



MAR-AMTA Executive Board Meeting

MINUTES	Thursday April 12, 2018	6:00PM - 6:30PM	MAR-AMTA Executive Board Business Meeting Pittsburgh, PA
MEETING CALLED BY	Michael Viega, <i>President</i>		
TYPE OF MEETING	2018 MAR Regional Conference Executive Board Meeting		
FACILITATOR	Michael Viega, <i>President</i>		
NOTE TAKER	Shawna Vernisie, <i>Recording Secretary</i>		
PRESENT	Mike Viega, President Julie Neal, Past President; Beth Deyermond, President-Elect; Shawna Vernisie, Recording Secretary; Ming Yuan Low, Membership; Brigitte Sutton, Treasurer; James Maxson, Treasurer-Elect; Jenny Swanson, VP for Conference Planning; Lauren Faggiano, VP for Conference Planning-Elect; Donna Polen, Assembly Chair; Gary Verhagen; Parliamentarian; Amy Rodgers-Smith; Government Relations Jason Willey, MARAMTS Advisor; Colleen McDonough, MARAMTS Vice President Mark Ahola, Historian/Newsletter Editor; Tara O'Brien, Public Relations		
ABSENT	Carol Ann Blank, VP Membership		
CALL TO ORDER:	Meeting was called to order at 6:15PM		
I. DISCUSSION - BUDGET			
BRIGETTE SUTTON			
<ol style="list-style-type: none"> 1. Reason for need of discussion because Brigitte realized there were budget lines that weren't understood. <ol style="list-style-type: none"> a. Looking at income, expenses, and assets - Vanguard account ('rainy day account') is there, but it's not income. 			

- b. Reminder to look over the budget line that you are representing and that you requested.
- c. Some expenses are every other year, some have specific changes.
 - i. Continuing Education is an increase because we are doing more continuing education outside of conference
 - ii. Summer board meeting will be in the budget for next year (not this year)
 - iii. Itemized each state TF for government relations
 - iv. Increased the Jenny Shinn as discussed last year
 - v. Combined philanthropy and community support (this is used for when we encounter situations, rather than finding a place in the budget, they are already set aside).
 - vi. Budget line added for President's Award because it is not a scholarship but recognition
 - 1. This award used to come from a discretionary fund, but that should be used for unexpected events, not regularly standing awards.
 - vii. Decreased some positions' budgets.
 - 1. IF you feel that your budget line is not adequate, this would be a good time to adjust that, this can happen over the year.
 - viii. Added shipping costs for the exhibit costs.
 - ix. Moved the student scholarship to membership
 - 1. Did not move over the club award yet
 - 2. Asked Ali to send more information over about the student budget
- d. Other than that, there were no significant changes to the budget request, but changed the budget to be more fiscally acceptable.
- e. On the bottom, all budget requests were subtotaled and subtracted from the income and added the general reserve (if we spend everything, that's what would be left at the end of the year). If everything is exact, we will have \$1200 at the end of the year, however, we don't usually spend everything we budget for, but we have to budget for it because of policy.
 - i. Usually, there is more conference profit but we have to remain conservative within the budget.
- f. Brigitte reminded the Board that we are still financially stable, it's just a different way of tracking it on paper, so that we can get a better, more accurate picture of what's actually being spent.
- g. Gary applauded Brigitte's efforts for seeing the Board's budget in this manner, as this is more fiscally responsible (and a duty of the Board).
- h. Government relations
 - i. Funds should not necessarily be precisely for Arts Advocacy day - make sure that it leaves room for hill days, etc.
- i. Amount of reduction for the student executive board budget is profound
 - i. This may be a main reason why students aren't involved.
- j. The document is not static - talk to Brigitte if there are concerns.
- k. Coming from committee - call for a vote to approve the budget. Budget passes.