in consultation with the respective Regional board.

The position of AMTA is that there is no risk of MTs being prevented from practicing in

NYS at this time. It is the position of NYSTF, however, that in NYS music therapists are now also creative arts therapists (CAT), and while the ability to practice CAT is not in jeopardy, the scope of practice and related regulatory activity might negatively impact our ability to practice. As a result, a proposal and justification to re-hire Diana Georgia is attached to this report.

THE NY SAFE ACT: As previously reported, the enactment of the New York Secure Ammunition and Firearms Enforcement (SAFE) Act on 1/15/13 led to questions regarding what was meant by its references to “mental health professionals.” We have learned that the following professions are specified: physicians (including psychiatrists), psychologists, licensed clinical social workers and registered nurses. However, a new Assembly bill (A4191) was introduced which states “Requires mental health practitioners licensed under article 163 of the education law, including mental health counselors, marriage and family therapists, creative arts therapists or psychoanalysts to report substantial risk or threat of harm.” As a result, we will continue to monitor this along with other bills that would impact the practice of music therapy and/or creative arts therapy.

NYSTF AT REGIONAL AND NATIONAL AMTA CONFERENCES

NYSTF is facilitating a concurrent session on Friday afternoon at the MAR conference, with a panel of the five NYS licensure-qualifying schools (Molloy College, Nazareth College, New York University, SUNY Fredonia, and SUNY New Paltz) each presenting an overview of their programs. We are also facilitating the state meeting on Saturday morning and presenting a free, 3-hour CMTE on the NYS MHP Practice Guidelines. We’ll be connecting the Guidelines to the AMTA Code of Ethics and Standards of Clinical Practice as well as the CBMT Scope of Practice. As of March 21, there were 32 participants pre-registered for the course, which has been pre-approved as qualifying to meet the new requirement for ethics training for CBMT recertification. We have submitted a proposal for a concurrent session for the annual AMTA conference in Jacksonville, FL, this November.

STUDENT REPRESENTATIVE POWERPOINT PRESENTATION

The NYSTF student representative, Deanna Klapp, put together a PowerPoint presentation with basic information regarding the MHP law. Dee’s idea is that this is something that the NYSTF Student Rep could use and also share with GR Reps at each of the NYS schools, making sure to keep it updated as appropriate in response to changes in law and regulation. NYSTF agreed that this was a good strategy, and commended Dee for her initiative and her outstanding work on this project. The PowerPoint is still undergoing some final touches before it gets ‘released’ for use.

ONGOING SUPPORT TO MUSIC THERAPISTS

NYSTF members continue to have a presence at meetings of the NYS Mental Health Practitioners Board, and NYSTF Chair Donna Polen communicates regularly with music therapists throughout NYS and beyond who have questions and concerns about the licensing process or who have encountered employment issues related to the MHP law. She is in regular contact with David Hamilton, Executive Secretary of the State Board for Mental Health Practitioners, and just attended a presentation on licensure and practice issues presented by Dr. Hamilton on 3/23. Ongoing education of the public, of consumers, of practitioners, and of employers has become a large part of the routine work of NYSTF.

If you would like to be added to the mailing list to receive updates from NYSTF, please contact us directly at: nystf@aol.com

NYSTF JUSTIFICATION FOR RE-HIRING OF DIANA GEORGIA

In the past, Diana P. Georgia, Esq. has been retained by NYSTF with the support of the MAR, AMTA, and CBMT, to advise and represent our concerns and requests in Albany. Beginning when she was working for Senator Kenneth LaValle (with whom she wrote the Mental Health Practitioner's law) and as she transitioned into working with law firms in Albany, Diana has advocated for music therapy and music therapists in NYS. There have been several requests from NYSTF over the last few years to re-hire Diana as legislative and regulatory issues related to the MHP law have become increasingly complicated. These requests have always been presented to the MAR, AMTA, and CBMT, in keeping with the original manner in which Diana was hired. At the present time, NYSTF is only asking the MAR for their support, as AMTA and CBMT have indicated no support for this (CBMT as a result of finances and AMTA due to finances as well as the following motion from 2012:

Resolve, in keeping with the AMTA mission when proposed state legislation or regulations threaten access to music therapy services by preventing the ability of music therapists to practice, the AMTA Board of Directors will consider proposals for hiring legislative consultants to assist with advocacy in consultation with the respective Regional board.

In asking Diana to provide some information for this proposal, she indicated the following in an email correspondence of 1/15/13:

Donna,

As per our discussion regarding representing you at various meetings on the mental health issue, based on an hourly rate, I do not believe it would be in either one of our best interests. Since the content of the meetings are for the primary purpose of affecting legislation, I am bound by various restrictions of the Joint Commission on Public Ethics. Merely attending meetings on your behalf and not representing you is also a problem for you in the respect that I cannot offer any opinion on your behalf on the items being discussed.

As we have discussed in many of our conversations, I think it is important that your issues be allotted the same weight as other practitioners. I enjoyed representing you in the past and knowing what a great client you are, I would enjoy representing you now or in the near future. Since we have had a prior relationship, I would be able to offer the services of our firm by legislative retainer for \$500 per month.

For your discussion, my hourly rate is \$425, at times I am willing to accept \$350 for not-for-profits, as you can see, if I attend one meeting which usually lasts at least two hours, it is not economically advantageous for you to consider an hourly rate.

Let me know if the above discussion is helpful and how you would like to proceed. I am planning to attend the meeting on January 22nd and will provide you with an update.

Sincerely,

Diana P. Georgia, Esq.

Executive Vice President

The Elk Street Group, LLC

25 Elk Street

Albany, NY 12207

[518-813-4383](tel:518-813-4383) (Phone)

[518-813-4367](tel:518-813-4367) (Fax)
[518-894-1817](tel:518-894-1817) (Cell)
dgeorgia@elkstreetgroup.com

In past attempts to secure Diana's expertise, I have been asked to indicate *exactly* what Diana would do for us. I am unable to answer this question. In truth, if I knew the answer, we might not be as needful in considering re-hiring Diana. We (NYSTF) don't KNOW what we *should* do, or in some cases even what we *could* do. Too much goes on behind closed doors or in open meetings in which the only issues considered are those that are voiced in those meetings. In spite of the many connections and good working relationships that NYSTF has established and nurtured over the years, we are unable to actually have a presence in Albany and, as a result, we have no voice. Bills are drafted that go as far as redefining "creative arts therapy" and we are not notified or asked to contribute. Diana has continued to maintain contact with Donna and can inform us of things but cannot speak on our behalf and – as Diana alluded to in her email correspondence – there are ethical concerns for her in sharing information with us when she is not actually retained by us. NYSTF requested funding to re-hire Diana in 2010, 2011, and 2012; those requests were denied. Diana is able to accomplish things in Albany that NYSTF cannot achieve without her. We feel this is imperative at this time.

To attempt to explain why it is hard to state *exactly* what Diana could do for us:

- Diana obtained the letter of clarification from David Hamilton's office in 2006 which outlines what an unlicensed music therapist can legally do in NYS. Without this letter, dozens if not hundreds of MT-BCs would not have been able to practice in NYS over the last 7 years. NYSTF didn't even know what a 'letter of clarification' was much less knew that we should request one or how to do so.
- When the MHP Board was first formed, NYSTF was advocating for Bryan Hunter to run for Chair of the MHPB. It was Diana who told us that he should run for the position of Vice-Chair, since the Vice-Chair almost always then moves into the Chair position, thus securing 4 years of having some authority over the Board meetings rather than two. NYSTF was entirely unaware of the inner workings of state boards.
- Diana is the person who has alerted us to numerous legislative and regulatory issues, not the least of which was the inclusion of "diagnose and treat" into the scope of practice. The CBMT LegAlert system misses many key bills, or there is a delay in receiving the information; and regardless of when we are notified, there is no one to speak on our behalf. Calls to action, while important, do not hold the power or result in the achievement necessary to fully advocate for our members and their clients.

Respectfully,
Donna W. Polen, LCAT, MT-BC
Chair, NYSTF

**Student Affairs Advisor Report
Spring Business Meeting—2013**

**Respectfully Submitted by
Nicole Hahna, Advisor MARAMTS & Emily Walsh, Vice President MARAMTS**

Scholarships

This is the first year that the entire scholarship application process has been online, including applications, recommendations, and judging. Due to the online application system, we had a record number of applications this year. I am excited to announce the following winners for the 2012-2013 MAR-AMTA Scholarships:

- Sophomore: Rebecca Rossi (Fredonia) & Jennifer Benson (SRU)
- Junior: Debrah Evans (SRU), Melyssa Maters (Fredonia), & Kayce Soros (SRU)
- Graduate: Margaret Robinson (Molloy)

This is the first year that we have had 3 students win the Junior Award. This is because the 2nd runner up, Melyssa Masters, was not planning on attending the MAR-AMTA conference and only requested to have her AMTA membership dues reimbursed. This allowed the 3rd runner up, Kayce Soros, to receive her MAR Conference Registration Fee. I am awaiting feedback from the Club Award Judges as well as the Jenny Shinn Award Judges. The judges have until Friday, March 22, 2013 to submit their rankings for both of these awards. I will be contacting the top 6 finalists for the Jenny Shinn Award as soon as the judges submit their results later this week.

Fundraising

MARAMTS is planning to sell coffee mugs with a music therapy quote on them as a fundraiser this year. For additional information on how to purchase these items, please contact Ashley Carlise (MARAMTStreasurer@gmail.com). [The students will also be selling water bottles from last year as part of their fundraising efforts for MARAMTS.](#)

Passages

Thank you again to Marywood for hosting the 2012 MAR Passages Conference, and to the co-hosts Michelle Muth, MT-BC, and Amy Myers, MTS, for all of their hard work. We are still looking for a school to host the 2013 Passages Conference. I have emailed the MT Directors in the MAR. Three of those directions stated interest, but so far none of them have indicated that they wish to host for 2013. Please let me know if you know of a school that would be interested in hosting this year's conference.

Regional Advocacy Project

The regional advocacy project, Rock Across the Region, has been a great success in helping music therapy students advocate for music therapy in an interdisciplinary environment. The following schools have taken part in the Rock Across the Region project so far: Marywood University, Nazareth, Slippery Rock University, and Radford University. Additional information on this project can be obtained from the MARAMTS Government Relations Chair, Melinda Korte.

Canning Project

This year's MARAMTS Canning Project will collect donations for Red Cross in support of the survivors of Hurricane Sandy. We encourage students and professionals interested in supporting the Red Cross to make a donation during the conference.

We thank you for the opportunity to serve the region.

Respectfully submitted,
Nicole Hahna and Emily Walsh

Newsletter Report
MAR-AMTA Meeting
April 2013
Respectfully submitted – Mark Ahola

1. Our newsletter now has 2401 subscribers which has increased significantly over the past year. This is very positive, though I am looking at streamlining it a bit (deleting those that bounce or are never opened). At 2500 contacts, prices would double from the Constant Contact marketing service.
2. Electronic balloting for MAR elections will be implemented through Constant Contact this year; Deb Benkovitz will be making sure this process works smoothly.
3. In addition to being used for electronic balloting, the survey feature of constant contact can potentially be used for conference feedback as well as feedback for newsletter, MAR website, etc.
4. We continue to have a small but steady stream of advertisers; this helps offset costs for the newsletter. I would like to expand it even more. Slight concerns that have come up in the past year include the balance between an item being a news event and advertising, and the use of emails to market programs that are indirectly related to MAR.
5. I've been striving to make our newsletter lively with lots of links, pics, video streams, etc. I'm always open for suggestions on how can we make RX Music better (e.g., ways to link to allied professions, education opportunities, networking, highlighting members of our region).









Possible Secretary Computers

Home > PCs & Laptops > Laptops / Notebooks > Text Search Terms: toshiba, laptop (x) > Compare

Compare Products

Print this Page

Back to Previous Page

Laptops / Notebooks (5)					
Product	x Remove	x Remove	x Remove	x Remove	x Remove
					
	TOSHIBA Satellite C855D-S5340 AMD Dual Core E1-1200 1.4GHz 15.6" Windows 8 Notebook	TOSHIBA Satellite C855-S5132NR Intel Pentium 2020M 2.4GHz 15.6" Windows 8 Notebook	SAMSUNG Series 3 NP365E5C-S01US AMD A8-4500M 1.9GHz 15.6" Windows 8 64-Bit Notebook	DELL Inspiron 15 (i15RV-6190BLK) Intel Pentium 2117U 1.8GHz 15.6" Windows 8 Notebook	DELL Inspiron 13z (i13z-8864sLV) Intel Core i3-3217U 1.8GHz 13.3" Windows 8 Notebook
	\$399.99 \$379.99 Save: 5%	\$449.99 \$439.99	\$499.99 \$449.99 Save: 10%	\$499.99 \$399.99 Save: 20%	\$649.99 \$499.99 Save: 23%
	Free Shipping	Free Shipping	Free Shipping	Free Shipping	Free Shipping
	ADD TO CART	ADD TO CART	ADD TO CART	ADD TO CART	ADD TO CART
	ADD TO WISH LIST	ADD TO WISH LIST	ADD TO WISH LIST	ADD TO WISH LIST	ADD TO WISH LIST
Laptops / Notebooks					
Rating	 (4)	 (24)		 (8)	

MARYLAND ASSOCIATION FOR MUSIC THERAPY
CONSTITUTION AND BYLAWS

Article I – Purpose

Section 1. The Maryland Association for Music Therapy shall cooperate in the advancement of the purposes and objectives of the American Music Therapy Association and of the Mid Atlantic Region, as stated in their constitution.

Section 2. MAMT's specific purpose is the advancement of Music Therapy as a professional discipline in the state of Maryland.

Article II – Membership

Section 1. Membership in the Association shall be of four classes: Professional, Student, Associate, and Retired Music Therapist.

Section 2. Membership privileges shall be specified in the by-laws.

- A. Professional – shall be open to all persons who graduated from a Music Therapy program and are recognized as a professional by the Certification Board for Music Therapist and/or The American Music Therapy Association, and who reside in or are professionally engaged in Music Therapy within the State of Maryland. Professional membership shall provide the privileges of participation in all of the activities of the Association, the right to vote, the right to hold office, and receive any and all publications produced by the Association.

- B. Student – shall be open to all persons enrolled in a college, university or clinical internship program who are pursuing Music Therapy as a profession. Student membership shall provide the privilege of participation in the all of the activities of the Association and to receive any and all publications, but does not provide the right to vote or hold office, except for Student Representative, if the board elects to have one.

- C. Associate – shall be open to individuals or organizations who are not Music Therapists themselves, but are interested music therapy. Associate membership is also open to professionals recognized as a professional by the Certification Board for Music Therapist and/or The American Music Therapy Association who do not reside in or work in the state of Maryland. Associate membership shall provide the privilege of participation in the all of the activities of the Association and to receive any and all publications, but does not provide the right to vote or hold

office. Associate members can participate on committees.

- D. Retired – shall be open to those who worked professionally as Music Therapists as recognized by the Certification Board for Music Therapist and/or the American Music Therapy Association, but are now retired. All rights and privileges of the Professional member apply to this membership class.

Article III – Officers

Section 1. The elected officers of the Maryland Association for Music Therapy shall be elected by ballot during the business meeting immediately preceding the beginning of the fiscal year.

Section 2. The elected officers of the Association shall be President, Vice-President, Treasurer, Member at Large, Public Relations Chair and Government Relations Chair. These will be the voting executive committee members.

Section 3. The executive committee shall consist of the President, Vice-President, Treasurer, Member at Large, Public Relations Chair and Government Relations Chair and the following appointees: Secretary and Web Site Coordinator.

Section 4. The authority and duty of officers shall be defined by the by-laws.

Section 5. Officers shall serve a term of two years or until the next subsequent election.

Section 6. Appointed officers and members of standing committees shall be appointed by the President with approval of the Executive Committee.

- A. The President shall preside at all business meetings of the Association, call and preside at meetings of the Executive Committee, appoint with the approval of the executive committee all appointed officers and all standing and special committees, designating the chairman of each special committee, be an ex-official member of all committees without a right to vote and perform the other duties implied by the title. The President shall fulfill requirements and duties as stated in the Constitution and By-laws of the Mid-Atlantic Region (MAR) as the Maryland Representative to MAR.
- B. The Vice-President shall serve as membership chairman and shall assume all duties of the President in case of the resignation, disability or absence of the President. The Vice-President is also in charge of preparing proposed revisions of the Constitution and Bylaws to be voted on by membership.
- C. The Secretary shall keep the minutes of all business meetings of the Association

and all meetings of the Executive Committee. The Secretary is also responsible for preparing an Agenda to be presented to the Executive Committee and/or Membership one week prior to the meeting. Submissions to the agenda should be given to the Secretary two weeks prior to the meeting.

- D. The Treasurer shall be responsible for collecting all membership dues, pay all bills authorized by the Executive Committee; shall keep an itemized account of all receipts and disbursements; shall present a financial report upon request by the President and present a written report to the Association at the business meeting immediately preceding the beginning of the fiscal year. The Treasurer shall serve as Fund-raising Chair. The Treasurer will also be responsible for coordinating funds from MAR as needed.
- E. The Member-At-Large shall be the immediate Past-President or member from the immediate outgoing Executive Committee; shall assist in conducting the business at hand and carry out any duties assigned to them by the President and the Executive Committee.
- F. The Public Relations Chairman for the Association shall proactively foster favorable relations between the MAMT and the Mid-Atlantic Region, the American Music Therapy Association, appropriate organizations and the public at large.
- G. The Government Relations Chairman for the Association shall fulfill requirements and duties as stated in the Constitution and By-laws of the Association, the Mid-Atlantic Region, and the American Music Therapy Association, while maintaining regular communications between all organizations and representing MAMT to the media. The Government Relations Chairman will also serve as liaison between the State Task Force and MAR's and AMTA's Government Relation Chair.
- H. The Website Coordinator will maintain the website and other social media as determined by the board. The website coordinator does not have to be a Music Therapist.
- I. All elected Executive Board Members will chair a standing committee as determined by need by the membership and board during their 2-year term except for the President

Article IV – Elections

Section 1. Elections procedures will be outlined in the bylaws.

- A. A nominating committee of three members shall be appointed by the Executive Committee, one of whom shall be designated as chairperson by the President.

- B. The nominating committee shall present the names of the nominees for each of the elective officers to be voted upon by the membership.
- C. Additional nominations may be made from the floor.
- D. Removal from Office: Any officer may be removed for non-performance at any duly constituted meeting by a majority vote of the members of the Association or any two-thirds vote of the Executive Board. In all cases, the Officer shall be notified no less than fourteen (14) days prior to placing the removal of office on the agenda and shall have the right of appeal with the Executive Board before a vote is taken. The officer being removed shall be notified in writing by the Executive Board with the notice sent to the known address held by the Secretary.
- E. Vacancies: A vacancy in any office arising from any cause whatsoever may be filled ProTempore by the Executive Board at any regular or special meeting by an affirmative vote of a majority of the remaining officers and then a formal mail ballot will proceed for election of a new officer. An officer so elected to fill a vacancy shall be elected for the unexpired term of the predecessor in office.
- F. Powers: The Executive Board shall have control and management of the business, funds and property of the Association. The Executive Board may appoint standing or special committees and agents, and may exercise all such powers and do all such lawful acts on behalf of the Association.

Article V – Meetings

Section 1. Meetings of the Association shall be held at such times and places determined by the Executive Committee with input from membership.

- A. The Executive Committee shall meet a minimum of two times per year.

Article VI – Dues

Section 1. Annual dues shall be specified in the by-laws.

- A. The fiscal year shall be January 1 through December 31.
- B. All members of the Association shall pay annual dues on or before January 15th. Amount of the dues shall be set by vote of the Association members, but in no case shall be less than twenty dollars (\$20.00) for Professional and Associate members, fifteen dollars (\$15.00) for Retired members, and ten dollars (\$10.00) for Student Members.

Article VII – Quorum

Section 1. A majority of the Executive Committee including two elected officers must be present for an Executive Committee meeting.

Section 2. A majority of the Executive Committee plus 5% of the eligible voting membership shall constitute quorum for a business meeting.

Article VIII – Amendments

Section 1. The Constitution may be amended at any regularly called meeting of the Association by a two-thirds vote of the eligible voting members present, the proposed amendments having been submitted to the membership at least two weeks in advance of the meeting.

Section 2. This Constitution may also be amended by email vote solicited from the total membership, the amendments having been submitted to the membership by email at least three weeks before the vote is due. A 2/3 affirmative of the members responding is necessary for change, adoption, or repeal of an amendment.

Article IX– Record Keeping

Section 1. The financial records of the Association will consist of a checking account. The Treasurer of the Association is responsible for the monies and is accountable to the membership for the accurate record keeping and balances.

Section 2. Financial Audit: There will be an auditing of the association's financial records in the second year of the Treasurer's term of office. The audit will be performed by the President, Vice-President, Secretary, and one person appointed from the board. If needed, the Executive Committee can call for an audit at any time.

Section 3. Financial Report: There will be at least one financial report presented to the membership each year.

<u>Last</u>	<u>First</u>
Adler	Ruthlee
Armstrong-Baker	Jason
Barksdale	Alicia
Bartoldus	Santana
Belasco	Leanne
Bernsten	Rose
Bond	Raetta
Carlsson	Klarissa
Coleman	Keri Wienk
Creagan	Jane
Creswell	Laryssa
Czuhajewski	Christine
D'Amato	Mary
Denayer	Amie
Draper	Emily
Eisenhower	Diane
Essers	Louis
Garrison	Julie
George	Jessica Negus
Glaspell	Susan
Greeson	Gina
Griest	Molly
Guthridge	Sarah
Hawley	Thomas
Hedden	Erin
Hicks	Molly
Jackson	Terel
Jessop	Melanie
Kidwell	Lacy
Kim	Jin
Lane	Sean
Leesburg	Marilyn
Leggett	Karen
Lipe	Anne
Levin	Monica
Lipscomb	Darcy
Lopez-Kaley	Julia
Ludicke	Doris
Marvel	Richard
Mayhew	Rita

McAllister	Jessica
McDaniel	Valerie
McDonald	Courtney
McMullen	Heather
Miller	Adele
Moyer	Jenny Lynn
Myers	Marissa
Oshiro	Shana
Parks	Tara
Petroske	Lisa
Piper	Anna
Proctor	Stacie
Repucci	Julia
Ritter-Cantesanu	Gabby
Rosado	Amanda
Roy	Katherine
Runge	Niki
Sabados	Stephen
Seals	Ryan
Shiloh	Christy Joy
Slavinsky	Gary
Sonnen	Carolyn
Spurgeon	Nikki
Ward	Melissa
Ware	Sara
Washington	Donna
Willis	Tammy
Wobus	Nadine

Maryland Association for Music Therapy (MAMT)
Request for Approval as an Official State Organization
April 3rd, 2013

The newly formed Maryland Association for Music Therapy would like to formally request approval as a State Chapter of MAR.

- MAMT has had three official meetings thus far and has a roster of 68 Music Therapists (provided for your review).
- We have created a proposed Constitution and Bylaws for your approval.
- As an organization, we plan to meet four times a year (quarterly) hoping to link one meeting to a CMTE opportunity. In the future, we may choose to fade to meeting twice a year.
- We have a full nomination slate for officers and voting will begin on April 1st, closing on April 15th.

As a state chapter of MAR, we hope to streamline communications with MAR on behalf of Maryland Music Therapists allowing for a clear line of communication for information needing dissemination to the Music Therapists in Maryland as well as a centralized place for all of our relevant state Music Therapy information to be housed and maintained.

Thank you for your consideration,

Gabby Ritter-Cantesanu, MMT, MT-BC
On behalf of The Maryland Association for Music Therapy