



*American Music Therapy Association
Mid-Atlantic Regional Chapter*

Delaware • D.C. • Maryland • New Jersey • New York • Pennsylvania • Virginia • West Virginia

**MARAMTA
Executive Board Meeting
National Conference Meeting
St. Charles, IL
Thursday, October 11th: 6-7:20PM**

I. Opening Procedures

- 1 Call to Order 6:14
 - a Small group, not enough voting members so only discussion today.
 - b Can have informal consensus and then vote by email at a later date.
- 2 Approval of Agenda
 - a K. O’Grady motioned for approval, approved.
- 3 Approval of Minutes (September 2012)
 - a Motion to approve with corrections of name spelling. Approved.

II. Officer’s Reports

1 President

Kristen O’Grady

DISCUSSION:	<ol style="list-style-type: none"> 1 This year K. O’Grady made the decision to sponsor a portion of participant bags at conference. <ol style="list-style-type: none"> a Every year sponsorship is discussed. This year we had discussed the poster session but because our meeting is so late, we missed out. K. O’Grady asked about it but it was taken. b Some bags are Richmond Music and some are MAR. c We were also highlighted for sponsoring at conference. d K. O’Grady got the impression that we could do the poster session yearly. After conference K. O’Grady will discuss this with them and see. e D. Polen: bags are great because it’s continuous PR for our region. f K. O’Grady: Actually to sponsor bags was more money than decided to spend but it was a good option. Shows strong commitment that region in support of working closely with AMTA and it was highlighted.
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	<p>2 Thank D. Polen for stepping into role of assembly chair and appreciate you being here and coming into this.</p> <p>3 Masters level entry follow up (for Scranton):</p> <ul style="list-style-type: none"> a Felt that availability of concurrent session would be great for members to come and express opinions/concerns/feedback. There is currently a subgroup that's working on the continuing examination of masters level entry and they are collecting information. b At Scranton we could have a town hall meeting or concurrent, but not so formal as in last regional conference. c There are some members in our region that serve on this subgroup and could facilitate it. If we're interested, it wouldn't be as formal and we wouldn't pick up any expense. d K. O'Grady will discuss with M. Viega and B. Sutton. <p>4 We will be hosting Mary Ellen Wiley (AMTA pres) at conference for some part. Not sure what format that will take just yet.</p> <p>5 Treasurer Elect position was discussed before, due to the time consuming duties. The National Office asked: Could we consider hiring a bookkeeper for 2 hours per month to help reconcile the books and do rote tasks that consume the Treasurer's time.</p> <ul style="list-style-type: none"> a K. O'Grady will ask N. Anderson (current Treasurer) and see what she thinks (instead of treasurer elect). b B. Wheeler: could we try and see if it goes well? c K. O'Grady: it would be a quick solution rather than adding to board and bylaws changes. Might be effective. Other point made, if region kept same one, they'd have long term view and might be helpful. AMTA thinking of professional bookkeeper. Retired senior volunteer might want to do it too and more cost effective.
CONCLUSION:	K. O'Grady will speak to N. Anderson about bookkeeper option.
ACTION ITEMS:	
PERSON RESPONSIBLE:	

DISCUSSION:

- 1 Made a poster for the booth. M. Viega sent logo and J. Neal created it. J. Neal is the point person for the booth. Students are there selling water bottles. When you're at conference and in the exhibit hall, please look at the other regions' booths and see what's working and what catches your eye (and what's not working) so we can see where to go with our booth.
 - a J. Neal noticing some of the programs (universities and others) have large professionally done displays.
 - b K. O'Grady: we have one of those and it's very nice. We've had a lot of push back that it's costly and cumbersome to store. So they haven't been making it here.
 - c Donna P: has one (old model one) very heavy and cumbersome to travel with and store.
 - d Anita: got one for Marywood but too heavy at 100 lbs and if shipped, cost and someone to receive it.
 - e J. Neal: have to pay hotel to move things for you and there's expense and coordination that can be seen as a hassle.
 - f K. O'Grady: Background: the conf booth has been an item of discussion that started off with the display as being heavy and difficult/expensive to move and idea grew bigger: what is purpose, how should we use that space, etc. Since AMTA is located in MAR, we have a mutual agreement that we exhibit for free at each other's conferences. What do we want to do with this space?
 - g Ideas: publicize regional conferences, PR materials available, list of schools/internship sites, etc. Cumbersome for someone in that role to move the display and it is a deterrent for PR person because of the display. We need a nice presence though, so have to do something and not have an empty table.
 - h J. Neal: which is why I'd like you to look around and get ideas from objective eye what do like/not like
 - i J. Neal: talked about digital picture frame with info scrolling.
 - j E. Walsh: students will flock to internship sites info.

	<p>k D. Polen: free advertisement for sites.</p> <p>l J. Neal: as a PR committee, asking internship sites to send materials to set out on the table.</p> <p>m K. O’Grady: the problem with ipad or computer is we can’t leave it there alone so we would need someone there all the time to start it up and watch it. And concern of space, ipad small and limited effect.</p> <p>n A. Gadberry: a table cloth is needed.</p> <p>o B. Wheeler: one thing about display, we pay for certain things and we may want to pay someone to pack it up, store it and get it to next conference. Doesn’t have to be done by PR.</p> <p>p J. Neal: some booths just have banner and they hook it over top of bar. And it’s just as eye catching. Could be fabric so could fold it up.</p> <p>q B. Wheeler: The listserv recently talked about a fabric poster, maybe that would be easier.</p> <p>r K. O’Grady: wonderful if the PR committee could put together a strong proposal or idea that’s well thought out and let us know what’s realistic and this is how much it would cost. Wonderful ideas and valuable but think could be committee work and maybe bring that back. (Thankful for A. Gadberry here for J. Carpente)</p> <p>2 J. Neal: nervous about the proposed change to the bylaws regarding professionals changing to student status and voting rights/serving on board. What I’m asking of you today is to hash out how to present this to membership at business meeting.</p> <p>a K. O’Grady: if want, it can go in newsletter. You can formulate proposed changes with committee and go in newsletter to give them the opportunity to study it.</p> <p>b J. Neal: will not bring it up this time.</p> <p>c B. Sutton: but can let them know to check the newsletter for proposed changes to come so they can review, then we can vote at next meeting.</p> <p>d K. O’Grady: at the first meeting can present it (not for vote) and next day it will be on the floor (in the Spring in Scranton).</p>
CONCLUSION:	<p>1 PR committee will present a proposal to EB concerning MAR’s table in the exhibit hall at national conferences.</p> <p>2 Proposed bylaws changes will be presented at the Scranton conference.</p>

ACTION ITEMS:	
PERSON RESPONSIBLE:	

3 Past President

K. O’Grady for Debbie Benkovitz

DISCUSSION:	1 Nomination Committee a Please send names to D. Benkovitz
CONCLUSION:	1 Nominations needed
ACTION ITEMS:	
PERSON RESPONSIBLE:	

4 Archivist

Barbara Wheeler

DISCUSSION:	1 Report in Board Book Pg. 11. Nothing to report
CONCLUSION:	2 Nominations needed
ACTION ITEMS:	
PERSON RESPONSIBLE:	

**5 Historian
Shulstis**

Carol

DISCUSSION:	1 Got the Mary Boyle interview into a readable format and onto a DVD and can get software to edit it. Will try to edit it soon and put it into the archival DVDs.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

6 VP for Membership

K. O’Grady for Marie Gainsford

DISCUSSION:	1 Report in Board Book Pg. 12. Nothing to report.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

7 VP for Conference Planning

Brigette Sutton for M. Viega

DISCUSSION:

- 1 He also has a proposed policy for how to use the Ott funds which is our preconference institute:
 - a guidelines:
 - i moneys to fund lunch , handouts copies, registration cost of speakers, pay for hotel costs for speakers and incidental costs associated with successful institute.
 - ii B. Wheeler: needs to feel significant: fees or hotels. Lunches may not lead to enthusiasm, but bringing speakers in is important.
 - iii K. O’Grady: we should check in with Otts to see what they feel is best use of money. Can bring to them and get more input.
 - iv B. Sutton: proposed policy leaving flexibility but those are significant costs.
- 3 Miriam and Brigitte went to visit hotels for 2014 in Buffalo and Niagara as conference sites. It was very difficult but their recommendation is the Buffalo Hyat Regency.
 - a Seems to be a nice compromise in size.
 - b April 8-13th.
 - c Room rate \$124 after lots of negotiating.
 - d Food and bev would be \$11,000.
 - e Buffalo business bureau had rep with us and was very prepared to support and be involved and give tours. A lot around hotel to walk to for food and culture. Free light rail for streets. Only 20 min from Niagara. Contract has to be signed by end of the month to get rates negotiated. Discussion tonight but facilitate vote later.
 - f K. O’Grady: also get \$1,000 from business bureau for going there.
 - g B. Sutton: fantastic local committee support already. Already have chair and local community. Great ideas and the schools and community is very accessible.
 - h B. Sutton: could ask a rep from HPN to go back and solicit more bids and start search again but can’t go with lowest price if we move around the region. It’s not the most ideal but it is a great set up with great committee and enough room. Still be lugging screens and AV but seems successful.
 - i K. O’Grady: Miriam was going to check on parking, if free or with a cost.
 - j B. Sutton: only 10 minutes from airport.
 - k K. Sutton: she can put together and send out contract to everyone and we can all look at it and she can also attach summary to highlight the details and we could

	<p>do that with email vote.</p> <p>1 C. Shultis: how is the exhibit space?</p> <p>m B. Sutton: fantastic. The room is perfect and nothing way out. Not newest building but space is good.</p>
CONCLUSION:	<p>1 Proposed Ott funds policy</p> <p>2 Proposed conference location</p>
ACTION ITEMS:	<p>1 K. O’Grady will follow up with the Otts to see what they feel the best use of the money will be</p>
PERSON RESPONSIBLE:	

8 Finances

K. O’Grady for Noel Anderson

DISCUSSION:	<p>1 Report in Board Book, Pgs. 13-18. Nothing to report.</p> <p>2 New travel policy, will vote by email later.</p> <p>3 Make sure to take your reimbursement sheet</p>
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

9 Government Relations Chair

K. O’Grady for Maria Hricko Fay

DISCUSSION:	<p>1 Report in Board Book, Pgs. 19-22.</p> <p>2 Charge to MD state task force and approval for members. We can’t approve it now but we can approve it via email or the next time we meet. She said charge is attached. No feedback from the board.</p>
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

10 Public Relations

Anita Gadberry for John Carpeno

DISCUSSION:	<p>1 John still waiting on the PR committee to issue approval for the contact sheet and wondering should it be available to nonmembers.</p> <p>2 C. Shultis: perhaps we should have 2 lists, one for members and one for nonmembers.</p>
CONCLUSION:	

ACTION ITEMS:	
PERSON RESPONSIBLE:	

11 Student Affairs Advisor

Nicole Hahna

DISCUSSION:	<ol style="list-style-type: none"> 1 Nothing new or different from board book. 2 Updates from meeting this AM meeting: mentoring program to pair MTs to students maybe in connection with PR committee somehow. Not for supervision or teaching, but maybe help with resume, and support. Suggestions for how formally or informally to set that up. 3 AMTAS board started an internship database of personal experiences with internship sites. Some of the preprofessional members of SAAB were concerned this could become negative. There is a call for questions that can be submitted to use for this database to keep it professional and positive. Due Dec. 14th. 4 AMTAS is looking for judges for the 2013 E. Thayer Gaston award. They would love a MAR member as an evaluator. 3 types: research (not in field), clinician and educator. There are 3 judges: MT clinician, non-MT person that is familiar with/conducts research and an MT professor. 5 Put forward a request to AMTA for a student member on masters entry level sub committee, not sure if they will approve but thought it valuable.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

12 MARAMTS Vice President

Emily Walsh

DISCUSSION:	<ol style="list-style-type: none"> 1 Please buy water bottles at the MAR booth
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

13 Newsletter Editor

K. O'Grady for Mark Ahola

DISCUSSION:	<ol style="list-style-type: none"> 1 Wants to bring newsletter to life and increase media in it like audio and video. 2 We have 2400 active contacts. 3 Ad prices have been adjusted. Continues to solicit ads. 4 Please submit, for the keynotes portion, any members who've had significant changes: new job, married, etc. and also wants to highlight a member and something exciting about the person professionally, like a new program.
CONCLUSION:	<ol style="list-style-type: none"> 1 Please submit to the Newsletter
ACTION ITEMS:	
PERSON RESPONSIBLE:	

III. New Business

Kristen O'Grady

DISCUSSION:	<ol style="list-style-type: none"> 1 Discussion of the site and current issues. Got some perspectives on the website from some members. Looking at who is website for? 2 B. Wheeler: Would be nice to have proposal from a website committee to look at changes and new ideas. A lot goes into website designs. 3 K. O'Grady: will pass info along to Marie. 4 Also send K. O'Grady anybody else who wants to help, and they don't have to be on board.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

IV. Good and Welfare

K. O'Grady

DISCUSSION:	<ol style="list-style-type: none"> 1 G. Ritter-Cantesanu: Member, M. Griest, in need of some support. M. Gainsford will send a card to outreach. 2 B. Wheeler: Ruthlee Adler getting lifetime achievement award and it would be a nice tradition if MAR could start doing something. <ol style="list-style-type: none"> a A. Gadberry will do something at MAR. b K. O'Grady: would be great to recognize her at the
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	regional conference.
CONCLUSION:	
ACTION ITEMS:	
PERSON RESPONSIBLE:	

V. Adjournment

MOTION TO ADJOURN:	K. O’Grady; motion carries.
MEETING CLOSED:	7:23pm.
NEXT MEETING:	Regional conference in Scranton, April 2013.

Board Book Items

- | | | |
|---|----------------------|------------|
| 1 | Archivist | Pg. 11 |
| 2 | Membership | Pg. 12 |
| 3 | Finance | Pgs. 13-18 |
| 4 | Government Relations | Pgs. 19-22 |

Archivist Report
MAR-AMTA Meeting
AMTA Annual Conference - October 2012
Barbara L. Wheeler, PhD, MT-BC, MAR Archivist

The Archivist Report that was submitted for the September Board Meeting contains most of the information about the Archives, and little has been accomplished in the few weeks since that meeting. There have been a couple of changes, and one question has arisen.

Kristen O'Grady, President, asked for my recommendation for members of the Archives Advisory Group that was approved. I suggested some people, and she has invited them to serve. As far as I know, she has not yet heard from everyone.

The Student Archivist, Meaghan Bakey, has begun a more detailed account of what we have in the Archives. Using the "Finding Aid" that lists many items and categories, she has begun listing our holdings in more detail. This will allow us to know more about what we have and to be able to rely on them when we need access to certain documents.

I will work with the Student Archivist to update the archival materials that are on the MAR-AMTA website, which have not been updated for several years. I hope that I can learn exactly how to do this at the upcoming board meeting. In the future, we plan to have many more portions of the Archives on the web and will be working with the people at Duquesne to do this.

Respectfully submitted,

Barbara L. Wheeler
Barbara L. Wheeler, PhD, MT-BC
MAR Archivist

Membership Report-Board Meeting (National Conference, 2012)

- 1 I am working on coming up with a proposal to start a scholarship for our professional members to attend the MAR-AMTA regional conference. I will be modeling the program after the AMTA Conference Scholar program. Should we look at also creating a student conference scholarship to encourage attendance early on in an MT's career?
- 2 I am also working on a separate proposal for a CMTE scholarship to help our members attend more continuing education at a reduced rate.
- 3 I am still working on developing questions to send to the different committee's about what types of information they foresee themselves wanting to put on a members only section of the website. I am hoping to have all the proposals and questions finished by conference and will send them to the board in an email.
- 4 Trying something new in the newsletter to recognize our members, a Member Spotlight. I am going to try to highlight the great things our members are doing in the region. Each Spotlight member will also receive a certificate in the mail. Keep an eye out for it in the newsletter!

Treasurer Report
MAR-AMTA National Conference
St. Charles, Illinois - October 2012
Noel Anderson, MT-BC, MAR Treasurer

The Mid-Atlantic Region is in a great financial state. The operating budget holds \$96,477. The conference account currently holds \$2,900. \$10,000 has been moved from the operating budget to the Vanguard liability reserve, for a total of \$37,125.

At the Fall Executive Board meeting the Travel Reimbursement Policy was updated to reflect current gas prices, inflation, and the further distances traveled by executive board members. This travel policy is applicable for executive board members traveling to executive board meetings as well as government relation task forces. Reimbursement has increased from \$15/100 miles to \$25/100 miles.

Gabby Ritter-Cantesanu, our regional secretary, will be handing out reimbursement forms in my absence. Please take a form at the *beginning* of the last regional business meeting. You may return it to Gabby at the end of the meeting or mail it to me at the address indicated on the reimbursement form. Please print legibly.

You qualify for reimbursement if you meet the following requirements:

- You attended all assembly and/or national committee meetings and/or executive board meetings.
- You attended all regional business meetings.
- You attended both AMTA business meetings.
- If you were unable to attend a committee meeting due to a conflict with another meeting, you made arrangements for an alternate to attend the meeting. (The MAR President contacts alternates for the assembly meetings).
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Thanks for being an important part of our amazing region!

Respectfully Submitted,

Noel Anderson, MT-BC
MAR Treasurer

Travel Reimbursement Policy

Policies

1. In the spirit of supporting MAR-AMTA members who want to serve the region but need financial help to do so, MAR will reimburse members who serve the Executive Board for auto and public transportation travel to and from Executive Board Meetings (not including National and Regional Conferences). This reimbursement is only for MAR executive board members who drive to or must take public transportation to the above mentioned meetings. Reimbursement is not to exceed \$175 per person per event. This policy is contingent upon available funds. These funds will be drawn out of the Executive Board Meeting budget line. The rate of reimbursement is as follows:

Total Miles Traveled	Monies Reimbursed
0-100	\$25
101-200	\$50
201-300	\$75
301-400	\$100
401-500	\$125
501-600	\$150
601 and above	\$175

2. In the spirit of supporting MAR-AMTA members who want to serve the region but need financial help to do so, MAR will reimburse members who are chairs of Regional Task Forces for auto or public transportation travel to and from meetings with Legislators contingent upon available funds. Reimbursement is not to exceed \$175 per person per event. These funds will be drawn out of the Government Relations budget line. The rate of reimbursement is as follows:

Total Miles Traveled	Monies Reimbursed
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0-100	\$25
101-200	\$50
201-300	\$75
301-400	\$100
401-500	\$125
501-600	\$150

Procedures

1. The driver will submit a Treasury Request Form entailing the miles traveled to the appropriate budget line representative for approval (President or Government Relations Representative).
2. Upon approval the budget line representative will sign the driver's Treasury Request Form and submit it to the Treasurer for reimbursement.
3. The Treasurer will pay out the reimbursement to the requester.

MAR-AMTA FY 2012-13 Budget
Approved by the Executive Board 9/22/12

INCOME LINES	2012-13	Budget Line Amount Change Explanations
Vanguard account	\$27,146.00	
Vanguard Dividends	\$30.00	
Previous FY Unspent	\$2,000.00	
Present Year Regional Conf. profit	\$43,491.00	Some money was unaccounted for in previous conference budget
Newsletter Ads	\$400.00	
Dues	\$10,000.00	
Next Year Regional Conf. Profit	\$15,000.00	
TOTAL	\$96,671.00	

EXPENSE LINES	2012-13	
Liability Reserve	\$40,000.00	Add \$10,000
General Reserve	\$6941.00	
Legal		
Statutory Representation (CT Corp)	\$455.00	Increases at ~1%/yr
State of DE Annual Filing Fee	\$30.00	
Insurance with AMTA	\$2,020.00	Increases at ~1%/yr
Government Relations		
Education & Advocacy	\$750.00	Consultant in NY
Legislative Consultant in NY	\$6,660.00	
Emergency Legislative Fund	\$3,000.00	
Legislative Consultant-General Spending		
Nat'l Conference Reimbursement	\$5,250.00	\$150/person x 35 persons
Tuning Into Rx Music		
Purchase of email list 3x/year	\$340.00	Online ballots for election year
Constant Contact online survey fee	\$90.00	
Mailing paper copies to members	\$20.00	
Office supplies	\$100.00	
Treasurer (checks, stamps)	\$150.00	Paper used for printing online receipts, TR requests/deposits Ink for printing treasury requests and deposit forms, letters, etc.
Paper	\$30.00	
Ink	\$30.00	
VP for Conference Planning		Postage for sharing information with conference committee
Postage, mailing to conference committee	\$100.00	
Travel Expenses for VP & RCC	\$1,900.00	
Continuing Education		
Postage	\$200.00	

State CMTE CBMT Fees	\$600.00	
Stationary, ink	\$200.00	
President's Travel	\$1,000.00	
EB Meetings in Scranton		
Fall Travel	\$2000.00	ossible increase in travel reimbursement
Fall Hotel	\$1,200.00	Match cost from previous year
Fall Food/copies	\$600.00	
Recording Secretary Flash drive to backup information	\$25.00	Flash drive to backup information
Photocopies for EB & General Meetings	\$45.00	
Webmaster		
Newsletter, Updates, Conference (53 hours @ \$45/hr)	\$2,400.00	
Website/Domain name	\$100.00	
Passages	\$250.00	
Jenny Shinn Awards Print certificates, frames	\$1,500.00 \$50.00	
Student Advisor	\$600.00	Travel to Passages
Students (MARAMTS)	\$3,100.00	
Public Relations		
Purchase of PR supplies from AMTA	\$1,000.00	
Shipping of displays and brochures	\$1,000.00	
Accountant	\$200.00	Advise treasurer concerning taxes
VP Membership		
Membership Fund	\$1,000.00	

Cards for Members, postage, printing New MT-BC certificates, gifts	\$75.00 \$100.00	Cards, postage, printing
Archivist		
Student Archivist Trip to Duquesne Postage reimbursement for those who send item to archives (\$10 min.)	\$1,000.00 \$1,000.00 \$60.00	Visit to Archives Postage reimbursement for people who send material to Archives at their own expense; only reimbursed when \$10 or more)
President's Discretionary	\$500.00	
President-Elect (copies of bylaws)	\$250.00	
President's Clerical	\$20.00	
Research Committee		
Guest presenters for CMTE	\$1,000.00	Airfare for guest presenter
Research track booklet	\$250.00	
MAR Research Award	\$2000.00	
Travel Reimbursement	\$200.00	
Historian (New historical video)		
Video replication on archival DVD	\$150.00	
Past-President	\$1,500.00	2012 Ballots if needed
Community Service	\$150.00	
Philanthropy	\$150.00	
Regional Conf. Reimbursement	\$3,000.00	
VP for Conference Planning-Elect	\$330.00	
TOTAL	\$96,671.00	

Charge to the Maryland State Task Force on Occupational Regulation

The establishment of the Maryland State Task Force (MDSTF) is in accordance with the MAR's ongoing support of the AMTA and CBMT State Recognition Operational Plan (April, 26, 2010). All MAR task forces are convened to accomplish specific goals set out by the MAR Executive Board. A formal recognition of MDSTF by the MAR Executive Board is necessary in order for MDSTF to avail itself of the support (financial and otherwise) from the Region. A review of the AMTA and CBMT State Recognition Operational Plan is strongly recommended in order to structure the work of the Task Force (See attached).

All MAR state task forces on occupational regulation fall under the Government Relations Committee. The Chair of the MDSTF will report to the MAR Government Relations Chair. However, the free flow of information between MAR, AMTA, and CBMT is expected.

- 1) Scope and length of term:
 - a. Members of the MDSTF will be approved by the MAR Board at the October 2012 Executive Meeting
 - b. Subsequent members of the MDSTF will be selected by the MDSTF and submitted to the MAR Board for approval
 - c. The MAR Board will approve members of MDSTF via email
 - d. The Charge to the Task Force must be reaffirmed by the MAR Board March 2013
 - e. Members to the MDTF are asked to commit to two year terms, corresponding to the length of time of the current charge, but if vacancies arise, the MDSTF can recommend a new member
 - f. The MDSTF will include five professional members and one student member. The professional members should represent the practice of music therapy in Maryland both in clinical population and in geography

- 2) The role of the Chair will include the following:
 - a. Coordinate the work of the Maryland State Task Force (MDSTF)
 - b. Provide the Government Relations Chair of MAR, President of MAR, the AMTA Government Relations Director, and the CBMT Regulatory Affairs Advisor with verbal and/or written summary reports of activity of the MDSTF at all regularly scheduled Executive Board/Board of Director meetings

- c. Determine deadlines for feedback or votes. The Chair has the authority to take action on MDSTF business based on the feedback or votes received by the identified deadlines
- 3) The role of the Members will include the following:
 - a. Participate in Task Force meetings as scheduled
 - b. Fulfill the goals designed and set forth by the NYSTF in accordance with the MAR charge and AMTA and CBMT State Recognition Operational Plan
 - c. Participate in round-table discussion regarding legislative issues at Regional conference
 - 4) The role of the MAR Executive Board:
 - a. Provide a single point of contact to the MAR Executive Board to the AMTA and CBMT via the Government Relations Chair
 - b. Provide support, financial and otherwise, as needed to the MDSTF. Such expenses may be mileage/tolls, lodging, meals, phone, printing, postage, and other related expenses. Any expense over \$200.00 must be approved per MAR fiscal policy
 - c. Facilitate communication between the state task forces

AMTA and CBMT State Recognition Operational Plan

2010

Major Goal: Achieve state recognition for the music therapy profession and the MT-BC credential required for competent practice.

Outcome: Appropriate state agencies will include music therapy and the MT-BC credential within their listings of recognized professions and providers.

Objective: Proceed systematically throughout all 50 states focusing first on the states where increased reports of issues related to access are requiring attention.

Tasks/Action Steps:

- a.) Prioritize order of states needing current attention, in groupings of 5-7 states at a time.
- b.) Create state-based task forces to work together with AMTA and CBMT to facilitate and implement the operational plan of objectives and tasks.
- c.) Identify the state agency(s) and system(s) that regulate related professions.
- d.) Identify the state agency(s) which list or recognizes professions for service inclusion. The list includes but is not limited to the Department of Health, Department of Education, Department of Aging, Medicaid, etc.
- e.) Identify where, if listed, music therapy is currently located in state statutes, regulations and agency documents.
- f.) Analyze data and investigate methods required to enact changes in state statutes, regulations, and agency documents.
 1. Consider the need for exemption language in existing state statutes, regulations and agency documents.
 2. Consider the process required for inclusion of specific music therapy listing within state agency regulations.
 3. Consider the feasibility of and the process required to create official state recognition (i.e., certification, registration, or licensure).
- g.) Determine legislative or regulatory actions to be recommended.
- h.) Collect data on music therapy practice and create state-specific fact sheets for use in advocacy.
- i.) Implement state advocacy plan, which includes communication with state legislators, state agencies, professional and consumer advocates.

- j.) Utilize state music therapy representatives to assist with implementation.

MAR Government Relations Report

AMTA Conference October 2012

Respectfully Submitted by Maria Hricko Fay

1 Maryland State Task Force

- a Approval of the MD Charge (see attachment)
- b Approval for members:
 1. Nicole Bowen
 2. Anne Lipe
 3. Gabby Ritter-Cantesanu
 4. Niki Runge
 5. Darcy Lipscomb
 6. Jessica McAllister
 7. Nadine Wobus and Ruthlee Adler will be 2nd string members and will help out if needed
 - a Approval of student member Ashley Carlisle - acarlis108su.edu
 - b Appointment of the chair will be discussed during the first phone conference call
 - c Conference call TBA

1 New Jersey State Task Force

- a Informed Richard Ehelebe, NJSTF chair, of MAR Board Approval of members: Alecia Meila, Paula Unsal, Beth Wall, Melissa Santiago, Lynn Coyle, and student rep. Kaitlyn Anastasi
- b After National Conference a conference call will be planned

1 Virginia State Task Force

- a Conference call set for week of November 12, 2012. No new news to report at this time.

1 New York State Task Force

- a Still waiting to hear about the status of Beth McLaughlin's nomination to the NYS Mental Health Practitioner's Board, to replace the position vacated by the conclusion of Bryan Hunter's term. Donna will be contacting David Hamilton regarding this matter.

- b Donna will also be contacting David Hamilton about The New School. There have been additional concerns about the CAT certificate program at The New School. There has been more than adequate time and offers of support to address the situation and it is clear there is no intention to collaborate. NYSTF and AMTA have made efforts to resolve this matter over the last 5 years. NYSTF is seeking what the 'next step' should be. There are no procedures on the OP website for an organization or group to report a violation, only individuals, and that is specifically geared toward clinical practice issues.
- c NYSTF is presenting a concurrent session at the conference, scheduled for Saturday, October 13 from 9:30-10:30.
- d NYSTF is also submitting a proposal for a concurrent session at the MAR conference in Scranton, with a panel of representatives from each of the 5 NYS schools offering degrees.
- e There is no conference call scheduled but this will be encouraged to be set up after conference .

1 Pennsylvania State Task Force

- a The PASTF was informed of MAR Board approval for the following personal changes: Valerie Usechock stepping down as chair of the PA Task Force, Nicole Hahna and Melanie Walborn working as co-chairs to the task force, and welcoming new members Paul Nolan and Kimberly Studebaker to address LPC questions.
- b Planning an advocacy CMTE at the MAR Conference in Scranton that addresses advocacy on the state level with a state hill day being planned for the late spring.
- c Next conference call scheduled for November 13, 2012 at 9PM

An email was sent to the task forces with the following points:

- 1 A reminder that student members on the task force need to be approved by the MAR Board. Student task force members should be upper-level junior, senior, or graduate students. It would be helpful if when nominated to have some of the qualifications of the student to present to the board.
- 2 To review the MAR website and the information related to government relations for each state on the website. Much of it is outdated. Each task force was encouraged to update this information and to identify poignant information to be included on each state's page. State task forces were encouraged to submit ideas/changes to the government relations chair to make the government relations information on the MAR website more user friendly and accessible. They were also encouraged to check their state website (if applicable) and see if the information is current on there as well. The government relations chair will be coordinating this information. It is hoped that all the MAR states (with active task forces) will have updated information on the MAR website by the regional conference. This will also be discussed during upcoming phone conference calls.
- 3 To make sure the government relations student member is in their contact list. State task forces were informed that Melinda Korte should be included in all communications regarding the MAR state task forces and that she will also be on some of the phone conferences.
- 4 A new email address was set up for the government relations chair. Please send future emails regarding MAR government relations to the following address: margovernmentrelations@gmail.com.

INFORMATION FROM THE NATIONAL OFFICE REGARDING NATIONAL CONFERENCE:

Advocacy Booth

There is going to be a BRAND NEW booth in the Exhibit Hall this year: an Advocacy Booth! The purpose of the booth is (1) to make conference participants aware of the advocacy and state recognition process and (2) to give

those music therapists who are already aware an opportunity to share their advocacy stories. The AMTA12 Advocacy Booth will feature:

- Up to 4 computers for music therapists to record their stories
- Buttons to give out to music therapists who share their stories
- A large US map and pushpins for people to record where there was advocacy activity.

...as well as information pieces, such as copies of the Joint Brochure.

Sessions and Other Important Events

There are a variety of state recognition and advocacy-related events happening at the AMTA conference. Here is a list:

- **Friday, 10:30 am - 12:00 pm:** AMTA Business Meeting
- **Friday, 2:00 - 3:30 pm:** TF members Andrew Knight, Becky Wellman, Judith Pinkerton, and Jamie George will talk about the advocacy and legislative journeys in ND, IL, NV, and GA respectively
- **Friday, 3:45 - 4:45 pm:** Judy Simpson, Dena Register, and Kimberly Sena Moore will present their annual advocacy and state recognition updates
- **Saturday, 9:30 - 10:30 am:** Representatives from the NY State Task Force will give updates and answer questions about the LCAT license
- **Saturday, 6:30 - 8:00 pm:** The 3rd annual State Task Force Reception, hosted by AMTA and CBMT.